

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL  
TRANSPORTATION  
BOARD OF DIRECTORS MEETING**

**APPROVED MINUTES – January 24, 2019**

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, January 24, 2019 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

**ATTENDANCE**

**SMART Board of Directors:**

Chairman	Mr. John Paul Rea
Vice-Chairman	Mr. Robert Daddow
	Mr. Abdul Haidous
	Mr. Royce Maniko (via conference call)
	Mr. Gerald Poisson

**Absent Board Members:**

	Mr. Khalil Rahal
	Ms. Melissa Roy

**SMART Board Secretary:** Ms. Tiffany Martin-Patterson

**SMART General Manager:** Mr. John Hertel

**SMART Staff Present:**

	Ms. Haley Barrett
	Mr. Ronald Beier
	Mr. Robert Cramer
	Mr. Steve Dobbins
	Mr. Melvin Evans
	Mr. Dustin Hagfors
	Ms. Jennifer Harding
	Ms. Melissa Hightower
	Mr. Ian Holme
	Ms. Lynn Hurt
	Ms. Carol Jones
	Mr. Joe Kim
	Ms. Barbra Mowen
	Mr. Michael Patten
	Mr. Ralph Rayner
	Mr. David Sabuda
	Ms. Kirsten Silwanowicz
	Ms. Leeya Sutter
	Mr. Darrell Taylor

Mr. Keith Taylor  
Mr. Andrew Thorner  
Ms. Madonna Van Fossen  
Mr. Tony Vinson  
Ms. Patty Waling  
Ms. Malindia Westbrook

**Public Registered:** Transit Riders United

Ms. Megan Owens

### 1. Call to Order

Chairman Mr. John Paul Rea called the meeting to order at 2:00 PM.

A) Pledge of Allegiance.

B) Moment of Silence for Eugene Conway.

### 2. Roll Call

Present: Chairman Mr. John Paul Rea, Vice-Chairman Mr. Robert Daddow, Mr. Abdul Haidous, Mr. Gerald Poisson and Mr. Royce Maniko (via conference call).

Absent: Mr. Kahlil Rahal & Ms. Melissa Roy

**A quorum was present.**

### 3. Adoption of Agenda

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, to approve the Agenda for January 24, 2019 meeting.

#### **DISCUSSION**

None

**VOTE: THE MOTION CARRIED.**

### 4. Certification of Public Notice

The Secretary read the Public Notice into the record.

## 5. Minutes

### A. Board Meeting Minutes for December 6, 2018

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Robert Daddow, to approve the meeting minutes for December 6, 2018.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**

### B. Executive Session Meeting Minutes for December 6, 2018

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, to approve the meeting minutes for December 6, 2018.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**

## 6. Public Participation

Chairman Mr. John Paul Rea declared the meeting open for Public Participation.

**DISCUSSION:**

None

## 7. Chairman's Report

**DISCUSSION:**

None

## 8. General Manager's Report

**DISCUSSION:**

Mr. John Hertel reported on the following:

- Many of SMART's 40 new fixed route buses are on the road; they will be in service by early February. SMART has placed the Board-approved order for the next 38

buses, which are scheduled to be delivered in August of this year and will be in service in early Fall 2019.

- SMART has started a soft launch of a new fixed-route service called SMART Swift Service, or “3S”. The first deployment of this service is the new Route 567, which provides local service to the New Baltimore/Chesterfield area. The new route connects to FAST Gratiot at the 23 Mile Road Park and Ride, located at Meijer. From there, the route goes east through Chesterfield and crosses through New Baltimore, eventually connecting to another Meijer at 26 Mile and I-94. The service will provide more connectivity with the Richmond Lenox EMS CPP Service and will provide expanded access to jobs, products, and services at these commercial nodes to people in the area. In the coming 4 to 6 weeks, the “3S” service will have the public rollout, with the 40- foot buses currently operating the service during the soft launch being replaced with small buses covered in a unique blue and white paint scheme and the “3S” name.
- SMART has completed the staff analysis of the proposed fare changes and has scheduled required public hearings around the service area for February 5, 6, and 7. A handout summarizing the proposed changes has been provided to the Board members at their spots. A formal presentation including the results of the analysis and public hearings will be made to the Board in February with a recommendation for action.

## **Human Resources**

### ***Retirements in January, 2019:***

- 2 Fixed Route Operators and 2 Mechanics will retire in January, 2019

### ***Filled Positions:***

- 4 Coach Service and Shelter Attendants
- 1 Mechanic
- 1 Data Clerk Technician
- 1 Telephone Information Operator
- 1 Training and Development Specialist
- 1 Transit Center Sales Representative

## **9. New Business**

### **A. Resolution: SMART FY2017-2018 5310 Program of Projects**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation

authorizes the General Manager to submit the Program of Projects for FY 2017-2018 to the FTA in compliance with the requirements of 49 U.S.C. Section 5310, as amended.

**DISCUSSION:**

Mr. Poisson requested clarification of SMART “leaving money on the table”. Mr. Robert Cramer explained there is a reserve account for future obligations created to stay within SMART’s control and that money will go towards SMART’s next projects.

Mr. Haidous asked if there was a time limit on the funds being spent. Mr. Cramer said SMART has three years to put the funding under an active grant or it will be returned to the national pool. However, if SMART is making progress in spending the funding towards grants that are active, they will extend the funding.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**B. Resolution: Authorization to Purchase 30 Support Vehicles via State of Michigan Contract**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase thirty (30) support vehicles via the State of Michigan contract. The total cost for these vehicles is \$941,836.20.

**DISCUSSION:**

Mr. Robert Cramer informed the Board that the funding for this will be taken from the contingency fund.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**C. Resolution: Authorization to Approve a Purchase Order Change Action (POCA)**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Robert Daddow, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a Purchase Order Change Action (POCA) in the amount of \$45,000.00 to Phoenix Environmental.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**D. Resolution: Authorization to Approve a Purchase Order Change Action (POCA) for additional Plumbing Services**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a Purchase Order Change Action (POCA) in the amount of \$22,500.00 to Allied Building Service Inc. for plumbing repairs.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**E. Resolution: Litigation Settlements & Update on Union Negotiations**

**MOTION:** Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation authorizes the General Manager to receive and file the litigation settlements.

**DISCUSSION:**

None

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**10. Executive Session**

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Gerald Poisson, that the Board hereby authorizes the General Manager to proceed into Executive Session to discuss Union Negotiations and Proposed Settlements.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

**DISCUSSION:**

Confidential

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Gerald Poisson, that the Board hereby authorizes the General Manager, Mr. John Hertel, to proceed out of Executive Session.

**VOTE:** Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

## **11. Board Member Business**

### **DISCUSSION:**

Mr. Gerald Poisson informed the Board that Michigan's Governor was proposing a program to fund the road construction by taking the 6% sales tax on gasoline that is used for education and transportation and putting it towards the roads, which was the original intention. He requested staff look into the proposal and monitor it.

### **Adjournment**

There being no further business to come before the Board, upon motion made by Mr. Abdul Haidous, seconded by Mr. Gerald Poisson, and unanimously carried, the meeting adjourned at 2:56 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson  
Secretary to the Board of Directors