

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

APPROVED MINUTES – June 24, 2021

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, June 24, 2021 at 2:04 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson Pro Tem	Mr. Abdul Haidous Ms. Hilarie Chambers Mr. Royce Maniko Mr. Bret Rasegan Mr. John Paul Rea
Absent Board Members:	Chairperson Vice-Chairperson	Mr. Khalil Rahal Ms. Vicki Wolber
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Beverly Anderson Mr. Fred Barbret Mr. Darren Beach Mr. Ronald Beier Ms. DeShalon Brownlee Mr. Ryan Byrne Ms. Sabrina Clay Mr. Austin Colson Mr. Robert Cramer Mr. Dennis Ellis Mr. Melvin Evans Ms. Beth Gibbons Mr. Avery Gordon Ms. Sarah Gryniewicz Mr. Dustin Hagfors Ms. Melissa Hightower Mr. Ian Holme Ms. Lynette Hurt

Mr. Joe Kim
Ms. Amy May
Ms. Anika Parker
Mr. Michael Patten
Ms. Nichole Peters
Ms. Lacey Shepard
Ms. Shana Shore
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Andy Thorner
Ms. Madonna Van Fossen
Mr. Tony Vinson
Ms. Patty Wailing
Mr. Mark Watson
Ms. Brenda Ynclan
Mr. Duane Yuille

Public Registered:

City of Ferndale
HRC
Passenger
Passenger
Passenger
Transit Riders United

Mr. Justin Lyons
Mr. Patrick Haire
Mr. Patrick Cooper-McCann
Mr. Marlon Moore
Mr. Robert Pawlowski
Mr. Andre Ladipaolo
Mr. Craig Schwartz
Mr. John Swatosh

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

Absent: Chairperson Mr. Khalil Rahal and Vice-Chairperson Ms. Vicki Wolber

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Ms. Hilarie Chambers, seconded by Mr. Bret Rasegan, to approve the amended Agenda for the June 24, 2021 Board meeting.

DISCUSSION

Ms. Chambers requested the Agenda be amended to review the evaluation of the General Manager's applications during Executive Session.

VOTE: THE MOTION CARRIED.

5. Minutes

A. Regular Board Meeting Minutes for May 27, 2021

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, to approve the Board meeting minutes for May 27, 2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation and Public Hearings

Chairperson Pro Tem Mr. Abdul Haidous declared the meeting open for Public Participation and Public Hearings.

A. Public Participation

➤ **Mr. Marlon Moore** - Passenger

DISCUSSION:

Via email, Mr. Moore provided support for SMART's new Groesbeck Route 525. He recommended Grand River Route 305 be extended to Twelve Oaks Mall in Novi and FAST service be added to Grand River.

- **Mr. Robert Pawlowski** - Passenger

DISCUSSION:

Mr. Pawlowski requested changes be made to Woodward Route 450 & 13/14 Mile Route 760. He also requested additional service to all of the Park and Ride routes and expand the SMART Flex Service. He concluded his comment with providing additional support for Robert Cramer to be appointed as SMART's next General Manager.

- **Mr. Justin Lyons** – City of Ferndale Planning Manager

DISCUSSION:

Mr. Lyons voiced his support for the changes to Main Street Route 430.

7. Chairperson's Report

DISCUSSION:

None

8. Deputy General Manager's Report

Ms. Leeya Sutter, Director of Human Resources, reported that SMART's Legal Department has experienced a considerable amount of recent departures due to resignations and retirements. Chairperson Mr. Khalil Rahal has requested staff conduct an analysis of the incidents leading up to the recent departures

Mr. Robert Cramer, Deputy General Manager, reported on the following:

SMART Celebrates Pride Month and Juneteenth

SMART Drive-Thru Job Fair

- Saturday, June 26, 2021
- Open to the Public from 1PM – 4PM
- Register online before you stop by: <https://bit.ly/3gdZzze>
- Registration not required, just speeds up the process!

Articulated Bus Design Promo

- 10-12 of the 23 = FAST
- Unwrapped = simple white paint
- "SMART Fans" have spotted training buses out and about
- SMART will be running all white for July with web site and prompt to give feedback on designs
- Great opportunity to showcase new buses and SMART

COVID Updates

- Federal Mask Mandate remains in effect through September
- DDOT and SMART will be removing capacity restrictions on Fixed Route July 1
- SMART is tracking other implications of rules changes on our operation and adjusting accordingly
- Updated COVID Playbook will be released shortly

SMART Flex

- Vaccine Zone Service will end July 1
- Connector will still help facilitate vaccine rides
- Next Steps: Possible additions to pilot zones
- Accounts created: ~2,000 (250 active riders)
- Daily ridership: ~180 rides (2.3 rides/rider)
- Average ride: 12 minutes / 4.2 miles
- Street teams, event promos, marketing ramping up

9. New Business

A. Resolution: SMART PATH Plan Fixed Route Service Changes for September 21, 2021

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the third set of major Fixed Route service changes from the SMART PATH Plan Phase I are approved by the Board of the Suburban Mobility Authority for Regional Transportation and the changes can be finalized and implemented by staff at the September 2021 regular service change.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. Resolution: Authorization to Award a Contract for TPA Workers' Compensation Insurance

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a three-year contract for TPA Workers' Compensation Insurance in the amount of \$248,355.00 with two 1-year renewal options of \$83,785.00 per year for a total contract amount of \$425,925.00 to ASU.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: Ratification of Exigency Purchase of Macomb Terminal Security Service

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation Board of Directors hereby ratifies the exigency purchase of security services at the Macomb Terminal in the amount of \$14,830.00 to Prudential Security, Inc.

DISCUSSION:

Chairperson Pro Tem Mr. Abdul Haidous asked if the security will secure the entire parameter of the Macomb Terminal. Mr. Robert Cramer confirmed they would.

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization for POCA #11: Additional Fueling System Improvements & Macomb Pavement Reconstruction Changes

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA #11 in the amount of \$187,842.50 to R.W. Mercer Co.

DISCUSSION:

Mr. Royce Maniko asked if there were any contingency funds for the project. Mr. Robert Cramer stated the contingency funds were exhausted, but SMART has grant funding available for the project.

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization for POCA #5: Electrostatic Spraying Services

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Hilarie Chambers, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA #5 in the amount of \$143,034.12 to Du-All Cleaning, Inc.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

F. Resolution: Authorization for POCA #2 Trapeze OPS: Terminal Display Boards

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Hilarie Chambers, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve POCA #2 in the amount of \$50,326.00 to Trapeze.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

G. Resolution: Authorization to Award a Four-Month Interim Contract for General Advertising Services

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to Award an Interim Contract to Berline Group for General Advertising Services starting July 1, 2021 through October 31, 2021 for an amount of \$200,000.00. All terms and conditions of the contract for the services shall remain unchanged.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

H. Resolution: Amendment to the FY2020/21 General Operating Budget – CARES Act Funding and COVID-19 Related Expenses

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined in the Director of Finance communication to the Board “Amendment to the FY2020/21 General Operating Budget – CARES Act Funding and COVID-19 Related Expenses” dated June 24, 2021 and hereby increases the line item as follows:

Revenues – New \$12,000,000.00

Expenses – Various \$10,995,000.00

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

I. Resolution: Amendment to the FY2020/21 General Operating Budget – Pension and Healthcare OPEB Budget Reclassification

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined in the Director of Finance communication to the Board “Amendment to the FY2020/21 General Operating Budget – Pension and Healthcare OPEB Budget Reclassification” dated June 24, 2021 and hereby increases the line items as follows:

Expenses – Various \$0

DISCUSSION:

Mr. Maniko asked if the funds were included in SMART’s pension program. Mr. Ryan Byrne, Director of Finance, stated no.

VOTE: THE MOTION CARRIED.

J. Resolution: FY2022 Board of Directors Meeting Schedule and Standing Resolution Setting Regular Board Meetings

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby adopts the foregoing meeting schedule as its own for FY2022.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

K. Resolution: Approval of Labor Agreement between the Suburban Mobility Authority for Regional Transportation and UAW Local 771 (Maintenance Employees)

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation approve the Agreement between the UAW Local 771 and the Suburban Mobility Authority for Regional Transportation, effective June 18, 2021 through December 31, 2022.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

10. Executive Session

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, to move into Executive Session to discuss contract negotiations and the General Manager's search evaluation.

DISCUSSION:

Confidential

VOTE: THE MOTION CARRIED.

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, move out of Executive Session.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, to move that the Board of Directors of the Suburban Mobility Authority for Regional approve the Agreement between the UAW, Local 771 and the Suburban Mobility Authority for Regional Transportation.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

11. Board Member Business

DISCUSSION:

Mr. Royce Maniko asked Mr. Robert Cramer if he researched Monroe County and the surrounding area to see if they are eligible for the \$50,000.00 in urbanized funding. Mr. Cramer informed the Board he did not have a final answer as he is waiting to hear back from the Federal Transit Agency.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Ms. Hilarie Chambers, and unanimously carried, the meeting adjourned at 3:38 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors