

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – May 26, 2016

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, May 26, 2016 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

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|----------------------------------|---------------|---|
| SMART Board of Directors: | Chairman | Ms. Melissa Roy
Mr. Robert Daddow
Mr. John Paul Rea
Mr. Abdul Haidous
Mr. Royce Maniko |
| Absent Board Members: | Vice-Chairman | Mr. Gerald Poisson
Mr. Rudy Hobbs |
| SMART Board Secretary: | | Ms. Tiffany Martin-Patterson |
| SMART General Manager: | | Mr. John Hertel |
| SMART Staff Present: | | Ms. Colleen Astalos
Mr. Fred Barbret
Ms. Michelle Busuito
Mr. Robert Cramer
Ms. Beverly Crockett
Mr. Stephen Dobbins
Mr. John Foster
Ms. Karen Foster
Mr. Steve Giebel
Mr. Avery Gordon
Ms. Melissa Hightower
Mr. Joni Hyska
Mr. Ian Holme
Mr. Joe Kim
Mr. Darrell Taylor
Ms. Patty Waling
Ms. Malinda Westbrook
Ms. Madonna Van Fossen
Ms. Brenda Ynclan |

Public Registered:

Passenger

Mr. Eugene Conway

1. Call to Order

Chairman Melissa Roy called the meeting to order at 2:06 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Melissa Roy, Mr. Royce Maniko, Mr. John Paul Rea, Mr. Robert Daddow and Mr. Abdul Haidous

Excused Absence: Vice-Chairman Gerald Poisson & Mr. Rudy Hobbs

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. Royce Maniko, that the Board amend the agenda for April 28, 2016.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Minutes

Budget Committee Meeting Minutes for April 28, 2016

MOTION: Moved by Mr. Robert Daddow seconded by Mr. John Paul Rea to receive and file the Budget Committee Meeting minutes from April 28, 2016.

DISCUSSION:

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Board Meeting Minutes for April 28, 2016

MOTION: Moved by Mr. John Paul Rea seconded by Mr. Abdul Haidous to approve the Board Meeting minutes from April 28, 2016.

DISCUSSION:

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

6. Public Participation

Chairman Roy declared the meeting open for public participation.

DISCUSSION:

➤ **Eugene Conway**

Mr. Conway stated he was pleased with the appearance of SMART's new busses.

7. Chairman's Report

DISCUSSION:

Chairman Roy said that the RTA's Master plan will be presented on Tuesday. They are anxiously waiting for the announcements of the plan. Chairman Roy stated she is open to hearing some of the other Board member's thoughts on the RTA plan so SMART can determine what the impact will be across the region. She encouraged the Board to foster a better regional collaboration.

8. General Manager's Report

DISCUSSION:

Mr. Hertel reported on the following:

- Preparing staff to fully analyze the RTA's Master Plan which is being released May 31st. Mr. Hertel will contact each of the Board members to discuss the impact of the RTA's plan on SMART.
- Continued coordination with DDOT and RTA on Reflex services, including hosting public workshops and public hearings in May. Target date for deployment is still September 1st. The name of the Reflex bus will probably change.
- New busses for 2016. Delivery of the first new Gillig busses was received on April 29, 2016.

- SMART now has two different types of vehicles as part of the fleet.
- Improved network security.

Filled Positions:

- Manager of Procurement
- Schedule Writer
- Data MMIS Technician
- Assistant Mechanic
- 2 Coach Service Attendants
- Part-Time Vault Puller

Chairman Roy asked Mr. Daddow, Budget Committee Chairman to provide the Board with a report from the prior committee meeting with a precursor to Agenda Items A and B. Mr. Daddow informed the Board that Staff had done a good job preparing and explaining the Budget. He only had a couple of questions which were answered to his satisfaction. The Committee recommended Agenda Items A and B be presented to the Board for approval.

9. New Business

A. Resolution: Amendment to the FY2016 Budget

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby amend the FY2016 Operating Budget increasing the line items as follows:

Revenue: Federal 5307 (PM)	\$5,000,000
Expense: Pension	\$5,000,000

and authorizes the Finance Director to make a one-time lump contribution toward the unfunded liability in the Authority’s pension obligation with MERS in the amount of \$5,000,000 prior to year end FY2016, which is June 30, 2016.

DISCUSSION:

Mr. Haidous asked if SMART’s pension was fully funded. Mr. Foster informed the Board SMART’s pension had been funded at 72%, now it is at 69%. Payments to the pension plan will increase next year, the additional \$5 million payment will help put SMART back into the 72% mark. The goal is to fund SMART’s pension at 100%.

Mr. Daddow asked if the extra payment will trigger an additional operating expense that will allow SMART to recover funds from the State of Michigan. Mr. Foster stated it will be neutral because SMART is including \$5 million in grant funding to offset the expenses.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Resolution: Adoption of Fiscal Year 2017 Operating and 2017-2021 Five-Year Capital Budget

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby adopts the FY2017 Operating Budget and the 2017-2021 Five-Year Capital Budget. The SMART Board of Directors hereby adopts 10% of line items as the limitation for line item amendments without Board approval.

DISCUSSION:

Mr. Maniko requested clarification of the Resolved clause of the Resolution where it states “The SMART Board of Directors hereby adopts 10% of line items as the limitation for line item amendments without Board approval”. Mr. Foster stated that any adjustment over a 10% increase to a line item had to be presented to the Board for approval.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Resolution: Authorization to File and Execute the Applications, Contracts and Amendments for SMART’s FY2017 Annual Application for Michigan Capital and Operating Financial Assistance

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, that the General Manager of SMART does hereby establish the intent to file an application, execute contracts and amendments allowing for execution of Sections 5307 and 5339 Formula Capital including the Governor’s Apportionments for Monroe, Congestion Mitigation and Air Quality (CMAQ), Section 5310, Section 5311 and Specialized Services for financial assistance under the provisions of Section 10e of Act No 51 of the Public Acts of 1951, as amended; and, be it further; that the Board of Directors of SMART authorizes the General Manager of SMART to provide such information as deemed necessary by MDOT to make an official determination of the eligibility for funds under the provision of Section 10e of Act No. 51 of the Public Acts of 1951, as amended; and be it further; that the Board of Directors of SMART authorizes the General Manager of SMART to submit the Annual Application for FY2017 to MDOT in compliance with the requirements of Section 10e of Act No. 51 of the Public Acts of 1951, as amended.

DISCUSSION:

Mr. Maniko asked if SEMCOG was still in agreement with the 50.3% for federal capital funding Mr. Hertel said “Yes”, but he wasn’t sure if it would remain at this percentage.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

D. Resolution: Fiscal Year 2017 Municipal Credit, Community Credit, and Purchase of Service Agreements and Purchase of Service Contracts with Communities and Agencies Entitled to Receive Funds of \$50,000 or More

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, that the General Manager of the Suburban Mobility Authority for Regional Transportation is authorized to execute Municipal and Community Credit and Purchase of Service (POS) agreements in Fiscal Year 2017 with the communities and agencies in the amounts listed in the attached tables, subject to the terms and conditions as approved by the General Manager.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

10. Board Member Business

DISCUSSION:

Mr. Maniko shared his experience with bus stop locations in Florida.

Adjournment

There being no further business to come before the Board, upon motion duly made by Board member Mr. Royce Maniko, seconded by Mr. Abdul Haidous, and unanimously carried, the meeting adjourned at 2:28 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors