

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – August 27, 2015

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, August 27, 2015 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

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| SMART Board of Directors: | Chairman | Mr. Abdul Haidous |
| | Vice-Chairman | Mr. Jerry Moffitt |
| | | Mr. Rudy Hobbs |
| | | Mr. Royce Maniko |
| | | Mr. Gerald Poisson |
| | | Ms. Melissa Roy |
| Absent Board Member: | | Mr. Robert Daddow |
| SMART Board Secretary: | | Ms. Tiffany Martin |
| SMART General Manager: | | Mr. John Hertel |
| SMART Staff Present: | | Ms. Colleen Astalos |
| | | Mr. Fred Barbret |
| | | Mr. Ron Beier |
| | | Ms. Michelle Busuito |
| | | Mr. Chuck Couwlier |
| | | Ms. Lola Clark |
| | | Mr. Robert Cramer |
| | | Mr. Melvin Evans |
| | | Mr. John Foster |
| | | Mr. Steve Giebel |
| | | Mr. Avery Gordon |
| | | Ms. Melissa Hightower |
| | | Mr. Austen Michaels |
| | | Mr. Dan Steele |
| | | Mr. Keith Taylor |
| | | Mr. Darrell Taylor |
| | | Ms. Madonna Van Fossen |
| | | Ms. Brenda Ynclan |

Public Registered:	Passenger AECOM Account Network	Mr. Eugene Conway Mr. Peter Voorhees Mr. Jeff Brown
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1. Call to Order

Chairman Abdul Haidous called the meeting to order at 2:02 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Abdul Haidous, Vice-Chairman Jerry Moffitt, Mr. Gerald Poisson, Mr. Royce Maniko, Mr. Rudy Hobbs and Ms. Melissa Roy

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt, that the Board adopt the agenda for the August 27, 2015 Board meeting.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Approval of Minutes

Board Meeting Minutes for July 23, 2015

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt to approve the SMART Board meeting minutes from July 23, 2015.

DISCUSSION:

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Executive Session Meeting Minutes for July 23, 2015

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt to approve the SMART Executive Session meeting minutes from July 23, 2015.

DISCUSSION:

Mr. Gordon informed the Board, any changes to the Executive Session meeting minutes should be done during Executive Session.

There were no changes or corrections requested by the Board.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

6. Public Participation

Chairman Haidous declared the meeting open for public participation.

DISCUSSION:

None

7. Chairman's Report

DISCUSSION:

None

8. General Manager's Report

DISCUSSION:

- Mr. Hertel stated he received a Thank You note from the Mayor of Southgate for the Champion Challenger bus
- 80 new busses were ordered
- He met with the director of the Ann Arbor Ride
- The on-site Triennial Review was completed with only four minor deficiencies which were in the contract language, these deficiencies were corrected
- The new EEO program was completed and submitted to the FTA for review

The following positions have been filled:

- Supervisor of Connector Services
- Executive Secretary
- Dispatcher/Inspector

- Data Payroll Technician
- 2 Assistant Mechanics
- 4 Coach Service Attendants
- Part-Time CSO

Mr. Hobbs asked if SMART has security cameras on the busses. Mr. Hertel informed Mr. Hobbs there are 8 cameras on each of the busses, some of them are external.

Mr. Maniko congratulated staff on their work with the Triennial Review.

9. New Business

A. FY 2016 Unified Work Program

MOTION: Moved by Mr. Jerry Moffitt, seconded by Mr. Royce Maniko, that the Authority's FY2016 Unified Work Program referred to herein, is approved and that John Hertel, General Manager of the Suburban Mobility Authority for Regional Transportation is authorized to Execute a negotiated project agreement with SEMCOG. The grant for this project will be \$312,555, of which FTA Section 8 Technical Studies Grant represents that SMART's local match will be \$69,308 of these funds which is available in the current years' budget. SMART may be required to negotiate the scope, cost, emphasis, etc. of the content of this program.

DISCUSSION:

Mr. Moffitt asked if \$380,000 is the cost for internal staff. Mr. Cramer's response was "yes".

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Authorization to Award a Contract for Building Security Camera System Upgrades

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a firm fixed-price contract for the building security camera upgrades to Detection Systems and Engineering. The amount of the contract is estimated to be \$92,489.

DISCUSSION:

Mr. Maniko asked if the General Manager has monitors in his office to access the cameras on the busses. Mr. Cramer, Deputy GM stated SMART has five locations and each site has its own security camera system that is being recorded; unfortunately

SMART does not have the technology to link the cameras together. The new cameras will have the technology to link the cameras to one location. Mr. Maniko encouraged Staff to provide the technology to the General Manager for his monitoring.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Authorization to Purchase 80 Gillig Fixed Route Buses

MOTION: Moved by Mr. Jerry Moffitt, seconded by Ms. Melissa Roy, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase 80 Fixed Route buses with Gillig LLC. The total value of the purchase is \$34,648,400.

DISCUSSION:

Mr. Maniko encouraged SMART to purchase shock absorbers from Monroe because they are of good quality and cheaper than the Swedish shock absorbers.

Mr. Poisson stated Mr. Daddow's question for the record. He said Mr. Daddow sent Mr. Hertel an email asking him to confirm that the money for the purchase of the 80 buses is already appropriated and in the bank, and will not be affected by any future adjustments to the 65/35 split. Mr. Cramer confirmed this for the Board. He said any future changes to the 65/35 split will not have an effect on SMART's purchase of the 80 buses. SMART is utilizing approved Federal FY 2014 and FY 2015 grant funding from a number of sources.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

D. Approval by the SMART Board of Nominating Committee Appointments

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby appoints Mr. Robert Daddow, Ms. Melissa Roy and Mr. Rudy Hobbs to the Nominating Committee.

DISCUSSION:

Chairman Haidous appointed Mr. Robert Daddow, Ms. Melissa Roy and Mr. Rudy Hobbs to the Nominating Committee.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

E. Litigation Settlements

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Gerald Poisson, to receive and file the Litigation Settlements.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

10. Executive Session

Roll Call

Present: Chairman Abdul Haidous, Vice-Chairman Jerry Moffitt, Mr. Royce Maniko, Mr. Gerald Poisson, Mr. Rudy Hobbs and Ms. Melissa Roy

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Royce Maniko, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation **proceed into** Executive Session to discuss the negotiations for our collective bargaining agreements and a litigation settlement.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:

Confidential

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby authorizes the move to **proceed out** of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Royce Maniko, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation to direct General Counsel to proceed in accordance with the discussion in Executive Session with respect to the Vehicle Liability claim that was discussed.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

11. Board Member Business

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Jerry Moffitt, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation direct General Counsel to prepare an amendment to the General Manager's employment agreement. This amendment will clarify that the General Manager shall be subject to all increases and or decreases in pay and or benefits made applicable to the non-represented administrative staff, including the wage increase that was previously given to administrative staff. Also as authorized by this motion, the Board Chairman shall execute an amended contract to be approved by both the General Manager, John Hertel and General Counsel, Avery Gordon

DISCUSSION:

Mr. Maniko asked Mr. Hertel if he received a response from the RTA regarding the 65/35 split. Mr. Hertel's response was "No", but a number of meetings that were scheduled have been canceled.

Mr. Maniko informed the Board he will be on vacation next month and will not be in attendance at the September 24th meeting.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Adjournment

There being no further business to come before the Board, upon motion duly made by Board member Mr. Gerald Poisson, seconded by Ms. Melissa Roy, and unanimously carried, the meeting adjourned at 2:34 PM.

Respectfully submitted,

Tiffany C. Martin
Secretary to the Board of Directors