

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – October 22, 2015

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, October 22, 2015 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

- | | | |
|----------------------------------|----------|--|
| SMART Board of Directors: | Chairman | Mr. Abdul Haidous Mr. Robert Daddow Mr. Gerald Poisson Mr. John Paul Rae Ms. Melissa Roy |
| Absent Board Member: | | Mr. Royce Maniko Mr. Rudy Hobbs |
| SMART Board Secretary: | | Ms. Tiffany Martin |
| SMART General Manager: | | Mr. John Hertel |
| SMART Staff Present: | | Ms. Colleen Astalos Mr. Ron Beier Mr. Chuck Couwlier Ms. Lauri Cowhy Mr. Robert Cramer Mr. Melvin Evans Mr. John Foster Ms. Karen Foster Mr. Steve Giebel Mr. Avery Gordon Ms. Melissa Hightower Mr. Austen Michaels Mr. Dan Steele Mr. Keith Taylor Mr. Darrell Taylor Ms. Patty Waling Ms. Brenda Ynclan |

| | | |
|---------------------------|---------------------|-----------------------|
| Public Registered: | Passenger | Mr. Eugene Conway |
| | PEAC | Ms. Laura Padalino |
| | PEAC | Mr. John Waterman |
| | MCHR-Freedom Riders | Brother Thomas Zerafa |
| | Oakland County | Mr. Malcom Brown |

1. Call to Order

Chairman Abdul Haidous called the meeting to order at 2:05 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Abdul Haidous, Mr. John Paul Rea, Mr. Gerald Poisson, Mr. Robert Daddow and Ms. Melissa Roy

Excused Absence: Mr. Rudy Hobbs and Mr. Royce Maniko

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. Robert Daddow, seconded by Ms. Melissa Roy, that the Board adopt the agenda for the October 22, 2015 Board meeting.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Approval of Minutes & Committee Report

Nominating Committee Report for November 22, 2015

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. Gerald Poisson to receive and file the committee's nomination.

DISCUSSION:

Mr. Daddow stated the Nominating Committee revised the nomination for Chairman and Vice-Chairman of the Board. Due to Mr. Jerry Moffitt's resignation from the Board, the Committee appointed Ms. Melissa Roy as Chairperson and Mr. Gerald Poisson as Vice-Chairman.

Chairman Haidous called for nominations from the floor. There were no nominations.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Amended Board Meeting Minutes for August 27, 2015

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Robert Daddow to approve the amended Board Meeting minutes from August 27, 2015.

DISCUSSION:

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Board Meeting Minutes for September 24, 2015

MOTION: Moved by Mr. Robert Daddow, seconded by Ms. Melissa Roy to approve the SMART Board Meeting minutes from September 24, 2015

DISCUSSION:

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Special Board Meeting Minutes for October 13, 2015

MOTION: Moved by Mr. Robert Daddow, seconded by Ms. Melissa Roy to approve the Special Board Meeting minutes from October 13, 2015.

DISCUSSION:

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

6. Public Participation

Chairman Haidous declared the meeting open for public participation.

DISCUSSION:

➤ **Brother Thomas Zerafa**

Brother Thomas encouraged SMART to consider extended service on Woodward.

7. Chairman's Report

DISCUSSION:

None

8. General Manager's Report

DISCUSSION:

Mr. Hertel informed the Board that the final Triennial report was received and approved by the federal government. There were four minor items that were brought up during the Triennial Review and they have all been addressed and corrected.

Mr. Hertel and Staff have participated in a number of RTA meetings having to do with routes on Gratiot, Woodward, Michigan and the master plan.

SMART has filled the following positions:

- Training Specialist
- Planner
- 1 Dispatcher/Inspector
- 1 Assistant Mechanic
- 1 Part-Time Transit Sales Representative

Mr. Hertel introduced Laura Padalino, Director of Programs at PEAC – Program to Educate All Cyclists. The PEAC program has been dedicated to enhancing lives of individuals with disabilities by teaching cycling. In addition, they have also added Fixed Route Bus Training to help young adults with mild-cognitive impairments learn how to ride SMART buses safely and independently throughout their community. Laura presented a video they created to demonstrate the importance of the program as well as the important role SMART plays in their lives.

9. New Business

A. Resolution: Authorization to Award a Contract for Employee Dental Benefits

MOTION: Moved by Mr. Gerald Poisson, seconded by Ms. Melissa Roy, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation authorizes the General Manager to award a contract for the purchase of dental insurance coverage to Delta Dental Plan of Michigan. The amount of the contract in the first year is estimated to be \$427,178. The three-year total is estimated at \$1.35 million.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Resolution: Authorization to Award a Contract for Remanufactured Differentials

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Robert Daddow, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award the contract for the remanufacturing of differentials to Weller Truck Parts. The first year of the contract is estimated to be \$58,863. The total cost for the three-year term is estimated to be \$180,173. The value of the contract if all option years are exercised is estimated to be \$312,526.

DISCUSSION:

Mr. Poisson asked why the incumbent did not bid the first time around. Mr. Couwlier informed the Board he did not have an answer, he thought it was because the bid was submitted in July and may have conflicted with Vendor vacation schedules.

Ms. Roy said she did not remember approving a purchase of parts for Maintenance. She wanted to know if the differentials wear out faster or if they depreciate differently from other parts. Mr. Cramer stated that the parts are remanufactured and sent back to SMART.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Resolution: Authorization to Award a Contract for Liquefied Petroleum Gas (LPG)

MOTION: Moved by Mr. Robert Daddow, seconded by Ms. Melissa Roy, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a requirements contract for the provision of Liquefied Petroleum Gas (LPG) to Oakland Fuels. The contract is for a one-year term. The annual amount of the contract is estimated to be \$490,000.

DISCUSSION:

Ms. Roy asked if the current contractor responded to the bid. Mr. Couwlier said they had not but they did download the solicitation so they certainly had the opportunity to bid.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

10. Executive Session

Roll Call

Present: Chairman Abdul Haidous, Mr. John Paul Rea, Mr. Gerald Poisson, Mr. Robert Daddow and Ms. Melissa Roy

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Robert Daddow, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation **proceed into** Executive Session to discuss the negotiations for our collective bargaining agreements.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Union Negotiations

DISCUSSION:

Confidential

MOTION: Moved by Mr. Gerald Poisson, Seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby authorizes the move to **proceed out** of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Robert Daddow, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation to proceed with the recommendation of General Counsel.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

11. Board Member Business

DISCUSSION:

Ms. Roy stated that there were great comments regarding expanding service on Woodward, however she wanted to remind everyone that service on Gratiot is the busiest route in the SMART system; she is hopeful for improved service on Gratiot also.

Adjournment

There being no further business to come before the Board, upon motion duly made by Board member Mr. Gerald Poisson, seconded by Ms. Melissa Roy, and unanimously carried, the meeting adjourned at 2:55 PM.

Respectfully submitted,

Tiffany C. Martin
Secretary to the Board of Directors