

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

APPROVED MINUTES – January 28, 2021

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, January 28, 2021 at 2:00 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. Khalil Rahal Ms. Hilarie Chambers Mr. Abdul Haidous Mr. Royce Maniko Mr. Bret Rasegan Mr. John Paul Rea
Absent:	Vice-Chairperson	Ms. Vicki Wolber
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Beverly Anderson Mr. Fred Barbret Ms. Haley Barrett Mr. Ronald Beier Mr. L. Burt Mr. Ryan Byrne Ms. Sabrina Clay Mr. Robert Cramer Mr. Melvin Evans Ms. Beth Gibbons Mr. Avery Gordon Mr. Dustin Hagfors Ms. Lynn Hurt Ms. Vickie Jordan-Strugs Mr. Konner Petz Mr. Bruce Pillar Ms. Kirsten Silwanowicz Ms. Leeya Sutter Mr. Darrell Taylor

Mr. Andy Thorner
Ms. Madonna Van Fossen
Mr. Tony Vinson
Mr. Danny Whitehouse
Ms. Brenda Ynclan

Public Registered:

Passenger

Mr. Robert Pawlowski
Ms. Marie Donigan

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Mr. Khalil Rahal, Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

Absent: Vice-Chairperson Ms. Vicki Wolber

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Abdul Haidous, to approve the amended Agenda by adding Board Member Business to the January 28, 2021 Board meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Minutes

A. Regular Board Meeting Minutes for December 10, 2020

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, to approve the Board meeting minutes for December 10, 2020.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. Executive Session Meeting Minutes for December 10, 2020

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, to approve the Executive Session meeting minutes for December 10, 2020.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairperson Mr. Khalil Rahal declared the meeting open for Public Participation.

DISCUSSION:

➤ Mr. Robert Pawlowski - Passenger

Mr. Pawlowski voiced his concerns about a bus stop on Eureka Road, the onboard bus annunciators, charging bus fare effective in March with DDOT, SMART's April bus route changes, and future microtransit services..

7. Chairperson's Report

DISCUSSION:

Chairperson Mr. Khalil Rahal voiced his concerns with SMART staff not meeting the timeline for presenting the Board with a contract to begin conducting a search to seek a new General Manager for SMART. He requested staff have a selection of search firms for the Board to review before or at the next Board meeting on February 25, 2021.

8. Staff Report

Mr. Robert Cramer, Deputy General Manager, provided the Board with an Authority update and reported on the following:

- Nankin Bus Fire
- Procurement Manual Update Progress
- New Operations Staff
- CARES Act Update
- CARES “2” Info
- By the Numbers...
- SMART Staff Vaccination Needs
- SMART Vaccine Transportation Program

November – New Terminal Dispatcher Teams

- Macomb:
 - Ms. Marlene Odums
 - Ms. Sophia Vick
- Oakland:
 - Ms. Cynthia Brooks
 - Ms. Robin Sailor
- Wayne:
 - Ms. Jacqueline Payne
 - Ms. Lynn Thomas

January – New Maintenance Director:

Mr. Darren Beach

December – New Macomb Terminal Manager:

Mr. Mark Watson

- CARES Update
 - SMART projects and operational support remain ongoing
 - Reaching out to community partners to identify those who may need more funding than original outlay
 - SMART will continue periodic outreach and adjustments as warranted and available
- CARES “2” Info
- SMART Staff Vaccinations
 - Three county coverage adds to challenges
 - No allotment/priority secured yet
 - Internal survey underway to get interested staff to sign up as ‘ready’ to get vaccine

- SMART Vaccine Transportation Program
 - Under development in response to local, state, and federal emergency priority for access to vaccinations as they become available
 - Focus on removing transportation as a barrier
 - Leverage CARES/CARES “2” funding to make a difference
- SMART Vaccine Transportation Program
 - Program developed to provide free, coordinated transportation to vaccines for residents using four layers:
 - Education and Coordination with Fixed Route
 - Connector / ADA Service
 - SMART Community Partners
 - Microtransit
 - Seeking input from hospitals/county systems to ID areas/populations in greatest need
 - Key: Link vaccine schedulers with transportation scheduling

Mr. Abdul Haidous asked if the drivers will be vaccinated. Mr. Cramer said yes. Mr. Haidous requested Mr. Cramer send the Board transportation information for each county testing sites as they become available.

9. Financial Report

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby receives and files the communed First Quarter FY2020/2021 financial report as presented by the Director of Finance at the January 28, 2021 Board meeting.

DISCUSSION:

Mr. Abdul Haidous wanted to know if the Cares ACT funding was restricted. Mr. Ryan Byrne, Director of Finance, informed the Board that SMART is not limited on what we can spend. SMART will spend approximately \$30.8 million.

VOTE: THE MOTION CARRIED.

10. New Business

A. Resolution: Authorization to Award a Contract for Onboard Digital Screens

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a contract for Onboard Digital Screens including training, software subscriptions, and hardware and software maintenance for three (3) years in the amount of \$2,052,618.00 with two,one (1) year renewal options in the amount of \$97,332.00 per year. The total cost for five (5) years is \$2,247,281.00.

DISCUSSION:

Chairman Mr. Khalil Rahal asked if the new screens will allow advertising. Mr. Robert Cramer informed the Board that SMART's advertising is controlled through Outfront Media.

Mr. Rasegan wanted to know how big the screens are and where they are going to be mounted. The Board was informed the screens are 32 inches and they will be mounted on the cabinet located behind the drivers.

VOTE: THE MOTION CARRIED.

B. Resolution: Authorization to Award a Contract for Seon Systems Bus Recording Equipment and Cameras

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a contract in the amount of \$1,433,219.00 to Seon Systems.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: LETC (5) Medium Duty Diesel Composite Body Buses

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to Award a Contract to Purchase (5) Medium Duty Buses from Hoekstra Transportation. The buses will be purchased under a cooperative purchasing agreement through The State of Michigan. The total cost for the Medium Duty Buses is \$752,450.00.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

D. Resolution: LETC (1) Full Size Van w/Curb Side Wheelchair Lift

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to Award a Contract to Purchase (1) Full Size Van Support Vehicle w/Curb Side Wheelchair Lift from Hoekstra Transportation. The van will be purchased under a cooperative purchasing agreement through The State of Michigan. The total cost for the Full Size Van w/Curb Side Wheelchair Lift is \$69,846.00.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Resolution: SMART FY2019-2020 5310 Program of Projects

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to submit the Program of Projects for FY2019-2020 to FTA in compliance with the requirements of 40 U.S.C. Section 5310, as amended.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

11. Executive Session

Present: Chairperson Mr. Khalil Rahal, Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation proceed into Executive Session to discuss Union Contract Negotiations and pending litigations.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:

Confidential

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Bret Rasegan, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation proceed out of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

12. Board Member Business

DISCUSSION:

None

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Ms. Hilarie Chambers, and unanimously carried, the meeting adjourned at 3:05 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors