

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

PROPOSED MINUTES – July 28, 2016

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, July 28, 2016 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

SMART Board of Directors:

Chairman
Vice-Chairman

Ms. Melissa Roy
Mr. Gerald Poisson
Mr. Robert Daddow
Mr. Abdul Haidous
Mr. Royce Maniko
Mr. John Paul Rea

Absent:

Mr. Rudy Hobbs

SMART Board Secretary:

Ms. Tiffany Martin-Patterson

SMART General Manager:

Mr. John Hertel

SMART Staff Present:

Ms. Colleen Astalos
Ms. Michelle Busuito
Ms. Lauri Cowhy
Mr. Robert Cramer
Ms. Beverly Crockett
Mr. Stephen Dobbins
Mr. Mel Evans
Mr. John Foster
Mr. Steve Giebel
Mr. Avery Gordon
Ms. Melissa Hightower
Mr. Joni Hyska
Mr. Joe Kim
Mr. Kevin Lynch
Mr. Austin Michaels
Mr. Darrell Taylor
Mr. Keith Taylor
Ms. Patty Wailing

Ms. Malinda Westbrook
Ms. Brenda Ynclan

Public Registered:

Passenger

Mr. Eugene Conway

1. Call to Order

Chairman Melissa Roy called the meeting to order at 2:23 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Melissa Roy, Vice-Chairman Gerald Poisson, Mr. Royce Maniko, Mr. John Paul Rea, Mr. Robert Daddow and Mr. Abdul Haidous

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Gerald Poisson, that the Board approve the agenda for July 28, 2016.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Minutes

Executive Committee Meeting Minutes for June 23, 2016

MOTION: Moved by Mr. Robert Daddow seconded by Mr. Abdul Haidous to receive and file the Executive Committee Meeting minutes from June 23, 2016.

DISCUSSION:

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Board Meeting Minutes for June 23, 2016

MOTION: Moved by Mr. Abdul Haidous seconded by Mr. John Paul Rea to approve the Board Meeting minutes from June 23, 2016.

DISCUSSION:

Mr. Maniko requested a correction be made on page 5 under Board Member Business, changing Bedford County to Bedford Township.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

6. Public Participation

Chairman Roy declared the meeting open for Public Participation.

DISCUSSION:

None

7. Chairman's Report

DISCUSSION:

SMART's Board members, constituents and representatives serving on the RTA Board are currently having discussions that will have an important impact on SMART and transit as a whole in the region.

She thanked SMART's Board members and Staff for being open and cooperative when answering questions and helping out where needed.

8. General Manager's Report

DISCUSSION:

Mr. Hertel thanked the Board members for their time and support with the RTA. He reported on the following:

- Continued analysis of the RTA Master Plan and participation in public meetings.
- Continued coordination with DDOT and RTA on Reflex; starting service September 1st.
- Presented Big Beaver shuttle concepts to Troy City Council work session.
- Met with Royal Oak Schools regarding transit education for Middle and High Schools.

- New bus update as of 7/28/16:
 - DOT busses (waiting for parts from manufacturer)
 - 37 New Gillig busses on the road (57 total arriving by 7/30)
 - 7 new propane-fueled Connector busses arriving by 7/30
 - 5 new diesel Community Transit busses arriving by 7/30
- Filled Positions:
 - Superintendent of Maintenance
 - Connector Services Planner
 - Mechanic
 - 2 Assistant Mechanics
 - 2 Coach Service Attendants
 - Customer Service Operator
 - Part-time Vault Puller

9. New Business

A. Resolution: Authorization to Award a Contract to Purchase One (1) Twenty-Nine (29) Foot Eldorado National Medium (Class Two) Bus for Lake Erie Transit Commission (LETC)

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase one (1) twenty-nine (29) foot Eldorado National Medium (Class Two) Bus for direct operations. The vehicle will be purchased under a cooperative purchasing agreement through MiDeal. The total cost for the vehicle is \$133,304.00.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Resolution: Authorization to Ratify Sole Source Contract Awarded to Phoenix Environmental for Work Deemed an Exigency at Wayne Terminal

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation

(SMART), hereby ratifies the sole source contract award to Phoenix Environmental for repair work at the Wayne Terminal in the amount of \$47,960.91, along with an outstanding amount of \$22,635.60, which the General Manager is hereby authorized to pay.

DISCUSSION:

Mr. Poisson asked if the remedial actions concerning the issues identified in the Sole Source agenda items were reduced to writing and if they will be presented to the Board for action. Mr. Cramer stated that the remedial actions have not been reduced to writing but stated it will be done and presented at the next Board meeting on August 25th.

Chairwoman Roy made a motion to vote on Agenda items "B" and "C". The Board approved both agenda items.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Resolution: Ratification of Sole Source Contract and Payment to Phoenix Environmental for Work Deemed an Exigency at Oakland Terminal

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART), hereby ratifies the sole source contract award to Phoenix Environmental for repair work at the Oakland Terminal in the amount of \$20,151.65.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

10. Executive Session

Roll Call

Present: Chairman Melissa Roy, Vice-Chairman Gerald Poisson, Mr. Abdul Haidous, Mr. Robert Daddow, Mr. Royce Maniko and Mr. John Paul Rea.

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby authorizes the Board to **proceed into** Executive Session to discuss litigation and negotiations for our collective bargaining.

VOTE: All in attendance voted in the affirmative after the Roll Call vote.
THE MOTION CARRIED.

Litigation

DISCUSSION:
Confidential

Union Negotiations

DISCUSSION:
Confidential

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby authorizes the move to **proceed out** of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

MOTION: Moved by Mr. Gerald Poisson, seconded by Mayor Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby adopt the recommendation of Avery Gordon, General Counsel, relating to a Litigation matter.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

11. Board Member Business

DISCUSSION:
Mr. Haidous thanked Mr. Foster, SMART's Finance Director for presenting SMART's Budget at SEMCOG's meeting.

Adjournment
There being no further business to come before the Board, upon motion duly made by Board member Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, and unanimously carried, the meeting adjourned at 2:52 PM.

Respectfully submitted,



Tiffany C. Martin-Patterson
Secretary to the Board of Directors