

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – February 23, 2017

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, February 23, 2017 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

- | | | |
|------------------------------------|---------------|------------------------------|
| SMART Board of Directors: | Chairman | Mr. Gerald Poisson |
| | Vice-Chairman | Mr. Abdul Haidous |
| | | Mr. Robert Daddow |
| | | Mr. Khalil Rahal |
| | | Mr. John Paul Rea |
| SMART Absent Board Members: | | Mr. Royce Maniko |
| | | Ms. Melissa Roy |
| SMART Board Secretary: | | Ms. Tiffany Martin-Patterson |
| SMART General Manager: | | Mr. John Hertel |
| SMART Staff Present: | | Ms. Colleen Astalos |
| | | Mr. Fred Barbret |
| | | Mr. Ron Beier |
| | | Ms. Michelle Busuito |
| | | Ms. Lauri Cowhy |
| | | Ms. Beverly Crockett |
| | | Mr. Robert Cramer |
| | | Mr. Stephen Dobbins |
| | | Mr. Mel Evans |
| | | Mr. John Foster |
| | | Ms. Karen Foster |
| | | Mr. Steve Giebel |
| | | Mr. Avery Gordon |
| | | Ms. Melissa Hightower |
| | | Ms. Lynn Hurt |
| | | Mr. Austin Michaels |
| | | Mr. Justin Miller |
| | | Mr. Darrell Taylor |

Ms. Madonna Van Fossen
Ms. Malindia Westbrook
Ms. Brenda Ynclan

Public Registered:

Passenger
TRIPPLE “L”
AECOM
MPL
Motor City Freedom Riders

Mr. Eugene Conway
Mr. Michael Bartow
Mr. Josh Books
Mr. Mark Calcaterra
Mr. Mason Herson-Hard

1. Call to Order

Chairman Gerald Poisson called the meeting to order at 2:06 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Gerald Poisson, Vice-Chairman Abdul Haidous, Mr. John Paul Rea, Mr. Khalil Rahal and Mr. Robert Daddow

Absent: Mr. Royce Maniko and Ms. Melissa Roy

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. John Paul Rea, to approve the Agenda for February 23, 2017 adding Agenda Item 9 C, Authorization to Award an Interim Contract to Participate in MiDeal Extension for Small Tools and Fasteners.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Minutes

A. Meeting Minutes for January 26, 2017

MOTION: Moved by Mr. John Paul Rea seconded by Mr. Robert Daddow to approve the Board Meeting minutes from January 26, 2017.

DISCUSSION:

Chairman Poisson asked if Mr. Hobbs was technically a Board member at the January 26th Board Meeting. Mr. Gordon, SMART's General Counsel, stated SMART received notice of a new Board member effective February 23rd. Therefore, Mr. Hobbs' last day on the SMART Board was January 26th.

B. Executive Session Meeting Minutes for January 26, 2017

MOTION: Moved by Mr. John Paul Rea seconded by Mr. Abdul Haidous to approve the Executive Session Meeting minutes from January 26, 2017.

DISCUSSION:

None

6. Public Participation

Chairman Poisson declared the meeting open for Public Participation.

DISCUSSION:

- **Mr. Michael Bartow, TRIPPLE "L"** – Presented the Board with a proposal to build a new SMART facility.

7. Chairman's Report

DISCUSSION:

Chairman Poisson informed the Board that Oakland County was approached by the Regional Transit Authority (RTA) regarding open discussion for transportation. Oakland County informed the RTA that its primary focus was preservation of SMART transportation as an effective tool for regional transportation.

Vice Chairman Haidous requested SMART have discussions with Wayne County on how service can be provided to and from Metro Airport within the surrounding areas of the airport. Mr. Poisson stated SMART does not need to wait on the RTA to make plans to become more effective. Oakland County will be making proposals over the next few months to change funding and the scope of services for transportation.

8. General Manager's Report

DISCUSSION:

Mr. Hertel reported on the following:

- The Buhl Building Lease was completed and signed for a 10 year lease.
- He spoke with the new driver class regarding the importance of safety.
- He met with SMART's new Wayne County Board member Mr. Khalil Rahal and Mr. Abdul Haidous.
- At the request of Mr. Ford, RTA's Director, Mr. Hertel and Mr. Dan Dirks met and discussed the Reflex Service.

Retirements in January, 2017:

- 1 Dispatcher/Inspector and 2 Fixed Route Drivers

Filled Positions:

- Senior Purchasing Agent
- Dispatcher/Inspector
- 2 Assistant Mechanics
- 5 Coach Service Attendants

9. New Business

A. Resolution: Authorization to Award a Contract for Barrel & Sludge/Wastewater Removal

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a three-year contract with two one-year options for barrel & sludge/wastewater removal and disposal services. The annual amount of the contract is estimated to be \$100,000. The three-year term is estimated to be \$300,000. The five-year total is estimated to be \$500,000.00.

DISCUSSION:

Vice Chairman Haidous asked if the contractor will be responsible for disposal of the hazardous waste material and if SMART will be protected from any disposal mistakes under this contract. Mr. Gordon, SMART's General Counsel, informed the Board that SMART requires indemnification from the contractor and for the contractor to have a particular kind of pollution insurance to cover hazardous waste materials.

Chairman Poisson asked where the contractor was located. Mr. Gordon informed the Board the contractor is within our region and SMART has had other contracts with the company.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Resolution: Authorization to Award a Contract for Electrical Repair Services

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a three-year contract with two one-year options for electrical repair services to Allied Building Service Company of Detroit, Inc. Based on SMART's budget for electrical repair services, the annual amount of the contract is estimated to be \$57,100. The three-year total is estimated to be \$171,300. The five-year total is estimated to be \$285,500.00.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Resolution: Authorization to Award an Interim Contract to Participate in MiDeal Extension for Small Tools and Fasteners

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, that the General Manager award an interim contract to participate in the extension on MiDeal contract 071B1300329 with Grainger for six months. The contract would provide service through August 30, 2017 for a cost not to exceed \$39,500.00.

DISCUSSION:

Mr. Haidous asked if there would be an option for SMART to have an opt-out clause in the contract if SMART decides to go with another vendor within the six month extension period. Mr. Cramer stated that by participating in MiDeal SMART is not guaranteeing to purchase a certain quantity, therefore as soon as SMART has a replacement in place SMART can stop utilizing the MiDeal contract.

Chairman Poisson clarified the Federal revenue support is incumbent upon SMART based on Federal law, which states SMART cannot utilize geographic preference. Therefore, it is not SMART's policy but Federal law that is impacting SMART. Mr. Gordon explained SMART's Contracting Policy #1 states that SMART must adhere to State and Federal regulation. SMART's policy has always utilized the most restricted State, Federal or local regulations.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

10. Board Member Business

DISCUSSION:

Vice Chairman Haidous welcomed SMART's new Wayne County Board member Mr. Khalil Rahal to the Board.

Adjournment

There being no further business to come before the Board, upon motion duly made by Board member Mr. John Paul Rea, seconded by Mr. Abdul Haidous, and unanimously carried, the meeting adjourned at 2:31 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors