

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL  
TRANSPORTATION  
BOARD OF DIRECTORS MEETING**

**APPROVED MINUTES – September 28, 2017**

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, September 28, 2017 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

**ATTENDANCE**

**SMART Board of Directors:**            Chairman            Mr. Gerald Poisson  
   Vice-Chairman        Mr. Abdul Haidous  
                                  Mr. Robert Daddow  
                                  Mr. John Paul Rea (via conference call)

**Absent Board Members:**                                Mr. Khalil Rahal  
                                  Ms. Melissa Roy  
                                  Mr. Royce Maniko

**SMART Board Secretary:**                                Ms. Tiffany Martin-Patterson

**SMART General Manager:**                                Mr. John Hertel

**SMART Staff Present:**                                Ms. Colleen Astalos  
                                  Mr. Fred Barbret  
                                  Mr. Robert Cramer  
                                  Mr. Stephen Dobbins  
                                  Mr. Mel Evans  
                                  Ms. Karen Foster  
                                  Ms. Beth Gibbons  
                                  Mr. Avery Gordon  
                                  Ms. Melissa Hightower  
                                  Ms. Lynette Hurt  
                                  Ms. Carol Jones  
                                  Mr. Joe Kim  
                                  Mr. Justin Miller  
                                  Mr. David Sabuda  
                                  Mr. Keith Taylor  
                                  Mr. Darrell Taylor  
                                  Ms. Madonna Van Fossen  
                                  Ms. Malindia Westbrook  
                                  Ms. Brenda Ynclan

**Public Registered:**

Passenger  
AECOM

Mr. Eugene Conway  
Mr. Josh Bocks

**1. Call to Order**

Chairman Gerald Poisson called the meeting to order at 2:00 PM.

A) Pledge of Allegiance

**2. Roll Call**

Present: Chairman Gerald Poisson, Vice-Chairman Abdul Haidous, Mr. Robert Daddow and Mr. John Paul Rea (participated by conference call).

Absent: Mr. Khalil Rahal, Ms. Melissa Roy and Mr. Royce Maniko

**A quorum was present.**

**3. Adoption of Agenda**

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, to approve the Agenda for September 28, 2017.

**DISCUSSION**

None

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**4. Certification of Public Notice**

The Secretary read the Public Notice into the record.

## **5. Minutes**

### **A. Executive Session Minutes for July 27, 2017**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, to approve the Executive Session meeting minutes from July 27, 2017.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**

### **B. Executive Session Minutes for August 24, 2017**

**MOTION:** Moved by Mr. Robert Daddow, seconded by Mr. Abdul Haidous, to approve the Executive Session meeting minutes from August 24, 2017.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**

### **C. Board Meeting Minutes for August 24, 2017**

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, to approve the Board Meeting minutes from August 24, 2017.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**

## **6. Public Participation**

Chairman Gerald Poisson declared the meeting open for Public Participation.

**DISCUSSION:**

None

## 7. Chairman's Report

### **DISCUSSION:**

None

## 8. General Manager's Report

### **DISCUSSION:**

Mr. Hertel reported on the following:

- Reached a tentative agreement with UAW
- Assisted Finance and other departments in the Annual Audit process with Plante Moran.
- Participated in meetings related to Kresge-funded regional transit study.
- Met with officials in Royal Oak to discuss future local transportation initiatives.

Human Resources:

- Connector Driver training class began on August 14, 2017 consisting of 10 trainees.
- Began a Fixed Route Driver training class on September 11, 2017 consisting of 11 trainees
- One Fixed Route Driver and 1 Assistant Mechanic will retire in September, 2017.

Positions Filled:

- Manager of Connector Services
- Customer Service Operator
- 3 Coach Service Attendants

## 9. Executive Session

### **Roll Call**

Present: Chairman Gerald Poisson, Vice-Chairman Abdul Haidous, Mr. Robert Daddow and Mr. John Paul Rea (by conference call).

**MOTION:** Moved by Mr. John Paul Rea, Seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, authorize the **move into** Executive Session to discuss union negotiations and a pending litigation.

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**DISCUSSION:** Confidential

**[Public Session]**

**MOTION:** Moved by Mr. Abdul Haidous Seconded by Robert Daddow, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, authorize Avery Gordon, General Counsel to proceed as recommended.

**VOTE:** All in attendance voted in the affirmative. **THE MOTION CARRIED.**

**10. New Business**

**A. Resolution: Approval of the Collective Bargaining Agreement Between the Suburban Mobility Authority for Regional Transportation and UAW Local 771 (Maintenance Employees)**

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation authorizes the General Manager to enter into and execute the Collective Bargaining Agreement between the Suburban Mobility Authority for Regional Transportation and UAW Local 771 (Maintenance Employees), effective September 10, 2017 through December 31, 2018.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**B. Resolution: Authorization to Amend the Contract for Miscellaneous Auto Parts**

**MOTION:** Moved by Mr. Robert Daddow, seconded by Mr. Abdul Haidous, that the Board adopt the resolution authorizing the General Manager to award a POCA to the 1<sup>st</sup> option year purchase order for miscellaneous auto parts in an amount not to exceed \$4,500.00. The amended contract amount in option year one will total \$40,800.00.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**C. Resolution: Authorization to Award a Contract for Community Transit Vans**

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for the purchase of 15 Community Transit Service vans to Mobility Transportation Services, at \$45,219 each. The total amount of the contract is \$678,285.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**D. Resolution: Contract Award for Consulting Service for Transit Asset Management Professional Service**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for consulting services for Transit Asset Management. The amount of the contract is estimated at \$366,786.00.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**E. Resolution: Approval by the SMART Board of the Chairperson's Audit Committee Appointments**

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, that the Board Chairperson hereby appoints: Mr. Robert Daddow, Mr. John Paul Rea, Mr. Abdul Haidous and Mr. Royce Maniko to the Audit Committee.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**F. Resolution: Title VI Report/Approval of Monitoring Results**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Authority's 2015-2017 Update of Title VI Assessment for Capital and Operating Assistance and its monitoring results referred to herein are approved and that John Hertel, General Manager of the Suburban Mobility Authority for Regional Transportation is authorized to submit the 2015-2017 Update of Title VI Assessment for Capital and Operating Assistance the FTA.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**11. Board Member Business**

**DISCUSSION:**

Chairman Poisson asked Mr. John Paul Rea to confirm for the record "That he is participating in this meeting by telephone, but that he is doing all of his deliberations through the publicly open phone line that is available for the public here to hear. Also, he has not been in contact with other members of the Board during this meeting so as to be doing any outside deliberation". Mr. Rea stated that "This is correct and he has been exclusively focused on the agenda items presented to the Board today".

Mr. Daddow provided the Nominating Committee report to the Board. He stated the committee recommended Mr. Abdul Haidous for SMART's Board Chairman and Mr. John Paul Rea for Vice-Chairman.

**Adjournment**

There being no further business to come before the Board, upon motion duly made by Board member Mr. John Paul Rea, seconded by Mr. Robert Daddow, and unanimously carried, the meeting adjourned at 2:37 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson  
Secretary to the Board of Directors