

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL  
TRANSPORTATION  
BOARD OF DIRECTORS MEETING**

<b>PROPOSED MINUTES – September 22, 2016</b>
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A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, September 22, 2016 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

**ATTENDANCE**

**SMART Board of Directors:**

Chairman  
Vice-Chairman

Ms. Melissa Roy  
Mr. Gerald Poisson  
Mr. Robert Daddow  
Mr. Abdul Haidous  
Mr. John Paul Rea

**Absent:**

Mr. Royce Maniko  
Mr. Rudy Hobbs

**SMART Board Secretary:**

Ms. Tiffany Martin-Patterson

**SMART General Manager:**

Absent

**SMART Staff Present:**

Ms. Colleen Astalos  
Mr. Fred Barbret  
Mr. Rob Beier  
Ms. Michelle Busuito  
Mr. Robert Cramer  
Ms. Beverly Crockett  
Mr. Stephen Dobbins  
Mr. John Foster  
Ms. Karen Foster  
Mr. Steve Giebel  
Mr. Avery Gordon  
Mr. Joni Hyska  
Mr. Darrell Taylor  
Mr. Keith Taylor  
Ms. Madonna Van Fossen  
Ms. Malinda Westbrook  
Ms. Brenda Ynclan

**Public Registered:**

Passenger

Ms. Karie Hyatt

**1. Call to Order**

Chairman Melissa Roy called the meeting to order at 2:22 PM.

A) Pledge of Allegiance

**2. Roll Call**

Present: Chairman Melissa Roy, Vice-Chairman Gerald Poisson, Mr. John Paul Rea, Mr. Abdul Haidous' and Mr. Robert Daddow

Absent: Mr. Rudy Hobbs & Mr. Royce Maniko

**A quorum was present.**

**3. Adoption of Agenda**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Gerald Poisson, that the Board of Directors approve the agenda for September 22, 2016

**DISCUSSION**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**4. Certification of Public Notice**

The Secretary read the Public Notice into the record.

**5. Minutes**

**A. Nominating Committee Report**

**DISCUSSION:**

Mr. Daddow stated the Committee nominated Gerald Poisson as Chairman and Mr. Abdul Haidous as Vice-Chairman of the SMART Board of Directors for 2016-2017.

#### **B. Board Meeting Minutes for August 25, 2016**

**MOTION:** Moved by Mr. Gerald Poisson seconded by Mr. John Paul Rea to receive the Board Meeting minutes from August 25, 2016.

**DISCUSSION:**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

#### **C. Executive Meeting Minutes for August 25, 2016**

**MOTION:** Moved by Mr. John Paul Rea seconded by Mr. Abdul Haidous to receive and file the Executive Committee Meeting minutes from August 25, 2016.

**DISCUSSION:**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

#### **D. Special Board Meeting Minutes for August 31, 2016**

**MOTION:** Moved by Mr. Robert Daddow seconded by Mr. Abdul Haidous to receive and file the Board Meeting minutes from August 31, 2016.

**DISCUSSION:**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

#### **6. Public Participation**

Chairman Roy declared the meeting open for Public Participation.

**DISCUSSION:**

- Karie Hyatt – Ms. Hyatt requested service be reinstated for bus route number 250, Ford Rd.

## **7. Chairman's Report**

### **DISCUSSION:**

None

## **8. General Manager's Report**

### **DISCUSSION:**

None

## **9. New Business**

### **A. Resolution: Approval by the SMART Board of the Chairperson's Audit Committee Appointment**

**MOTION:** Moved by Ms. Melissa Roy, seconded by Mr. Robert Daddow, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART), hereby approved the appointment of the Audit Committee members to consist of Mr. John Paul Rea, Macomb County, Mr. Abdul Haidous, Wayne County and Mr. Robert Daddow, Oakland County.

### **DISCUSSION:**

Chairman Roy selected Mr. Rea, Mr. Haidous and Mr. Daddow for the Audit Committee. The Board scheduled the Audit Committee meeting for October 27, 2016 at 1:00 PM.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

### **B. Resolution: Authorization to Approve a Change Order to the Contract for Brake Rebuild for up to 40 New Flyer Buses**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a change order to the contract to rebuild brakes for up to forty (40) New Flyer buses to Midwest Bus Corporation in the amount of \$12,439.00.

### **DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**



### **C. Resolution: Authorization to Award a Contract for Brake Kits**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award the contract for brake kits to Axletech, LLC. The contract is for a three-year term with two renewal options of one year each. The first year of the contract is estimated to be \$256,112. The total cost for the three-year term is estimated to be \$792,337. The value of the contract if all option years are exercised is estimated to be \$1,362,245.00.

#### **DISCUSSION:**

Chairman Roy and Mr. Daddow voiced their concerns regarding the small amount of people that have submitted proposals. Mr. Daddow asked if SMART has done a survey and Chairman Roy requested Staff call the Vendors to see what is prohibiting them from bidding on the contracts. Mr. Cramer agreed to have the Procurement Department look into this.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

### **D. Resolution: Authorization to Award a Requirements Contract for Remanufactured Detroit Diesel Engines and Allison Transmissions**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. John Paul Rea, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a requirements contract for the purchase of diesel engines and compatible transmissions from W.W. Williams Midwest, Inc. The contract is for a three-year term with two renewal options of one year each. Each year the price escalates based on the fixed price quoted in the bid. The amount of the contract is estimated at \$274,342 in the first year. The three-year cost of the contract is estimated to be \$871,257. The addition of both options increases the estimated contract amount of \$1,557,680 for a five year period.

#### **DISCUSSION:**

Chairman Roy asked if W.W. Williams Midwest, Dearborn and W.W. Williams Midwest Saginaw were the same Vendors. Mr. Cramer stated "Yes" they are the same Vendor with different locations.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**E. Resolution: Authorization to Award a Contract for Cummins ISL 8.9L Diesel Engines for Fixed Route Fleet**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for eight (8) Cummins ISL 8.9L diesel engines to Cummins Bridgeway, LLC for \$168,840.00

**DISCUSSION:**

Mr. Poisson asked if the busses were 13 years old, and if they had gone over their mileage limit for frames. Mr. Cramer confirmed this, and stated the age of the bus does not require them to be taken out of service.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**10. Board Member Business**

**DISCUSSION:**

None

**Adjournment**

There being no further business to come before the Board, upon motion duly made by Board member Mr. John Paul Rea, seconded by Mr. Abdul Haidous, and unanimously carried, the meeting adjourned at 2:54 PM.

Respectfully submitted,



Tiffany C. Martin-Patterson  
Secretary to the Board of Directors