

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – October 26, 2017

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, October 26, 2017 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

SMART Board of Directors:	Chairman	Mr. Abdul Haidous
	Vice-Chairman	Mr. John Paul Rea
		Mr. Robert Daddow
		Mr. Royce Maniko
		Mr. Gerald Poisson
		Mr. Khalil Rahal
		Ms. Melissa Roy
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		Mr. John Hertel
SMART Staff Present:		Ms. Colleen Astalos
		Mr. Ron Beier
		Mr. Steed Coates
		Mr. Kevin Colon
		Mr. Robert Cramer
		Ms. Beverly Crockett
		Mr. Stephen Dobbins
		Mr. Mel Evans
		Ms. Karen Foster
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Mr. Dustin Hagfors
		Ms. Melissa Hightower
		Mr. Ian Holme
		Ms. Lynette Hurt
	Mr. Joni Hyska	
	Mr. Joe Kim	
	Mr. Justin Miller	
	Mr. Michael Patten	
	Mr. David Sabuda	

Mr. Darrell Taylor
Mr. Andy Thorner
Ms. Patricia Waling
Ms. Malindia Westbrook
Ms. Jacquelyn Wilcoxson
Ms. Brenda Ynclan

Public Registered: ATU 1564
DMCVB
Passenger
Plante Moran
Plante Moran
RTA
Mackinaw
Mackinaw
Motor City Freedom Riders

Mr. James Moore
Mr. Larry Alexander
Ms. Teresa Staggs
Ms. Pam Hill
Mr. Keith Szymanski
Mr. John Swatosh
Mr. Bill Brown
Ms. Donna Cianciolo
Mr. Idrees Mutahr

1. Call to Order

Chairman Gerald Poisson called the meeting to order at 2:00 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Abdul Haidous, Vice-Chairman John Paul Rea, Mr. Robert Daddow, Mr. Khalil Rahal, Ms. Melissa Roy, Mr. Royce Maniko and Mr. Gerald Poisson

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. Royce Maniko, seconded by Ms. Melissa Roy, to approve the Agenda for October 26, 2017.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Election of SMART Officers

Resolution: Authorization for the General Manager to Approve Election of Officers to SMART Board of Directors: FY2017-2018 Term

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. Khalil Rahal, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby elects Mr. Abdul Haidous of Wayne County as Chairman of the SMART Board of Directors and Mr. John Paul Rea of Macomb County as Vice-Chairman of the SMART Board, for a term of one year.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Minutes

A. Board Meeting Minutes for September 28, 2017

MOTION: Moved by Ms. Melissa Roy, seconded by Mr. John Paul Rea, to approve the meeting minutes from September 28, 2017.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. Nominating Committee Meeting for September 28, 2017

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. John Paul Rea, to approve the Nominating Committee meeting minutes for September 28, 2017.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Executive Session Meeting Minutes for September 28, 2017

MOTION: Moved by Ms. Melissa Roy, seconded by Mr. Gerald Poisson, to approve the Executive Session meeting minutes from September 28, 2017.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

7. Public Participation

Chairman Abdul Haidous declared the meeting open for Public Participation.

➤ James Moore, SMART, ATU 1564

DISCUSSION:

Mr. Moore stated that he is not in support of the RTA, citizens do not want to pay an additional millage for transportation. SMART is making a good move by increasing service and adding employees. He also stated SMART has the capability of supporting all transportation needs in Southeastern Michigan.

➤ Steed Coates, SMART Employee

DISCUSSION:

Mr. Coates stated he has had several incidents with Steve Dobbins, Director of Transportation regarding unfair disciplinary actions he and other drivers have received. He also voiced his concerns with the lack of pay increases and continued increases for health care, which has affected the morale of SMART's bus drivers. Mr. Coates stated he has reached out to SMART's HR and Legal Department for support and has not received a response. He then asked what the Board was going to do to protect the Drivers from SMART's management and the passengers. Chairman Haidous requested Mr. Hertel look into Mr. Coates' complaints and inform the Board of the outcome.

➤ Larry Alexander, Detroit Metro Convention & Visitors Bureau

DISCUSSION:

Mr. Alexander expressed his support and excitement with SMART expanding service. He informed the Board that Detroit was listed as #2 in the Lonely Planet magazine for people to visit in 2018. This prompted him to remind everyone of the

importance of visitors having the opportunity to commute to and from Detroit Metro Airport.

➤ **Idrees Mutahr, Motor City Freedom Riders**

DISCUSSION:

Mr. Mutahr stated he was pleased with SMART extending service and wanted to know if SMART was adding any other service.

➤ **Teresa Stokes, Passenger**

DISCUSSION:

Ms. Stokes voiced her concerns with bus routes 200, 450, 460. She stated that she had an incident on route 450, May 6th with a rude driver who would not lower the ramp for her to board the bus. She also expressed her dissatisfaction with some customer service representatives.

8. Chairman's Report

DISCUSSION:

None

9. General Manager's Report

DISCUSSION:

Mr. Hertel stated that when he speaks at the classes for SMART's new drivers, he reminds them of the importance of safety and being courteous. He also congratulated Mr. John Paul Rea, SMART's Macomb County board member on making Crain's Detroit Business for the 40 Under 40 List.

He reported on the following:

- Continued work with DTE on the energy audit process for our three bus terminals, which will recommend investments and measures that can reduce our energy costs and qualify for additional rebates.
- Participated in meetings related to the regional proposal to Amazon for "HQ-2" selection, including incorporation of SMART regional services into the proposal.

Positions filled:

- Supervisor of Connector Services
- Planner
- Mechanic
- Transit Center Sales Representative
- 2 Coach Service & Shelter Attendants

10. New Business

A. Resolution: Authorization to Approve a Change Order for Waste and Trash Removal

MOTION: Moved by Ms. Melissa Roy, seconded by Mr. Gerald Poisson, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation authorizes the General Manager to increase the second option year amount for trash and waste removal with Waste Management Services in the amount of \$5,217.00.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Resolution: Authorization to Award a Change Order for Third Party Administrator (TPA) Services of Vehicle and General Liability

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Melissa Roy, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a Purchase Order Change Authorization (POCA) for an additional \$91,623.23 for TPA services to the ASU Group and to approve an additional \$71,400 for each of the two renewal option years (if exercised) for a total additional authorization of \$234,432.23.

DISCUSSION:

Mr. Daddow asked if the additional funding would take SMART out of the budget. Mr. Sabuda, Director of Finance informed the Board that the increase is within SMART's budget.

Ms. Roy asked if this is tied into the increasing car insurance rates in Michigan. Mr. Gordon stated "No, SMART is self-insured".

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Resolution: Authorization to Approve a Change Order for Payroll Services and Approve an Increased Amount for the Two Renewal Option Years

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby authorizes the General Manager to award a Purchase Order Change Action in

the amount of \$58,225 for the period of 9/1/2017 through 1/31/2018 to Automatic Data Processing; and Be it Further Resolved: That the Board hereby approves the estimated cost of \$175,750 per year when SMART exercises its option with ADP for payroll services not to exceed two one-year renewals.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

D. Resolution: Approval of Amendment to SMART Board Policy #1 to Allow Use of MiDeal for Procurements Using Local Funding

MOTION: Moved by Ms. Melissa Roy, seconded by Mr. Robert Daddow, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby amends Board Policy #1 with the attached additions to allow the use of MiDeal contracts for locally funded purchases effective immediately.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

E. Resolution: Authorization to Award a Contract to Participate in MiDeal for Small Tools and Fasteners

MOTION: Moved by Ms. Melissa Roy, seconded by Mr. Royce Maniko, that the Board adopt the resolution authorizing the General Manager to issue a contract effective November 1, 2017 through December 31, 2021. The contract would not exceed \$400,000.00.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

F. Resolution: Authorization to Purchase 40 Gillig Fixed Route Buses

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase 40 Fixed Route buses with Gillig LLC. The total value of the purchase is \$18,812,160.00.

DISCUSSION:

Mr. Hertel informed the Board that the purchase of the additional 40 buses allows SMART to keep our promise to the public.

Mr. Rahal asked what SMART was going to do with the retired buses. Mr. Cramer informed the Board that in some cases we keep them as retired active. Once they are done for service they are auctioned off to the public.

Chairman Haidous asked if SMART was saving money on fuel costs. Mr. Cramer stated SMART is currently utilizing new standard clean diesel and there is no change in the cost.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

G. Resolution: Amendment to the FY2018 Budget for New Enhanced Service

- 1) **MAIN MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Robert Daddow that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the attached budget amendment and hereby increase the line items as follows:

Revenues – Various \$3,359,000

Expenses – Various \$5,751,600

and authorizes the use of \$2,392,600 of net equity position of the 2017/2018 General Operating Budget to fund the balance of expenses presented.

DISCUSSION:

Mr. Cramer, SMART Deputy GM provided the Board with an overview of the additions to SMART's service and the impact this will have on SMART's budget. He requested the Board's approval.

Mr. Hertel informed the Board that he has spoken with Mr. Dan Dirks, DDOT's GM about the additional service and Mr. Dirks was pleased with the additions. He also informed the Board that we are the only Metropolitan area that does not provide transportation from Metro Airport to Downtown Detroit.

Mr. Poisson requested the busses be properly identified as an express service. He also wanted to make sure that the Board was only approving an increase to the budget to support the new service at this meeting and that they will be given the opportunity to speak with their stakeholder to decide where the new bus stops will be located in their counties. Mr. Hertel confirmed this.

Mr. Daddow stated that the Board received a revised Resolution with a different amount under Revenues. He asked why was there a decrease under Revenues in the amount of \$690,000. Mr. Sabuda, SMART's Finance Director informed the Board that initially SMART was including a state funding construction litigation grant. However, the funding was not 100% assured so it was removed.

Mr. Rahal stated that he was pleased with the idea of providing transportation to and from Metro Airport. However, he could not vote "yes" on this Resolution because Wayne County has only had 48 hours to review the revised agenda.

- 2) MOTION TO TABLE:** Moved by Mr. Khalil Rahal, seconded by none to Table the Amendment to FY2018 Budget for New Enhanced Service.

DISCUSSION:

Mr. Rahal requested more time for Wayne County to review the agenda item and made a motion to Table the agenda item. Mr. Poisson then provided clarification on the difference of Tabling the Motion and Postponing it. Mr. Rahal recalled the Motion because it was not appropriate for his intent and made a Motion to Postpone.

VOTE: Board members in attendance voted in the negative. **THE MOTION FAILED.**

- 3) MOTION TO POSTPONE:** Moved by Mr. Khalil Rahal, seconded by none to Postpone the Amendment to FY2018 Budget for New Enhanced Service to the December 7, 2017 Board meeting.

DISCUSSION:

Mr. Rahal made a motion to Postpone the agenda item to SMART's next Board meeting on December 7, 2017. There was no support for this Motion. However, Chairman Haidous stated that Board members should have been given enough time to review the agenda items but were not. He then supported Mr. Rahal's request for additional time to review the agenda item.

VOTE: Board members in attendance voted in the negative. **THE MOTION FAILED.**

- 4) MOTION TO AMEND:** Moved by Mr. Khalil Rahal, seconded by Chairman Haidous to amend the postponement date of agenda item (G) Amendment to FY2018 Budget for New Enhanced Service from Thursday, December 7, 2017 to Friday, November 3rd, 2017.

DISCUSSION:

Mr. Rahal requested a motion to postpone be amended to change the date of the meeting from December 7th to November 3rd.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION PASSED.**

- 5) **MOTION TO POSTPONE:** Moved by Mr. Khalil Rahal, seconded by Chairman Haidous to Postpone the Amendment to the FY2018 Budget for New Enhanced Service to Friday, November 3, 2017 at 3:00 PM.

DISCUSSION:

After a lengthy discussion by Mr. Hertel and the Board members concerning the agenda item. Mr. Rahal asked if Chairman Haidous could vote on the agenda item. Mr. Gordon, SMART's General Counsel confirmed that Mr. Haidous as Chairman could vote on the agenda item. Chairman Haidous then voted "Yes" to postpone the agenda item to Friday, November 3rd. All Board members agreed to a meeting on Friday, November 3rd to discuss agenda item (G) Amendment to the FY2018 Budget for New Enhanced Service.

The Board agreed to continue with the Public Service meetings.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

H. Authorization to Approve a Change Order for General Advertising Services

I. Authorization to Award a Contract for Wireless Emergency Callboxes

J. Authorization to Purchase Thirty CAD\AVL Equipment Kits for Fixed Route Buses

MOTION : Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea to amend the October 26, 2017 Agenda to remove the following agenda items: (H) Authorization to Approve a Change Order for General Advertising Services, (I) Authorization to Award a Contract for Wireless Emergency Callboxes and (J) Authorization to Purchase Thirty CAD\AVL Equipment Kits for Fixed Route Buses.

DISCUSSION:

Due to Agenda Item "G" Amendment to the FY2018 Budget for New Enhanced Service being postponed by the Board members, Mr. Cramer, SMART's Deputy GM requested a motion be made to amend the October 26th, 2017 Agenda to remove agenda items H, I and J to the November 3rd meeting. The Motion was then made by Mr. Royce Maniko and seconded by Mr. John Paul Rea.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

11. Board Member Business

DISCUSSION:

Mr. Maniko talked about his experience at the APTA conference in Atlanta Georgia. During the conference the acting FTA Director talked about a program certification for state safety oversight and rail safety traffic that will have an effect on Michigan's legislation. This could cost the State of Michigan over \$142 million in transportation funding. He requested staff monitor this legislation.

He is also looking into presenting a couple of autonomous busses to exhibit at Earth Day next year. He wanted SMART to consider participating.

He congratulated Mr. John Paul Rea on being a Planner and making Crain's List of 40 under 40.

Chairman Haidous informed Mr. Hertel that his reputation and experience was not under question. He reminded Staff of the importance of presenting agenda items in a timely manner.

Adjournment

There being no further business to come before the Board, upon motion duly made by Board member Mr. Royce Maniko, seconded by Mr. Khalil Rahal, and unanimously carried, the meeting adjourned at 3:55 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors