

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – October 27, 2016

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, October 27, 2016 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

- | | | |
|----------------------------------|---------------------------|--|
| SMART Board of Directors: | Chairman
Vice-Chairman | Ms. Melissa Roy
Mr. Gerald Poisson
Mr. Robert Daddow
Mr. Abdul Haidous
Mr. John Paul Rea
Mr. Royce Maniko
Mr. Rudy Hobbs |
| SMART Board Secretary: | | Ms. Tiffany Martin-Patterson |
| SMART General Manager: | | Mr. John Hertel |
| SMART Staff Present: | | Ms. Colleen Astalos
Mr. Fred Barbret
Mr. Ron Beier
Ms. Juan Burt
Ms. Michelle Busuito
Ms. Lauri Cowhy
Mr. Robert Cramer
Ms. Beverly Crockett
Mr. Stephen Dobbins
Mr. Mel Evans
Mr. John Foster
Ms. Karen Foster
Mr. Steve Giebel
Mr. Avery Gordon
Ms. Lynette Hurt
Mr. Joni Hyska
Mr. Austin Michaels
Mr. Justin Miller
Ms. Barbra Mowen |

Mr. Michael Patten
Mr. Darrell Taylor
Mr. Keith Taylor
Ms. Madonna Van Fossen
Ms. Malinda Westbrook
Ms. Patty Wailing
Ms. Brenda Ynclan

Public Registered: Passenger
Passenger
HRC

Mr. Eugene Conway
Mr. R. Potter
Ms. Jessica VanDeCreek

1. Call to Order

Chairman Melissa Roy called the meeting to order at 2:16 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Melissa Roy, Vice-Chairman Gerald Poisson, Mr. Robert Daddow, Mr. John Paul Rea, Mr. Abdul Haidous, Mr. Rudy Hobbs and Mr. Royce Maniko.

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. John Paul Rea, to remove Agenda Item “G, Reflex Service” from the Agenda for September 22, 2016.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Minutes

A. Board Meeting Minutes for August 25, 2016

MOTION: Moved by Mr. Abdul Haidous seconded by Mr. Robert Daddow to receive the Board Meeting minutes from August 25, 2016.

DISCUSSION:

None

6. Public Participation

Chairman Roy declared the meeting open for Public Participation.

DISCUSSION:

None

7. Chairman's Report

DISCUSSION:

Chairman Roy said she had the opportunity to experience public transportation. She rode the 560 Gratiot, 740 12 Mile and the Reflex route. She stated the drivers were very courteous, professional, and informative. She gave special thanks to Cynthia Brooks, SMART Reflex driver. She also mentioned her experience with Uber and LYFT. Ms. Roy reminded everyone that it is imperative for the region to remain competitive. Mobility and transit should work together.

8. General Manager's Report

DISCUSSION:

Mr. Hertel thanked Ms. Roy for her report and reported on the following:

- Worked with General Counsel on next agreement for Reflex Service.
- Completed and submitted joint competitive grant application with DDOT for Safety and Security Research grant through the FTA.
- Conducted two refresher training classes for Fixed Route drivers in September 2016.

Filled Positions:

- Insurance Claims Specialist
- Office Supervisor
- Maintenance Supervisor
- Road Supervisor

- Mechanic
- Assistant Mechanic
- Customer Service Operator
- Part-time Customer Service Operator
- Part-time Transit Center Sales Representative
- One Part-time Vault Puller

9. New Business

A. Resolution: Election of Officers to the SMART Board of Directors: FY2017-2018 Term

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby elects Mr. Jerry Poisson of Oakland County as Chairman of the SMART Board of Directors and Mr. Abdul Haidous of Wayne County as Vice-Chairman of the SMART Board, for a term of one year.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Resolution: Authorization to Execute Michigan Department of Transportation (MDOT) Maser Agreement Contract No. 2017-0130 and Project Authorizations and Amendments for State Fiscal Years 2017-2021

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is authorized and directed to execute on behalf of SMART all such Project Authorizations with MDOT for passenger transportation related services for the Agreement period.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Resolution: Authorization to Award a Requirements Contract for Purchase on Non-Fixed Route Tires

MOTION: Moved by Ms. Melissa Roy, seconded by Mr. John Paul Rea, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a requirements contract for tires to Belle Tire Distributors. The contract is for a three-year term with two renewal options of one year each. The annual cost for this contract based on the estimated usage of tires in the first year is \$151,000. The three-year cost of the contract is estimated to be \$453,000. In option years one and two the annual costs are estimated to be \$151,000 for each year respectively. The addition of both options increases the contract amount to an estimated \$755,000.00.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

D. Resolution: Authorization to Award a Requirements Contract for Architectural and Engineering Services

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract in the amount of \$1,075,000 to Hubbell, Roth & Clark, Inc. for a three-year contract for Architectural and Engineering Services.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

E. Resolution: Contract for Hardware and Software for SMART's Network Storage and Data Backup Recovery System

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for the purchase of upgraded Hardware and Software from CDW-Government. The amount of the contract is estimated at \$783,000.00

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

F. Resolution: Amendment to Unified Planning Work Program for Additional Planning Funds

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Robert Daddow, that the Authority's receipt of additional Unified Planning Work Program funds referred to herein is approved that Mr. John Hertel, General Manager of the Suburban Mobility Authority for Regional Transportation is authorized to execute a negotiated project agreement with SEMCOG for \$985,000 of FTA Section 5303 technical studies funds; represent that \$77,000 is available for the local match of these funds.

DISCUSSION:

Mr. Hobbs asked if the \$780,000 include the cost of a consultant and if an RFP will be conducted. Mr. Cramer responded in the affirmative to Mr. Hobbs questions.

Mr. Daddow asked if the project assumed the passage of the RTA. Mr. Cramer informed the Board the project was applied independently. The project is not contingent on the passing of the RTA vote. The funds will continue to be available from the State and the project will be moved forward.

Mr. Daddow also asked if the other transit agencies have applied for similar grants. Mr. Cramer informed the Board that DDOT has not applied for any projects similar to SMART's.

Ms. Roy asked if the project would include a payment system for fare. Mr. Cramer stated bus fare payment could be added to the project.

Mr. Maniko asked if the RTA had done any analysis on routes. Mr. Cramer stated they were experimenting with a software called Remix, but they did not provide any recommendations to SMART.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

10. Board Member Business

DISCUSSION:

Mr. Maniko stated he just visited Europe and they have a very efficient transit system.

Mr. Rea thanked Mr. Hertel and Staff for their support with the Greening of Macomb County.

11. Executive Session

Roll Call

Present: Chairman Gerald Poisson, Vice-Chairman Abdul Haidous, Ms. Melissa Roy, Mr. Robert Daddow, Mr. Royce Maniko, Mr. Rudy Hobbs and Mr. John Paul Rea.

A quorum was present.

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby authorizes the Board to **proceed into** Executive Session to discuss legal opinions.

VOTE: All in attendance voted in the affirmative after the Roll Call vote.

DISCUSSION:

Confidential

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

MOTION: Moved by Vice Chairman Abdul Haidous, Seconded by Mr. Robert Daddow, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby authorize Mr. Avery Gordon, General Counsel to proceed with his recommendation in the cases of Pivetta and Mayberry.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Adjournment

There being no further business to come before the Board, upon motion duly made by Board member Mr. John Paul Rea, seconded by Ms. Melissa Roy, and unanimously carried, the meeting adjourned at 3:07 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors