

**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL
TRANSPORTATION
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES – March 28, 2019

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, March 28, 2019 at 2:00 PM. The meeting was held at the Buhl Building, 535 Griswold, Suite 600, Detroit, MI 48226.

ATTENDANCE

SMART Board of Directors:	Chairman	Mr. John Paul Rea
	Vice-Chairman	Mr. Robert Daddow
		Mr. Royce Maniko
		Mr. Gerald Poisson
		Mr. Khalil Rahal
Absent Board Members:		Mr. Abdul Haidous
		Ms. Melissa Roy
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		Mr. John Hertel
SMART Staff Present:		Ms. Haley Barrett
		Mr. Fred Barbret
		Mr. Ronald Beier
		Mr. Kevin Colon
		Mr. Robert Cramer
		Mr. Steve Dobbins
		Mr. Melvin Evans
		Mr. Dustin Hagfors
		Mr. Harold Harris
		Ms. Melissa Hightower
		Ms. Lynn Hurt
		Ms. Vickie Jordan
		Mr. Joe Kim
		Mr. David Sabuda
		Ms. Kirsten Silwanowicz
		Ms. Leeya Sutter
		Mr. Darrell Taylor
		Mr. Keith Taylor
		Mr. Andrew Thorner
		Ms. Madonna Van Fossen

Mr. Tony Vinson

Public Registered: Passenger
Passenger
Transit Riders United

Mr. George Hardnett
Mr. Derek Holloway
Ms. Megan Owens

1. Call to Order

Chairman Mr. John Paul Rea called the meeting to order at 2:00 PM.

A) Pledge of Allegiance

2. Roll Call

Present: Chairman Mr. John Paul Rea, Vice-Chairman Mr. Robert Daddow, Mr. Royce Maniko, Mr. Gerald Poisson and Mr. Khalil Rahal

Absent: Mr. Abdul Haidous and Ms. Melissa Roy

A quorum was present.

3. Adoption of Agenda

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Gerald Poisson, to approve the Agenda for March 28, 2019 meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

4. Certification of Public Notice

The Secretary read the Public Notice into the record.

5. Minutes

A. Board Meeting Minutes for February 28, 2019

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Abdul Haidous, to approve the meeting minutes for February 28, 2019

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairman Mr. John Paul Rea declared the meeting open for Public Participation.

DISCUSSION:

- Ms. Kimberly Noble, Passenger
Ms. Noble concerns regarding SMART's service. Ms. Beth Gibbons, SMART's Marketing Manager, agreed to speak with her after the meeting.

7. Chairman's Report

DISCUSSION:

None

8. General Manager's Report

DISCUSSION:

Mr. John Hertel reported on the following:

- Regarding the SMART PATH project, the Metro Quest online involvement has concluded with over 1,300 people providing input via the online tool. This far exceeded expectations and will help inform the service scenarios being developed by the consultant team.
- The SMART – DDOT collaboration resulting in the fare adjustments will go into effect Wednesday, May 1st. SMART drivers are currently being trained on the new fares and the equipment is going through final testing and adjustments. There will be a joint press conference in mid-April along with a marketing and information effort.

- RTA-related items:
 - SMART staff presented an overview of services and an update on our authority to the RTA Planning and Service Coordination Committee along with the other providers in the region.
 - SMART is working to add Swiftly, which is a software package that allows real-time tracking and analysis of fixed route services. RTA is acting as the grant administrator for these state-led planning dollars.

Human Resources

- Ongoing contract negotiations with ATU, ATU Clerical, Teamsters, AFSCME and UAW representatives.
- Recruited 28 Fixed Route Operators for a training class that began on March 11, 2019.
- Training on the fares that will take effect in May began on March 7, 2019.

Retirements in March, 2019:

- 1 Fixed Route Operator, 1 Mechanic, 1 Stockperson, and 1 CSSA will retire in March, 2019.

Filled Positions:

- 1 Manager of Procurement
- 1 Stockperson
- 1 Customer Service Operator
- 1 Data MMIS Technician

Service Awards:

30 Years

Frank Almanza

Fixed Route Driver, Macomb Terminal

Cynthia Brooks

Fixed Route Driver, Macomb Terminal

Harold Harris

Fixed Route Driver, Wayne Terminal

Kerry Parkilla

Maintenance Supervisor, Macomb Terminal

Rock St. Pierre

Mechanic, Macomb Terminal

Willie Thomas
Road Supervisor, Oakland Terminal

Vincent Vermiglio, *Mechanic, Macomb Terminal*

25 Years

Varita Collins
Fixed Route Driver, Macomb Terminal

Kevin Colon
Fixed Route Driver, Macomb Terminal

Miquita Davis
Fixed Route Driver, Macomb Terminal

Joseph Jackson
Fixed Route Driver, Wayne Terminal

Martine Sullivan
Fixed Route Driver, Wayne Terminal

Larry Williams
Fixed Route Driver, Macomb Terminal

Nichele Wilson
Fixed Route Driver, Wayne Terminal

Vickie Jordan-Strugs
Manager of Fixed Route Customer Service, Buhl Administrative Office

Beth Gibbons
Manager of Marketing, Communication & Education, Buhl Administrative Office

9. New Business

A. Resolution: Appointments to the Budget Committee of the SMART Board of Directors

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Khalil Rahal, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby approves the appointment of Mr. Robert Daddow of Oakland County, Mr. Khalil Rahal of Wayne County, and Mr. Royce Maniko of Monroe for the Budget Committee.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

B. Resolution: Authorization to Award a Contract for Welding Gases & Supplies

MOTION: Moved by Mr. Khalil Rahal, seconded by Mr. Gerald Poisson, that the Board adopt the resolution authorizing the General Manager to award a contract to Blue Water Industrial Products for welding gases and supplies for three years with an estimated cost of \$60,000.00 and two one-year options, with an estimated cost of \$20,000.00 each, for a total estimated cost of \$100,000.00 if both option years are exercised.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

C. Resolution: Authorization to Award a Contract to Purchase 23-Foot Community Buses

MOTION: Moved by Mr. Robert Daddow, seconded by Mr. Royce Maniko, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase 27 lift-equipped, gasoline fueled small buses 23 feet in length from Hoekstra Transportation, Inc. for a total cost of \$1,743,687.00.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

D. Resolution: Authorization to Award a Contract to Purchase 23-Foot Propane Connector Buses

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Royce Maniko, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase 10 lift-equipped, propane fueled small buses 23 feet in length from Hoekstra Transportation, Inc. for a total cost of \$866,060.00.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

E. Resolution: Authorization to Award a Contract to Purchase Community Transit Vans

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Royce Maniko, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase 49 lift-equipped Ford Transit Vans from Hoekstra Transportation, Inc. for a total cost of \$2,776,173.00.

DISCUSSION:

Mr. Robert Daddow questioned about the TBD line item on this resolution. Mr. Robert Cramer stated that there is a pending grant application from the Federal government that needs to be approved before the line item number can be filled in.

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

F. Resolution: Authorization to Award a Contract to Purchase Medium Duty Community Buses

MOTION: Moved by Mr. Khalil Rahal, seconded by Mr. Gerald Poisson, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to purchase two medium duty lift-equipped large community buses from Hoekstra Transportation, Inc. for a total cost of \$222,379.00.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

G. Resolution: Authorization to Award a Contract for QA Services for Run Pick Deployments to Clever Devices

MOTION: Moved by Mr. Khalil Rahal, seconded by Mr. Gerald Poisson, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a sole-source contract to Clever Devices. The total amount of the purchase over the four year term of the contract is \$138,518.00

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

H. Resolution: Revised SMART FY 2017-2018 5310 Program of Projects

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Khalil Rahal, that the Board of Directors of SMART authorize the General Manager of SMART to submit the Revised Program of Projects for FY 2017-2018 to FTA in compliance with the requirements of 49 U.S.C. Section 5310, as amended.

DISCUSSION:

None

VOTE: Board members in attendance voted in the affirmative. **THE MOTION CARRIED.**

10. Executive Session

Roll Call: Chairman Mr. John Paul Rea, Vice-Chairman Mr. Robert Daddow, Mr. Royce Maniko, Mr. Gerald Poisson and Mr. Khalil Rahal

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Khalil Rahal, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation proceed into Executive Session to discuss the authorization to settle vehicle liability litigation.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:

Confidential

MOTION: Moved by Mr. Gerald Poisson, seconded by Mr. Khalil Rahal, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation proceed out of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

11. Board Member Business

DISCUSSION:

The Board of Directors scheduled the Budget Committee meeting for April 25, 2019 at 1:00 PM.

Mr. Robert Cramer informed the Board of Directors that the complaints from Ms. Betsy Camardo have been resolved.

Mr. Royce Maniko suggested SMART look into new ways of attracting advertising revenue from the commercial establishments along the main fixed routes.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. Gerald Poisson, seconded by Mr. Khalil Rahal, and unanimously carried, the meeting adjourned at 2:56 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors