

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL  
TRANSPORTATION  
BOARD OF DIRECTORS MEETING**

**APPROVED MINUTES – July 27, 2017**

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, July 27, 2017 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

**ATTENDANCE**

- |                                   |               |   |
|-----------------------------------|---------------|---|
| <b>SMART Board of Directors:</b>  | Chairman      | Mr. Gerald Poisson  |
|                                   | Vice-Chairman | Mr. Abdul Haidous   |
|                                   |               | Mr. Robert Daddow   |
|                                   |               | Mr. Khalil Rahal  |
|                                   |               | Mr. John Paul Rea   |
|                                   |               | Mr. Royce Maniko  |
| <br><b>Absent Board Members:</b>  |               | <br>Ms. Melissa Roy   |
| <br><b>SMART Board Secretary:</b> |               | <br>Ms. Tiffany Martin-Patterson  |
| <br><b>SMART General Manager:</b> |               | <br>Mr. John Hertel   |
| <br><b>SMART Staff Present:</b>   |               | <br>Ms. Colleen Astalos<br>Mr. Ron Beier<br>Mr. Robert Cramer<br>Ms. Beverly Crockett<br>Mr. Stephen Dobbins<br>Mr. Mel Evans<br>Ms. Karen Foster<br>Ms. Beth Gibbons<br>Mr. Avery Gordon<br>Ms. Melissa Hightower<br>Mr. Ian Holme<br>Ms. Lynette Hurt<br>Mr. Joe Kim<br>Mr. Mike Patten<br>Ms. Janice Reed-Lewis<br>Mr. David Sabuda<br>Mr. Keith Taylor<br>Mr. Darrell Taylor<br>Ms. Patty Wailing |

Ms. Malindia Westbrook  
Ms. Brenda Ynclan

**Public Registered:**                      Passenger    Mr. Eugene Conway

**1. Call to Order**

Chairman Gerald Poisson called the meeting to order at 2:03 PM.

A) Pledge of Allegiance

**2. Roll Call**

Present: Chairman Gerald Poisson, Vice-Chairman Abdul Haidous, Mr. Khalil Rahal, Mr. Royce Maniko, Mr. John Paul Rea and Mr. Robert Daddow

Absent: Ms. Melissa Roy

**A quorum was present.**

**3. Adoption of Agenda**

**MOTION:** Moved by Mr. Robert Daddow, seconded by Mr. John Paul Rea, to approve the Agenda for July 27, 2017.

**DISCUSSION**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**4. Certification of Public Notice**

The Secretary read the Public Notice into the record.

## 5. Minutes

### A. Meeting Minutes for June 22, 2017

**MOTION:** Moved by Mr. Royce Maniko, seconded by Mr. Robert Daddow, to approve the Board Meeting minutes from June 22, 2017.

**DISCUSSION:**

None

**VOTE:** Mr. Poisson, Mr. Daddow, Mr. Maniko, Mr. Abdul Haidous, Mr. Khalil Rahal voted in the affirmative. Mr. John Paul Rea abstained from the vote. **THE MOTION CARRIED.**

## 6. Public Participation

Chairman Gerald Poisson declared the meeting open for Public Participation.

**DISCUSSION:**

- Theresa Staggs – Ms. Staggs described some of her experiences when utilizing SMART’s bus service and voiced her overall dissatisfaction with the transportation services SMART provides including the lack of good customer service exhibited by SMART’s drivers.

## 7. Chairman’s Report

**DISCUSSION:**

Chairman Poisson stated SMART’s Board members of each county are in the process of having meetings with the Governor to discuss regional public transit.

## 8. General Manager’s Report

**DISCUSSION:**

Mr. Hertel introduced David Sabuda as the new Finance Director and reported on the following:

- Working with Rochester/Rochester Hills and OCPTA on a transit support survey.
- Met with DDOT and M-1 Rail staff multiple times about coordinating QLine service, including transfers, operational procedures, driver training, familiarization, and fares.
- Continued work with staff and DDOT to restructure service in the Northland Mall Area (anticipated for September 2017).

- Troy Transit Center litigation has been resolved. SMART resumed service at 16 buses per day; weekdays only.

## 9. New Business

### A. Resolution: Authorization to Award a Contract for Bus Shelter Maintenance, Repair, and Installation, and Glass Repairs for Shelters and Facilities

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for bus shelter maintenance, installation and glass repair (shelters and terminals) to Allied Building Services for three years with two renewal options of one year each. The cost of the first year is estimated to be \$160,000 and the total three-year contract \$480,000 for bus shelter maintenance, repair and installation, and glass repairs for shelters and facilities based on submitted rates.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

### B. Resolution: Authorization to Award a Contract for the Printing and Delivery of Timetables

**MOTION:** Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a requirements contract for printing timetables to Accuform Printing & Graphics, Inc., Detroit, MI. The contract is for a three-year period with two renewal options of one year each. The annual estimated cost for the first year is \$80,000. The total estimated cost including the two option years is \$400,000 for the timetable printing and delivery services based on the submitted printing rates.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

## **C. Resolution: FY2018 Unified Work Program**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Authority's FY 2018 Unified Work Program referred to herein is approved and that John Hertel, General Manager of Suburban Mobility Authority for Regional Transportation is authorized to execute a negotiated project agreement with SEMCOG for \$318,806 of FTA Section 8 technical studies funds; represent that \$70,694 is available for the local match of these funds; and to negotiate, as may be required, the scope, cost, emphasis, etc. of the content of this program.

**DISCUSSION:**

Mr. Maniko requested Staff speak with SEMCOG during the next negotiation to increase SMART's \$3,500 funding for Long Term Planning in the Unified Work Program. He also wanted to know what SEMCOG's plan will be for the impact Autonomous vehicles will have on public transportation over the next 40 years.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

## **10. Executive Session**

**Roll Call**

Present: Chairman Gerald Poisson, Vice-Chairman Abdul Haidous, Mr. Robert Daddow, Mr. Royce Maniko, Mr. Khalil Rahal and Mr. John Paul Rea.

**MOTION:** Moved by John Paul Rea, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby authorizes the Board to **proceed into** Executive Session to discuss litigation.

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**DISCUSSION:**

Confidential

## **11. Board Member Business**

**DISCUSSION:**

Mr. John Paul Rea thanked SMART Staff for helping coordinate service for Macomb County and the Department of Defense to tour Selfridge International Guard Base.

Mr. Haidous requested the Board receive detailed information on what's going on with the RTA.

Mr. Daddow asked Mr. Cramer if he is satisfied the RTA will honor the 50/50 allocation. Mr. Cramer stated “Yes” SMART has received the appropriate letter and Staff has filed the full application for the FY2017 funding.

**Adjournment**

There being no further business to come before the Board, upon motion duly made by Board member Mr. John Paul Rea, seconded by Mr. Abdul Haidous, and unanimously carried, the meeting adjourned at 2:45 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson  
Secretary to the Board of Directors