

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

APPROVED MINUTES – August 27, 2020

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, August 27, 2020 at 2:04 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Ms. Hilarie Chambers
	Vice-Chairperson	Mr. Khalil Rahal
		Mr. Abdul Haidous
		Mr. Royce Maniko
		Mr. John Paul Rea
		Ms. Vicki Wolber
Absent:		Mr. Bret Rasegan
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Truvae Adams
		Mr. Brandon Adolph
		Ms. Beverly Anderson
		Mr. Fred Barbret
		Mr. Ronald Beier
		Mr. Robert Cramer
		Mr. Dennis Ellis
		Mr. Melvin Evans
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Ms. Sarah Gryniewicz
		Mr. Dustin Hagfors
		Ms. Melissa Hightower
		Mr. Dana Hilthon
		Mr. Ian Holme
		Ms. Lynn Hurt
		Mr. Monty Kemp
		Mr. Joe Kim
		Mr. Troy Mosley

Mr. Bruce Pillar
Ms. Lacey Shepard
Ms. Kirsten Silwanowicz
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Keith Taylor
Ms. Michelle Thomas
Mr. Andrew Thorner
Mr. Tony Vinson
Ms. Patty Waling
Ms. Brenda Ynclan

Public Registered:

Participants by phone:

1.313.433.5758
1.313.223.2100
1.734.461.1659
1.586.365.8392
1.313.574.7984
1.313.822.3876
1.313.808.2766
1.313.283.6935
1.313.495.1469
1.586.260.5466
1.248.258.2507
1.313.822.3876
1.586.337.4545
1.586.337.4545
1.586.337.4545

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Ms. Hilarie Chambers, Vice-Chairperson Mr. Khalil Rahal, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. John Paul Rea, and Ms. Vicki Wolber

Absent: Mr. Bret Rasegan

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, to approve the Agenda for August 27, 2020.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Minutes

A. Regular Board Meeting Minutes for July 23, 2020

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, to approve the meeting minutes for July 23, 2020.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairperson Ms. Hilarie Chambers declared the meeting open for Public Participation.

DISCUSSION:

Mr. Troy Mosley, Fixed Route Operator and ATU Union Steward, asked if the Board was aware of the “chaos” going on at all SMART’s terminals due to the termination of the Dispatchers and if the Board was also aware that the ATU is almost two years into contract negotiations. He also inquired why Route 462 (FAST Woodward) is going to go all the way to Great Lakes Crossing at the cost of eliminating Route 753 (Baldwin Road).

7. Chairperson’s Report

DISCUSSION:

None

8. Staff Report

Mr. Robert Cramer, Deputy General Manager, provided the Board with an authority update and reported on the following:

- Congratulations to Carol Martin, Oakland Superintendent of Transportation, whom is retiring after 26 years of service at SMART!
- Permanent service changes now and moving forward
- COA #2 underway
- Ridership Update
- Annual Audit Process
- Procurement Process Improvements and a work session for SMART’s Board of Directors

Ms. Hilarie Chambers asked Mr. Cramer to explain the comments made during public participation.

Mr. Cramer informed the Board that a couple weeks ago management had to make the difficult decision to terminate all of the terminal dispatchers. This is something that SMART took very seriously and conducted a full investigation. SMART’s terminal managers are stepping in to help make sure that we can cover those responsibilities and so far that has been going well. SMART has great cooperation from the drivers as well to keep things running and will work to get those positions filled as quickly as possible.

9. New Business

A. Resolution: Authorization to Award a Contract to Purchase Bus Shelters, Benches, and Trash Receptacles

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a purchase for Bus Shelters, Benches, and Trash Receptacles in the amount of \$130,330.00 to Brasco International Inc.

DISCUSSION:

Ms. Hilarie Chambers asked what determines the numbers.

Mr. Robert Cramer informed the Board it is based on what is available through SMART's grant funding program and projects before year end. The usual turnover in addition to adding a few more in other places is also factored in. SMART has a map and an inventory that is tracked through the asset management plan.

VOTE: THE MOTION CARRIED.

B. Resolution: Authorization to Award a Contract for a Unified Communications (UC) Phone System

MOTION: Moved by Ms. Vicki Wolber, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a contract in the amount of \$441,489.00 to Teoma Systems.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization to Award a Contract for Transit Mobility Platform including Real-Time Passenger Information Module

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a sole-source requirements contract for a Mobility Transit Platform to Swiftly Inc., located at 611 Mission Street, 7th Floor, San Francisco, CA 94105, for a one-year renewal option at \$169,722.00, totaling \$331,362.00.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Award a Contract for Microsoft Software Volume Licenses

MOTION: Moved by Mr. Abdul Haidous, seconded by Ms. Vicki Wolber, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a contract in the amount of \$814,747.14 to Softchoice Corporation.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization to Award a Contract to Purchase 60-Foot Articulated Buses

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to purchase twenty-three (23) 60-foot Articulated Buses from New Flyer Inc. The vehicles will be purchased under a cooperative purchasing agreement through The Commonwealth of Virginia. The total cost for these vehicles is \$16,652,000.00.

DISCUSSION:

Mr. Abdul Haidous asked if the additional equipment and the buses were included in the \$750,000.00 purchase price per vehicle. Mr. Robert Cramer stated yes.

Ms. Hilarie Chambers asked when the buses will be delivered. Mr. Cramer stated around the last week in January or the first week of February on a weekly basis. They will be built in either Arkansas or Alabama and driven to SMART for a final inspection on site before they are accepted.

Mr. Haidous asked who will inspect the buses at SMART.

Mr. Cramer informed the Board the buses will be inspected by SMART's staff and a firm that SMART hires. The FTA requires SMART to have somebody on site and at the plant where the buses are being built.

Mr. Maniko asked if SMART anticipates any delays due to the hurricanes. Mr. Keith Taylor, Director of Maintenance, informed the Board the buses are going to be made in Alabama, which may suffer some of the effects from the hurricane, but not as much as Texas and Louisiana. The driver's barriers, wheelchair restraints, and the latest technology will be added to the buses. SMART is expected to have all the buses by the end of February.

VOTE: THE MOTION CARRIED.

F. Resolution: Authorization to Award a Contract to Purchase Ford Transit Vans for Community Programs

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Hoekstra Transportation Inc. for the purchase of eleven (11) Ford Transit Vans 350. The vehicles will be purchased under a cooperative purchasing agreement through The State of Michigan. The total cost for these vehicles is \$636,383.00.

DISCUSSION:

Mr. Royce Maniko anticipated there will be a request for autonomous shuttles in the downtown areas. Along with this, there's going to be advanced technical assistance required by SMART's staff at the terminals for auto repair to the autonomous vehicles. Therefore, there will be additional licensing in the repair industry. Mr. Maniko believes SMART should consider linking up with the community colleges and anticipate training for the certified individuals, particularly in this new industry coming. He requested SMART staff to look into this and that they report back to the Board.

Mr. Khalil Rahal said he has had the opportunity to be involved with Wayne County's local municipalities in the autonomous corridor project for over a year.

VOTE: THE MOTION CARRIED

G. Resolution: Authorization for Purchase Order Change Action (POCA) #1 – Additional Storage Area Network (SAN)

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a Purchase Order Change Action (POCA) # 1 in the amount of \$90,617.14 to Avalon Technologies.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

H. Resolution: Approval of Proposed September 2020 Fixed Route Service Changes

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, that the first set of fixed route service changes from the SMART PATH Plan are approved by the Board of the Suburban Mobility Authority for Regional Transportation and the changes can be finalized and implemented by staff at the next regular service change.

DISCUSSION:

Ms. Hilarie Chambers asked how many stops were on Route 753 (Baldwin Road) before it became Route 462 (FAST Woodward). Mr. Robert Cramer informed the Board Route 753 (Baldwin Road) had about 12 to 15 pairs of bus stops which were replaced with 8 pairs of bus stops.

Mr. Khalil Rahal asked if SMART eliminated a route to extend the FAST route and if there was an increase in the cost. Mr. Cramer informed the Board the overall changes SMART is proposing will fit within the current year's budget.

VOTE: THE MOTION CARRIED.

I. Resolution: Master Maintenance Agreement Required by MDOT for permits

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Kahlil Rahal, that the Suburban Mobility Authority for Regional Transportation Board of Directors approve the Master Maintenance Agreement by MDOT and that the Suburban Mobility Authority for Regional Transportation is authorized to execute the agreement with MDOT.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

J. Resolution: Authorization to Approve a Standing Resolution Designating the Time and Place for Meetings

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Khalil Rahal, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby adopts the foregoing and attached meeting schedule as its own for FY2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

K. Resolution: Appointment of Nominating Committee for Board of Directors Officers

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Board's Chairperson has appointed a committee of three members who are not Board Officers and is comprised of Mr. John Paul Rea, Macomb County, Mr. Abdul Haidous, Wayne County, and Mr. Bret Rasegan, Oakland County. The Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) hereby approves the appointments to the Nominating Committee.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

10. Executive Session

Present: Chairperson Ms. Hilarie Chambers, Vice-Chairperson Mr. Khalil Rahal, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. John Paul Rea, and Ms. Vicki Wolber

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation proceed into Executive Session to discuss Union Contract Negotiations.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:

Confidential

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Khalil Rahal, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation proceed out of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

11. Board Member Business

DISCUSSION:

None

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, and unanimously carried, the meeting adjourned at 4:10 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors