

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – August 24, 2017

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, August 24, 2017 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

SMART Board of Directors:	Chairman	Mr. Gerald Poisson
	Vice-Chairman	Mr. Abdul Haidous
		Mr. Robert Daddow
		Mr. Royce Maniko
		Mr. John Paul Rea
		Ms. Melissa Roy
Absent Board Members:		Mr. Khalil Rahal
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		Mr. John Hertel
SMART Staff Present:		Ms. Colleen Astalos
		Mr. Fred Barbret
		Mr. Robert Cramer
		Mr. Stephen Dobbins
		Mr. Mel Evans
		Ms. Karen Foster
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Ms. Melissa Hightower
		Mr. Joni Hyska
		Ms. Vickie Jordan
		Ms. Lynette Hurt
		Mr. Justin Miller
		Ms. Carmen Morgan
		Mr. David Sabuda
		Mr. Keith Taylor
		Mr. Darrell Taylor
		Ms. Malindia Westbrook
		Ms. Brenda Ynclan

Public Registered:	Passenger	Mr. Eugene Conway
	Passenger	Ms. Chakusola Guinn
	AECOM	Mr. Josh Bocks
	Motor City Freedom Riders	Mr. Joel Batterman

1. Call to Order

Chairman Gerald Poisson called the meeting to order at 2:02 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Gerald Poisson, Vice-Chairman Abdul Haidous, Ms. Melissa Roy, Mr. Royce Maniko, Mr. John Paul Rea and Mr. Robert Daddow

Absent: Mr. Khalil Rahal

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Robert Daddow, to approve the Agenda for August 24, 2017.

DISCUSSION

None

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Minutes

A. Meeting Minutes for July 27, 2017

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, to approve the Board Meeting minutes from July 27, 2017.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairman Gerald Poisson declared the meeting open for Public Participation.

DISCUSSION:

- Ms. Chakusola Guinn – Ms. Guinn voiced her concerns about the routing of SMART’s Northland stops. Mr. Cramer, SMART’s Deputy GM explained SMART’s plans for the relocation of the stops and Ms. Gibbons, SMART’s Marketing Manager provided her with brochures.

Eugene Conway – Mr. Conway suggested a wheelchair accessible stop be added at Nine Mile and Telegraph.

7. Chairman’s Report

DISCUSSION:

Chairman Poisson thanked Staff for a good month of service. He stated that he and some of the Board members will continue to participate in on-going discussions regarding the RTA’s future moves. Mr. Poisson also stated the primary focus of the Macomb and Oakland representatives are to continue protecting SMART’s services.

8. General Manager’s Report

DISCUSSION:

Mr. Hertel presented Keith Taylor with a 15 year Certificate of Service award and announced Mr. John Swatosh as the new Macomb County representative on the RTA Board. Mr. Hertel also reported on the following:

- Participated in meetings related to Kresge-funded regional transit study.
- Met with Detroit Zoo regarding bus stops and service.
- Met with Rochester Hills about SMART service interest.

Positions Filled:

- Road Supervisor
- Customer Service Operator
- Four Mechanics
- Coach Service Attendant

9. New Business

A. Resolution: Approval by the SMART Board of Nominating Committee Appointments

MOTION: Moved by Ms. Melissa Roy, seconded by Mr. Royce Maniko, to appoint Mr. Robert Daddow, Oakland County, Mr. Khalil Rahal, Wayne County and Mr. John Paul Rea, Macomb County to the Nominating Committee.

DISCUSSION:

Chairman Poisson requested a meeting be scheduled in September to nominate candidates for the positions of Chairman and Vice-Chairman.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Resolution: Authorization to Appoint Voting Delegates to the MERS Annual Conference

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, the Board of Directors authorizes the General Manager to execute all documents necessary to insure the appointment of David L. Sabuda, SMART's Finance Director as the Officer Delegate and Joe Kim, Manager of Compensation and Benefits as the Officer Delegate Alternate as SMART representatives in the annual MERS Executive Board election process.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Resolution: Authorization to Award a Second Interim Contract with Grainger for Fasteners & Small Shop Tools for Two Months

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Board adopt the resolution authorizing the General Manager to award a second interim contract through October 31, 2017. The contract will not exceed \$13,666.00.

DISCUSSION:

Chairman Poisson asked why SMART received only one bidder when over 400 were notified. He then questioned if there was an issue with SMART's process. Ms.

Westbrook, Procurement Manager stated that she did not think there was anything wrong with the process. She further explained that she placed calls to many of the vendors and they stated that they did not have enough time to respond and others said they did not see the solicitation.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

D. Resolution: Performance Resolutions Required by MDOT for Permits

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, Authorize the General Manager, John Hertel to approve the Performance Resolution required by MDOT for permits.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

10. Executive Session

Roll Call

Present: Chairman Gerald Poisson, Vice-Chairman Abdul Haidous, Mr. Robert Daddow, Mr. Royce Maniko, Ms. Melissa Roy and Mr. John Paul Rea.

MOTION: Moved by John Paul Rea, seconded by Ms. Melissa Roy, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby authorizes the Board to **proceed into** Executive Session to discuss the status of Contract Negotiations.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:

Confidential

11. Board Member Business

DISCUSSION:

Mr. Haidous congratulated SMART on receiving the TRU Exemplary Innovation Award for the Gratiot REFLEX service.

Adjournment

There being no further business to come before the Board, upon motion duly made by Board member Mr. John Paul Rea, seconded by Mr. Robert Daddow, and unanimously carried, the meeting adjourned at 2:30 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors