

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – June 28, 2018

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, June 28, 2018 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

SMART Board of Directors:	Chairman	Mr. Abdul Haidous
	Vice-Chairman	Mr. John Paul Rea
		Mr. Robert Daddow
		Mr. Royce Maniko
		Ms. Melissa Roy
Excused Absence:		Mr. Gerald Poisson
		Mr. Khalil Rahal
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		Mr. John Hertel
SMART Staff Present:		Mr. Fred Barbret
		Mr. Ronald Beier
		Mr. Robert Cramer
		Mr. Steve Dobbins
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Mr. Dustin Hagfors
		Ms. Melissa Hightower
		Mr. Ian Holme
		Ms. Lynette Hurt
		Ms. Heather Powers
		Mr. Lucas Reigstad
		Mr. David Sabuda
		Ms. Kirsten Silwanowicz
		Ms. Leeya Sutter
		Mr. Darrell Taylor
		Mr. Keith Taylor
		Ms. Madonna Van Fossen
		Ms. Malindia Westbrook

Public Registered: Passenger
Mackinaw Administrators
Mackinaw Administrators

Mr. Eugene Conway
Ms. Tracy Mattiello
Mr. Bill Brown

1. Call to Order

Chairman Abdul Haidous called the meeting to order at 2:07 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Abdul Haidous, Vice-Chairman John Paul Rea, Mr. Robert Daddow, Ms. Melissa Roy and Mr. Royce Maniko.

Absent: Mr. Gerald Poisson and Mr. Kahlil Rahal

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, to approve the Agenda for June 28, 2018 meeting.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Minutes

A. Board Meeting Minutes for May 24, 2018

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Robert Daddow, to approve the meeting minutes for May 24, 2018.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairman Abdul Haidous declared the meeting open for Public Participation.

DISCUSSION:

None

7. Chairman's Report

DISCUSSION:

None

8. General Manager's Report

DISCUSSION:

Mr. Hertel informed the Board of the following:

- FAST ridership reports are showing over 30% increase month-over-month on the three corridors.
- Worked with operations on detours, publicity and additional buses to handle Downtown Detroit Fireworks riders.
- Continued working with **City of Royal Oak**, whose City Council **approved a 1.25 mil for additional City-funded fixed route transit** to supplement the SMART services they already receive.
- Finalized designs for **new downtown FAST signs** to more clearly depict the interaction between routes and stops.
- Preparing for the federal Triennial review which will be occurring in late July 2018.
- WARN Notices issued to SMART's non-represented employees, SMART's unions, State of Michigan, and governmental officials (Mayors, City Supervisors, and County Executive) of the affected cities and counties on June 1, 2018.

Retirements in May, 2018:

- 1 Fixed Route Drivers will retire in June, 2018

Filled Positions:

- 2 Telephone Information Operators
- Employment
- Manager of Grant Accounting and Accounts Payables

A. Resolution: Standing Resolution Setting Regular Board Meetings

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby adopts the foregoing schedule as its own for FY2019.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Asset Management Policy

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. John Paul Rea, that the Authority's Asset Management Policy referred to herein is approved and the John Hertel, General Manager of the Suburban Mobility Authority for Regional Transportation is authorized to include the Asset Management Policy in the Asset Management Plan for submission to the FTA.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Authorization to Award a Contract to Purchase (6) Medium Duty Lift & Non-Lift Buses

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Robert Daddow, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase six (6) medium duty lift & non-lift buses. The vehicles will be purchase under a cooperative purchasing agreement through The State of Michigan. The total cost for these vehicles is \$592,639.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

D. Authorization to Award Interim Contract for LETC Management Services

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Board adopt the resolution authorizing the General Manager to award an interim contract for LETC's Management Services so that negotiations can be completed, from July 1, 2018 through July 31, 2018 for a cost not to exceed \$26,909.33.

DISCUSSION:

Mr. Maniko explained the increase reflects the position of LETC's Deputy General Manager.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

9. Board Member Business

DISCUSSION:

Ms. Roy thanked Beth Gibbons, SMART's Marketing Manager for her help with coordinating her Staff's trip to the Tiger game on the FAST bus.

Adjournment

There being no further business to come before the Board, upon motion duly made by Board member Mr. John Paul Rea, seconded by Mr. Royce Maniko, and unanimously carried, the meeting adjourned at 2:29 PM.

Respectfully submitted,

Tiffany Martin-Patterson
Secretary to the Board of Directors