

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

APPROVED MINUTES – March 25, 2021

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, March 25, 2021 at 2:07 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. Khalil Rahal
	Vice-Chairperson	Ms. Vicki Wolber
		Mr. Royce Maniko
		Mr. Bret Rasegan
		Mr. John Paul Rea
Absent:		Ms. Hilarie Chambers
		Mr. Abdul Haidous
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Beverly Anderson
		Mr. Fred Barbret
		Ms. Haley Barrett
		Mr. Darren Beach
		Mr. Ronald Beier
		Ms. De'Shalon Brownlee
		Mr. L. Burt
		Mr. Ryan Byrne
		Ms. Sabrina Clay
		Mr. Robert Cramer
		Mr. Dennis Ellis
		Mr. Melvin Evans
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Mr. Dustin Hagfors
		Ms. Melissa Hightower
	Mr. Ian Holme	
	Mr. Joe Kim	
	Mr. Konner Petz	

Ms. Lacey Shepard
Ms. Kirsten Silwanowicz
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Andy Thorner
Ms. Madonna Van Fossen
Mr. Tony Vinson
Ms. Patricia Waling
Mr. Mike Walter
Mr. Mark Watson
Ms. Brenda Ynclan

Public Registered:

Passenger

Mr. Robert Pawlowski

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Mr. Khalil Rahal, Vice-Chairperson Ms. Vicki Wolber, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

Absent: Ms. Hilarie Chambers and Mr. Abdul Haidous

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, to approve the amended Agenda by adding Board Member Business to the March 25, 2021 Board meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Minutes

A. Regular Board Meeting Minutes for February 25, 2021

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Vicki Wolber, to approve the Board meeting minutes for February 25, 2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairperson Mr. Khalil Rahal declared the meeting open for Public Participation.

DISCUSSION:

➤ Mr. Robert Pawlowski - Passenger

Mr. Pawlowski thanked SMART for the Flex service and requested SMART expand Connector to the youth for school. He also wanted to speak with Mr. Tony Vinson, Director of Transportation, regarding the changes to Route 140 and Route 160.

7. Chairperson's Report

DISCUSSION:

Chairperson Mr. Khalil Rahal thanked SMART's staff for their work on SMART Flex and other microtransit programs.

He also informed SMART's staff that Mr. Abdul Haidous' sister passed away. Mr. Rahal requested a moment of silence and to look into sending flowers to Mr. Haidous' family.

8. Deputy General Manager's Report

Mr. Robert Cramer, Deputy General Manager, reported on the following:

- General Updates
 - Fares are back on
 - Articulated buses have started to arrive onsite
 - Barriers/Wheelchair securements are progressing
 - Significant service changes go into effect on April 12, 2021
- SMART – 25+ Years of Service Awards!
- SMART Vax Ride Program
- SMART Flex is live!

SMART Vax Ride Program

- Official materials are available to share
- SMART will do anything they can to help remove transportation as a barrier to vaccines
- Will materialize in all sorts of ways:
 - Fixed Route transport
 - Mobile vaccination stations
 - Connector transport / community partners
 - Microtransit focus zones
 - Drive up and/or drive through

SMART Flex is Live!

- Macomb - direct coordination of transportation needs, hosting phone and web sign-up effort
- Oakland - started direct coordination of transportation needs
- Wayne – coordinating with health department on transportation needs and with communities on their vaccine days
- State – close coordination with Ford Field site
- Macomb by the numbers as of March 21, 2021:
 - Over 600 rides given to vaccines
 - 23,000 eligible Macomb residents registered
 - 7,000 registered via live phone call

9. Financial Report: 2nd Quarter

DISCUSSION:

Mr. Royce Maniko wanted to know when the CMAQ grant was received by SMART. He also inquired about the miscellaneous revenue and why was SMART's advertising revenue negative. Staff informed the Board the CMAQ grant was received in February 2021 the miscellaneous revenue was from prescription rebates for retirees, and Outfront Media asked SMART to pause their payments for three months due to COVID.

10. New Business

A. Resolution: Authorization to Award a Contract for Electrical Supplies

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a 3-year contract to MSC Industrial Supply for Automotive and Miscellaneous Electrical Supplies, with 2-one year option renewals, for a total estimated value of \$180,000.00 for the base three years. If all five years are exercised, the total amount will be \$300,000.00.

DISCUSSION:

Chairman Mr. Khalil Rahal asked if MSC Industrial was a Southeast Michigan company, why there was only one bidder, and if they were a previous vendor of SMART. Ms. Beverly Anderson, Manager of Procurement, said she would provide an answer to their questions after she researches them. Mr. Robert Cramer, Deputy General Manager, informed the Board that SMART is in the process of updating the Procurement manual.

VOTE: THE MOTION CARRIED.

B. Resolution: LETC Monroe City Hall Waiting & Transfer Area Renovations

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve the purchase of LETC Monroe City Hall Waiting & Transfer Area Renovations in the amount of \$774,999.88 to LaSalle Construction Service.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization to Award a Contract for Electric Buses, Plug-in Chargers, Overhead Chargers, Diagnostic Tools, and Battery Leases

MOTION: Moved by Ms. Vicki Wolber, seconded by Mr. John Paul Rea that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a one year contract in the amount of \$4,749,326.24 to Proterra for Electric Buses, Plug-in Chargers (with a 2 year extended warranty), Overhead Chargers, Diagnostic Tools, and Battery Leases for a 12 year term.

DISCUSSION:

Chairman Mr. Khalil Rahal wanted to know where Proterra was located. Mr. Robert Cramer informed the Board that they are located in California.

Mr. Royce Maniko asked if the Plug-in Chargers were quick chargers. Mr. Cramer informed the Board the buses will be fully charged within four hours.

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Award a Contract for Battery Operated Column Lifts

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Vicki Wolber, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a contract in the amount of \$102,195.00 to Liftnow Automotive Corp. to purchase battery operated column lifts.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization to Award a Contract for Propane Gas for Connector Fleet

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a one year contract in the amount of \$653,400.00 to Webster and Garner for propane auto gas for Connector fleet.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

F. Resolution: Provide Additional CARES Act Funding to SMART Subrecipients

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Board of Directors of SMART authorizes SMART to adopt revised funding amounts to be made available to its transit partners and for this information to be submitted as a revision to the Program of Projects for CARES Act funding to the FTA in compliance with the requirements of 49 U.S.C. Section 5307, as amended.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

11. Board Member Business

DISCUSSION:

Mr. Royce Maniko asked if SMART was going to do anything for Earth Day. Ms. Beth Gibbons, Manager of Marketing, said SMART will look into it.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, and unanimously carried, the meeting adjourned at 3:03 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors