

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

APPROVED MINUTES – October 22, 2020

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, October 22, 2020 at 2:05 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. Khalil Rahal Ms. Hilarie Chambers Mr. Abdul Haidous Mr. Royce Maniko Mr. Bret Rasegan Mr. John Paul Rea
Absent:	Vice-Chairperson	Ms. Vicki Wolber
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Beverly Anderson Mr. Ronald Beier Mr. Ryan Byrne Mr. Robert Cramer Ms. Renee Cooper Mr. Melvin Evans Ms. Beth Gibbons Mr. Avery Gordon Mr. Craig Grier Ms. Sarah Gryniewicz Mr. Dustin Hagfors Ms. Melissa Hightower Ms. Lynn Hurt Mr. Joe Kim Mr. Idress Motahr Mr. Konner Petz Mr. Corey Rowe

Ms. Kirsten Silwanowicz
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Keith Taylor
Mr. Andy Thorner
Mr. Tony Vinson
Ms. Patty Waling
Ms. Brenda Ynclan

Public Registered:

Mr. Joel Batterman, Motor City Freedom Riders
Mr. Patrick Haire, HRC

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Mr. Khalil Rahal, Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

Absent: Vice-Chairperson Ms. Vicki Wolber

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Bret Rasegan, to approve the Agenda for the October 22, 2020 Board meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Election of Officers

Resolution: Election of Officers to the SMART Board of Directors: FY2020-2021 Term

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby elects Mr. Khalil Rahal of Wayne County as Chairman of the SMART Board of Directors and Ms. Vicki Wolber of Macomb County as Vice-Chairman of the SMART Board of Directors for a term of one year per Article III of the by-laws.

DISCUSSION

Ms. Hilarie Chambers asked if there were any nominations from the floor. There were none.

VOTE: THE MOTION CARRIED.

6. Minutes

A. Regular Board Meeting Minutes for September 24, 2020

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, to approve the meeting minutes for September 24, 2020.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

7. Public Participation

Chairperson Mr. Khalil Rahal declared the meeting open for Public Participation.

DISCUSSION:

➤ Mr. Joel Batterman – Motor City Freedom Riders

Mr. Batterman voiced his concerns regarding the new proposal for the DDOT transit center at the State Fairgrounds and asked if SMART would work with DDOT on this. He also requested SMART add additional stops to the Woodward FAST Route.

8. Chairperson's Report

DISCUSSION:

Chairperson Mr. Kahlil Rahal and the other Board members thanked Ms. Hilarie Chambers for her strong leadership and hard work as SMART's Chairperson.

Chairperson Rahal stated the first order of business for the SMART Board will be to hire a General Manager.

9. Staff Report

Mr. Robert Cramer, Deputy General Manager, provided the Board with an Authority update and reported on the following:

- COVID Impacts
- Fixed Route Riders/Service Levels
- Public Hearings on November 18th
- Electronic Screening Questionnaire rolled out to all staff in October
- Working on new agreement with OCPTA to continue partnership
- Farmington/Farmington Hills Dial-a-Ride Moovit Partnership
- Microtransit Pilot Zones RFP On the Street
- 2021 State Budget: no impact to SMART
- Remote meetings permitted through 2020 for any reason
- Skill building: team training for high level staff, will be extending to all admin staff
- Procurement Manual & Policy Update

Ms. Hilarie Chambers asked if SMART's passengers are complying with wearing a face mask and if the bus drivers are comfortable with their compliance. Mr. Cramer's response was yes.

10. New Business

A. Resolution: Authorization to Award a Contract for Bus Vapor Shields and Wheelchair Restraints

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a contract in the amount of \$5,927,506.00 to Midwest Bus.

DISCUSSION:

Mr. Royce Maniko wanted to know the size and cost difference of the fleet. Mr. Robert Cramer informed the Board there is a difference of 23 buses and they are approximately \$26,000.00 per bus.

VOTE: THE MOTION CARRIED.

B. Resolution: Authorization for Purchase Order Change Action (POCA) #1 for a Six (6) Month Contract Extension for Buhl Building Deep Cleaning Sprays

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a 6-month contract extension for Buhl Bldg. deep cleaning sprays for a total of \$90,000.00 to Professional Building Maintenance.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization for Purchase Order Change Action (POCA) #8 – Fueling Improvements & Macomb Terminal Pavement Project Changes

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve POCA #8 in the amount of \$422,801.51 to R.W. Mercer Co.

DISCUSSION:

Mr. Royce Maniko wanted to know why the Oakland terminal was more expensive than the Wayne Terminal. Mr. Patrick Haire of HRC informed the Board the main difference was just distance and routing of the fiber optics.

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization for Purchase Order Change Action (POCA) #9 – Fueling Improvements & Macomb Terminal Pavement Project Changes

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA #9 in the amount of \$240,620.00 to R.W. Mercer Co.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization to Amend Contract with MERS

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation (SMART) is authorized to approve the adoption of the Addendum to the agreement between SMART and MERS to reflect SMART's current plan administration and directs the Director of Human Resources to execute all documents necessary to adopt the addendum.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

11. Board Member Business

DISCUSSION:

Mr. Abdul Haidous asked if SMART was in compliance with the Americans with Disabilities Act. Mr. Avery Gordon, SMART's General Counsel, confirmed SMART is and SMART can have a sign language interpreter available, when requested. If necessary, SMART can also have Text Telephone (TTY) and Telecommunication Device (TDD) available.

12. Executive Session

Present: Chairperson Mr. Khalil Rahal, Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Hilarie Chambers, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation proceed into Executive Session to discuss Union Contract Negotiations.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

DISCUSSION:

Confidential

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation proceed out of Executive Session.

VOTE: All in attendance voted in the affirmative. **THE MOTION CARRIED.**

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, and unanimously carried, the meeting adjourned at 3:58 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors