

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL  
TRANSPORTATION  
BOARD OF DIRECTORS MEETING**

**APPROVED MINUTES – May 25, 2017**

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, May 25, 2017 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

**ATTENDANCE**

- |                                  |               |   |
|----------------------------------|---------------|---|
| <b>SMART Board of Directors:</b> | Vice-Chairman | Mr. Abdul Haidous<br>Mr. Robert Daddow<br>Mr. Royce Maniko<br>Mr. John Paul Rea<br>Ms. Melissa Roy  |
| <b>Absent Board Members:</b>     | Chairman      | Mr. Gerald Poisson<br>Mr. Khalil Rahal  |
| <b>SMART Board Secretary:</b>    |               | Ms. Tiffany Martin-Patterson  |
| <b>SMART General Manager:</b>    |               | Mr. John Hertel   |
| <b>SMART Staff Present:</b>      |               | Ms. Colleen Astalos<br>Mr. Fred Barbret<br>Mr. Ron Beier<br>Mr. Robert Cramer<br>Ms. Beverly Crockett<br>Mr. Stephen Dobbins<br>Mr. Mel Evans<br>Mr. John Foster<br>Mr. Avery Gordon<br>Ms. Melissa Hightower<br>Mr. Ian Holme<br>Ms. Lynette Hurt<br>Mr. Joe Kim<br>Mr. Justin Miller<br>Mr. Michael Patten<br>Mr. Keith Taylor<br>Ms. Madonna Van Fossen<br>Ms. Patty Wailing |

Ms. Malindia Westbrook  
Ms. Brenda Ynclan

**Public Registered:**                      Passenger    Mr. Eugene Conway

**1. Call to Order**

Vice-Chairman Abdul Haidous called the meeting to order at 2:06 PM.

A) Pledge of Allegiance

**2. Roll Call**

Present: Vice-Chairman Abdul Haidous, Mr. John Paul Rea, Mr. Royce Maniko, Ms. Melissa Roy and Mr. Robert Daddow

Absent: Chairman Gerald Poisson & Mr. Khalil Rahal

**A quorum was present.**

**3. Adoption of Agenda**

**MOTION:** Moved by Ms. Melissa Roy, seconded by Mr. John Paul Rea, to approve the Agenda for May 25, 2017.

**DISCUSSION**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**4. Certification of Public Notice**

The Secretary read the Public Notice into the record.

## 5. Minutes

### A. Meeting Minutes for April 27, 2017

**MOTION:** Moved by Mr. Robert Daddow, seconded by Mr. John Paul Rea, to approve the Board Meeting minutes from April 27, 2017.

**DISCUSSION:**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

## 6. Public Participation

Vice-Chairman Abdul Haidous declared the meeting open for Public Participation.

**DISCUSSION:**

None

## 7. Chairman's Report

**DISCUSSION:**

None

## 8. General Manager's Report

**DISCUSSION:**

Mr. Hertel reported on the following:

- Assisted Ombudsman in securing approval for a SMART survey in Rochester and Rochester Hills through OCPTA.
- Met with DDOT and M-1 Rail staff multiple times about coordinating QLine service including transfers, operational procedures, driver training, familiarization, and fares.
- Continued work with staff and DDOT to restructure service in the Northland Mall area.
- Continued work on partnership with Ferndale, Detroit Zoo and other SE Oakland Communities on the "Fab Cab" program.
- Began a Connector Driver training class for 12 drivers on April 17, 2017.
- Provided new hire maintenance employee training which includes review of SMART history, Sexual Harassment, Violence in the Workplace, an Employee Assistance Program (EAP), Diversity, and Workplace Drug and Alcohol programs and policies.

Retirements in January, 2017:

- 1 Maintenance Supervisor will retire in May, 2017,

Filled Positions:

- Senior Purchasing Agent
- Data Payroll Technician
- Stockperson
- 2 Mechanics
- 4 Coach Service Attendants

## **9. New Business**

### **A. Resolution: Adoption of Fiscal Year 2018 Operating and 2018-2022 Five-Year Capital Budget**

**MOTION:** Moved by Ms. Melissa Roy, seconded by Mr. Robert Daddow, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby adopts the FY2018 Operating Budget and the 2018-2022 Five-Year Capital Budget. The SMART Board of Directors hereby adopts 10% of line items as the limitation for line item amendments without Board approval.

#### **DISCUSSION:**

Mr. Maniko noted that although furlough days are included in the FY 2018 Budget and have been in effect since 2011 for Administrative Staff, he hopes that they will be eliminated in the next budget. Mr. Maniko also asked about the price difference between propane and diesel fuel which was explained by Mr. Cramer. Lastly, Mr. Maniko mentioned he will be attending the APTA conference and asked if the Board or Staff had any questions that needed to be answered that he should bring up at the conference.

Mr. Daddow stated that the President of the United States has proposed cuts to the Transportation Budget and he is watching it carefully. The current proposed cuts do not affect SMART, but we should be aware nonetheless.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**B. Resolution: Authorization to Award a Contract for R134A and R22 Freon**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Ms. Melissa Roy, that the Board adopts the attached resolution authorizing the General Manager to award a firm-fixed requirements contract for freon to Downriver Refrigeration Supply. The maximum amount of the contract is estimated at \$115,464. The term of the contract is to be for one year with no renewal options.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**C. Resolution: Authorization to File and Execute the Application, Contracts and Amendments for SMART's FY2018 Annual Application for Michigan Capital and Operating Financial Assistance**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the General Manager of SMART does hereby establish the intent to file an application, execute contracts and amendments allowing for execution of Sections 5307 and 5339 Formula Capital including the Governor's Apportionments for Monroe, Congestion Mitigation and Air Quality (CMAC), Section 5310, Section 5311 and Specialized Services for financial assistance under the provisions of Section 10e of Act No. 51 of the Public Acts of 1951, as amended; and be it further

Resolved, That the Board of Directors of SMART authorizes the General Manager of SMART to provide such information as deemed necessary by MDOT to make an official determination of the eligibility for funds under the provision of Section 10e of Act No. 51 of the Public Acts of 1951, as amended; and be it further

Resolved, That the Board of Directors of SMART authorizes the General Manager of SMART to submit the Annual Application for FY2018 to MDOT in compliance with the requirements of Section 10e of Act No. 51 of the Public Acts of 1951, as amended.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**D. Resolution: Fiscal Year 2018 Municipal Credit, Community Credit, and Purchase of Service Agreements with Communities and Agencies Entitled to Receive \$50,000**

**MOTION:** Moved by Mr. Royce Maniko, seconded by Ms. Melissa Roy, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to execute Municipal and Community Credit and Purchase of Service (POS) agreements for Fiscal Year 2018 with the communities and agencies in the amounts listed in the attached tables, subject to the terms and conditions as approved by the General Manager.

**DISCUSSION:**

Ms. Roy questioned the difference between Municipal and Community Credits. Mr. Cramer provided an explanation of the difference between the two to Ms. Roy.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**E. Resolution: Authorization to Award an Interim Contract for Palo Alto Firewall Subscription**

**MOTION:** Moved by Ms. Melissa Roy, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation authorizes the General Manager to purchase a three-month subscription and technical assistance renewal for Palo Alto Firewall Services to AmeriNet in the amount of \$10,504.15.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**10. Board Member Business**

**MOTION:** Moved by Mr. Robert Daddow, seconded by Mr. Royce Maniko, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation move to amend the SMART employment contract with John Hertel to extend the term of the agreement to, and including, March 31, 2021. And, to direct General Counsel to prepare such an amendment, and take those steps necessary to assure it is signed and given proper effect.

**DISCUSSION:**

Vice Chairman Haidous voiced his support of extending Mr. Hertel's employment contract.

Mr. Hertel thanked his Staff for their hard work and the Board of Directors for extending his contract. He also mentioned his concerns with the future of the RTA and Union negotiations.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**Adjournment**

There being no further business to come before the Board, upon motion duly made by Board member Mr. John Paul Rea, seconded by Mr. Royce Maniko, and unanimously carried, the meeting adjourned at 2:47 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson  
Secretary to the Board of Directors