

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

APPROVED MINUTES – April 22, 2021

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, April 22, 2021 at 2:00 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. Khalil Rahal
	Vice-Chairperson	Ms. Vicki Wolber
		Ms. Hilarie Chambers
		Mr. Abdul Haidous
		Mr. Royce Maniko
		Mr. Bret Rasegan
		Mr. John Paul Rea
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Beverly Anderson
		Mr. Fred Barbret
		Mr. Caleb Barrett
		Ms. Haley Barrett
		Mr. Darren Beach
		Mr. Ronald Beier
		Mr. Ryan Byrne
		Ms. Sabrina Clay
		Mr. Robert Cramer
		Mr. Dennis Ellis
		Mr. Melvin Evans
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Ms. Sarah Gryniewicz
		Mr. Dustin Hagfors
		Ms. Melissa Hightower
		Mr. Ian Holme
		Mr. Monuvell Kemp

Ms. Felicia Lavender
Ms. Nichole Peters
Mr. Konner Petz
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Andy Thorner
Mr. Tony Vinson
Ms. Patricia Waling
Mr. Mike Walter
Mr. Mark Watson
Ms. Brenda Ynclan

Public Registered:

Passenger
Transit Riders United

Mr. Robert Pawlowski
Ms. Megan Owens

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Mr. Khalil Rahal, Vice-Chairperson Ms. Vicki Wolber, Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Ms. Vicki Wolber, seconded by Mr. Abdul Haidous, to approve the Agenda for the April 22, 2021 Board meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Minutes

A. Regular Board Meeting Minutes for March 25, 2021

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, to approve the Board meeting minutes for March 25, 2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairperson Mr. Khalil Rahal declared the meeting open for Public Participation.

DISCUSSION:

➤ Mr. Robert Pawlowski - Passenger

Mr. Pawlowski informed the Board that the information panels for Route 160 and the Detroit River International Wildlife Refuge need to be installed. He noted that the information panels at the Dearborn Transit Center show the incorrect route information. He also suggested that Route 760 be expanded.

7. Chairperson's Report

DISCUSSION:

None

8. Deputy General Manager's Report

Mr. Robert Cramer, Deputy General Manager, reported on the following:

SMART Vax Ride

- Macomb - direct coordination of transportation needs, hosting phone and web sign-up effort
- Oakland - started direct coordination of transport needs
- Wayne – coordinating with health department on transport needs and with communities on their vaccine days
- State – close coordination with Ford Field site
- Macomb by the numbers as of April 18, 2021:
 - Almost 1,000 rides given to vaccines

- 32,000 eligible Macomb residents registered
- 10,000 of those registered via live phone call

SMART Flex

- Updates made to some of the vaccination zones (Pontiac)
- Ridership low but growing with service changes
- Longer term marketing efforts in development

Project Updates

- On-board, bus stop e-signs both underway
- 60 buses retrofitted with Quantum, vapor shields
- 13 articulated buses on site, preparations underway
 - Distributions even across terminals
 - Airport will have articulated bus service

Vaccination Efforts

- 13% of staff have had COVID – pretty even across all jobs
- 15% of staff have had at least one vaccine dose
- 30% have expressed interest in help getting a vaccine appointment
- Extensive efforts so far
- More efforts in the works
- Other considerations

The Board requested Mr. Cramer send them a list of employees that have been vaccinated.

9. New Business

A. Resolution: Appointment of the Budget Committee Members

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, that the Budget Committee will consist of Mr. Khalil Rahal of Wayne County, Mr. John Paul Rea of Macomb County, and Mr. Bret Rasegan of Oakland County.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. Resolution: Authorization to Award a Contract for 15 Cutaway Buses

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Hoekstra Transportation Inc. for the purchase of fifteen, 23foot cutaway buses at a total cost of \$1,006,015.00. The vehicles will be purchased under a cooperative purchasing agreement through the State of Michigan.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization to Award a Contract for Three, 29foot Low-Floor Hybrid Buses for Lake Erie Transit

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for three, 29foot low-floor hybrid buses at a total cost of \$2,124,603.00 to Gillig. The vehicles will be purchased under a cooperative purchasing agreement through The Commonwealth of Virginia.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Award a Contract for Automatic Passenger Counting System

MOTION: Moved by Ms Vicki Wolber, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a three year contract in the amount of \$1,252,530.00 with 2, 1 year renewal options with subsequent amounts of \$27,000.00 and \$27,810.00, resulting in a total contract amount of \$1,307,340.00 to Urban Transportation Association (UTA).

DISCUSSION:

Mr. John Paul Rea wanted to know what makes UTA excel compared to the other vendors. Mr. Robert Cramer stated SMART has utilized UTA before and SMART is also impressed with their product, demonstration, and reviews.

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization to Award a Contract Extension for General Advertising

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract starting May 1, 2021 through June 30, 2021 for the total amount of \$50,000.00 to Berline Group for general advertising services.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

10. Board Member Business

DISCUSSION:

Mr. Abdul Haidous wanted to know if SMART offered the opportunity for internships. Mr. Robert Cramer stated no, however SMART would consider a shadow opportunity. He requested Mr. Haidous forward interested individuals' resumes to SMART.

Mr. Royce Maniko thanked SMART's staff for the Earth Day logo.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, and unanimously carried, the meeting adjourned at 2:57 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors