



Buhl Building ▪ 535 Griswold Street, Suite 600 ▪ Detroit, MI 48226

Board of Directors Meeting

April 22, 2021



Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

ROLL CALL

Board of Directors Meeting

Date: April 22, 2021

CHAIRMAN, MR. KHALIL RAHAL

VICE-CHAIRWOMAN, MS. VICKI WOLBER

MS. HILARIE CHAMBERS

MR. ABDUL HAIDOUS

MR. ROYCE MANIKO

MR. JOHN PAUL REA

MR. BRET RASEGAN

Tiffany Martin-Patterson, SMART Board Secretary



**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION
BOARD OF DIRECTORS MEETING
THURSDAY, APRIL 22, 2021
2:00 PM**

AGENDA

<u>ITEM:</u>	<u>ACTION:</u>	<u>PRESENTER:</u>
1. Call to Order A) Pledge of Allegiance		K. Rahal
2. Roll Call		T. Martin
3. Adoption of Agenda	Approval	K. Rahal
4. Certification of Public Notice	Information	T. Martin
5. Minutes: Board Meeting March 25, 2021	Approval	K. Rahal
6. Public Participation	Discussion	K. Rahal
7. Chairman's Report	Information	K. Rahal
8. Deputy General Manager's Report	Information	R. Cramer
9. New Business		
A) Motion: Appoint Budget Committee Members	Approval	R. Cramer
B) Resolution: Authorization to Award a Contract for 15 Cutaway Buses	Approval	R. Cramer
C) Resolution: Authorization to Award a Contract for Three 29 ft. Low-Floor Hybrid Buses for Lake Erie Transit	Approval	R. Cramer
D) Resolution: Authorization to Award a Contract for Automatic Passenger Counting System	Approval	R. Cramer
E) Resolution: Authorization to Award a Contract Extension for General Adverting	Approval	R. Cramer
10. Board Member Business		K. Rahal
11. Adjournment		K. Rahal



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PUBLIC NOTICE

In compliance with State and County orders, SMART will hold the April 22, 2021 Board of Directors meeting by public conference call at 2:00 p.m. The agenda can be found here: <http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule>

Members of the public are invited to attend virtually and may participate at the public comment period.

Via smartphone, tablet or computer, please click or type this URL in a web browser to join: <https://smartbus.zoom.us/j/92194836829>

Via phone only, please dial: 888-788-0099 (Toll Free)
Webinar ID: 921 9483 6829 (no password required)

For those unable to participate remotely, you may submit a written comment to be read at the Public Comment period by emailing SMARTBoard@smartbus.org by 1:45 p.m. April 22, 2020. Requests for reasonable accommodations at SMART require advance reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223- 2110 as soon as possible. If you have technical difficulties joining the meeting, contact SMARTBoard@smartbus.org or 248-419-7912 and we will assist you to the best of our abilities.

RULES OF ORDER

The Governor's Executive Order related to the Open Meeting Act requires Rules of the Meeting be established. The following rules are proposed by staff, and may be changed at the meeting by the Board:

- Quorum will be met when there is at least one member from Oakland, Macomb and Wayne counties, AND four or more total participants on the conference call.
- All board votes will be done by Roll Call, called out by the Board Secretary and listed on the shared screen.
- All attendees will be on mute except Board Members and participating staff, except during Public Comment.
- Public Comment will proceed as follows:
 - All comments: 5 minute limit per member of the public. Kindly state your name and city of residence.
 - Those on web: use raise hand feature in Zoom, each raised hand will be unmuted to make comments.
 - Those only on phone: raise hand on phone (press *9), each raised hand will be unmuted to make comments.
 - Written comments via email: After verbal comments, the Board Secretary will read any submitted comments received via the official SMART Board public comment email.
- Executive Session will be handled by having the Board members call into a separate line with access only by Board members and Board secretary (and any other staff that are requested by the Board in the session).



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

PROPOSED MINUTES – March 25, 2021

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, March 25, 2021 at 2:07 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. Khalil Rahal
	Vice-Chairperson	Ms. Vicki Wolber
		Mr. Royce Maniko
		Mr. Bret Rasegan
		Mr. John Paul Rea
Absent:		Ms. Hilarie Chambers
		Mr. Abdul Haidous
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Beverly Anderson
		Mr. Fred Barbret
		Ms. Haley Barrett
		Mr. Darren Beach
		Mr. Ronald Beier
		Ms. De'Shalon Brownlee
		Mr. L. Burt
		Mr. Ryan Byrne
		Ms. Sabrina Clay
		Mr. Robert Cramer
		Mr. Dennis Ellis
		Mr. Melvin Evans
		Ms. Beth Gibbons
		Mr. Avery Gordon
		Mr. Dustin Hagfors
		Ms. Melissa Hightower
	Mr. Ian Holme	
	Mr. Joe Kim	
	Mr. Konner Petz	

Ms. Lacey Shepard
Ms. Kirsten Silwanowicz
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Andy Thorner
Ms. Madonna Van Fossen
Mr. Tony Vinson
Ms. Patricia Waling
Mr. Mike Walter
Mr. Mark Watson
Ms. Brenda Ynclan

Public Registered:

Passenger

Mr. Robert Pawlowski

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Mr. Khalil Rahal, Vice-Chairperson Ms. Vicki Wolber, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

Absent: Ms. Hilarie Chambers and Mr. Abdul Haidous

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, to approve the amended Agenda by adding Board Member Business to the March 25, 2021 Board meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Minutes

A. Regular Board Meeting Minutes for February 25, 2021

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Vicki Wolber, to approve the Board meeting minutes for February 25, 2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation

Chairperson Mr. Khalil Rahal declared the meeting open for Public Participation.

DISCUSSION:

➤ Mr. Robert Pawlowski - Passenger

Mr. Pawlowski thanked SMART for the Flex service and requested SMART expand Connector to the youth for school. He also wanted to speak with Mr. Tony Vinson, Director of Transportation, regarding the changes to Route 140 and Route 160.

7. Chairperson's Report

DISCUSSION:

Chairperson Mr. Khalil Rahal thanked SMART's staff for their work on SMART Flex and other microtransit programs.

He also informed SMART's staff that Mr. Abdul Haidous' sister passed away. Mr. Rahal requested a moment of silence and to look into sending flowers to Mr. Haidous' family.

8. Deputy General Manager's Report

Mr. Robert Cramer, Deputy General Manager, reported on the following:

- General Updates
 - Fares are back on
 - Articulated buses have started to arrive onsite
 - Barriers/Wheelchair securements are progressing
 - Significant service changes go into effect on April 12, 2021
- SMART – 25+ Years of Service Awards!
- SMART Vax Ride Program
- SMART Flex is live!

SMART Vax Ride Program

- Official materials are available to share
- SMART will do anything they can to help remove transportation as a barrier to vaccines
- Will materialize in all sorts of ways:
 - Fixed Route transport
 - Mobile vaccination stations
 - Connector transport / community partners
 - Microtransit focus zones
 - Drive up and/or drive through

SMART Flex is Live!

- Macomb - direct coordination of transportation needs, hosting phone and web sign-up effort
- Oakland - started direct coordination of transportation needs
- Wayne – coordinating with health department on transportation needs and with communities on their vaccine days
- State – close coordination with Ford Field site
- Macomb by the numbers as of March 21, 2021:
 - Over 600 rides given to vaccines
 - 23,000 eligible Macomb residents registered
 - 7,000 registered via live phone call

9. Financial Report: 2nd Quarter

DISCUSSION:

Mr. Royce Maniko wanted to know when the CMAQ grant was received by SMART. He also inquired about the miscellaneous revenue and why was SMART's advertising revenue negative. Staff informed the Board the CMAQ grant was received in February 2021 the miscellaneous revenue was from prescription rebates for retirees, and Outfront Media asked SMART to pause their payments for three months due to COVID.

10. New Business

A. Resolution: Authorization to Award a Contract for Electrical Supplies

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a 3-year contract to MSC Industrial Supply for Automotive and Miscellaneous Electrical Supplies, with 2-one year option renewals, for a total estimated value of \$180,000.00 for the base three years. If all five years are exercised, the total amount will be \$300,000.00.

DISCUSSION:

Chairman Mr. Khalil Rahal asked if MSC Industrial was a Southeast Michigan company, why there was only one bidder, and if they were a previous vendor of SMART. Ms. Beverly Anderson, Manager of Procurement, said she would provide an answer to their questions after she researches them. Mr. Robert Cramer, Deputy General Manager, informed the Board that SMART is in the process of updating the Procurement manual.

VOTE: THE MOTION CARRIED.

B. Resolution: LETC Monroe City Hall Waiting & Transfer Area Renovations

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve the purchase of LETC Monroe City Hall Waiting & Transfer Area Renovations in the amount of \$774,999.88 to LaSalle Construction Service.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization to Award a Contract for Electric Buses, Plug-in Chargers, Overhead Chargers, Diagnostic Tools, and Battery Leases

MOTION: Moved by Ms. Vicki Wolber, seconded by Mr. John Paul Rea that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a one year contract in the amount of \$4,749,326.24 to Proterra for Electric Buses, Plug-in Chargers (with a 2 year extended warranty), Overhead Chargers, Diagnostic Tools, and Battery Leases for a 12 year term.

DISCUSSION:

Chairman Mr. Khalil Rahal wanted to know where Proterra was located. Mr. Robert Cramer informed the Board that they are located in California.

Mr. Royce Maniko asked if the Plug-in Chargers were quick chargers. Mr. Cramer informed the Board the buses will be fully charged within four hours.

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Award a Contract for Battery Operated Column Lifts

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Vicki Wolber, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a contract in the amount of \$102,195.00 to Liftnow Automotive Corp. to purchase battery operated column lifts.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization to Award a Contract for Propane Gas for Connector Fleet

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a one year contract in the amount of \$653,400.00 to Webster and Garner for propane auto gas for Connector fleet.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

F. Resolution: Provide Additional CARES Act Funding to SMART Subrecipients

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Board of Directors of SMART authorizes SMART to adopt revised funding amounts to be made available to its transit partners and for this information to be submitted as a revision to the Program of Projects for CARES Act funding to the FTA in compliance with the requirements of 49 U.S.C. Section 5307, as amended.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

11. Board Member Business

DISCUSSION:

Mr. Royce Maniko asked if SMART was going to do anything for Earth Day. Ms. Beth Gibbons, Manager of Marketing, said SMART will look into it.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, and unanimously carried, the meeting adjourned at 3:03 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors



DATE: April 22, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Purchasing Department APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for 15 Cut Away Buses

RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of a contract:

- for the purchase of fifteen 23ft. Cut Away Buses
- to Hoekstra Transportation Inc.
- for one time Purchase
- at a total cost of \$1,006,015.00

DISCUSSION

SMART has a need to purchase fifteen 23 ft. Cut Away Buses. Nine of the vehicles will be used to replace SMART vehicles that are age-eligible for retirement and the other six will replace vehicles lost to a fire at Nankin Transit. Nankin is located in Westland, MI and operates approximately 10 to 14 buses.

PROCUREMENT PROCESS

Procurement Method: Sealed Bid Proposal Quotes Sole Source Other

Rationale for award: Cooperative purchase via State Contract. The State of Michigan has awarded a contract for Accessible Vehicles – Modified Chassis Vans to Hoekstra Transportation, Inc. The cost has been determined to be fair and reasonable through an evaluation process conducted by The State of Michigan. The State of Michigan’s Department of Technology, Management, & Budget’s Procurement office completed an evaluation via a Request for Proposal (RFP # 171 – 190000000220). The award was made to the responsive and responsible bidder, Hoekstra Transportation, Inc who passed the technical evaluation, pre-award audit and offered the best value to the State of Michigan.

FUNDING & COSTS:

The project is funded via: Federal, and State Funds:

Federal Grant	Project #	State Grant	
MI-2020-032	41000	2017-0130 P28	(\$429,902.00)
MI-16-X007	36700	2012-0170 P38	(\$33,501.00)
MI-2018-020	40700	2017-0130 P12	(\$75,988.00)
MI-2016-018	40010	2012-0170 P38	(\$64,211.00)
MI-2020-061	TBD	2017-0130 P24	(\$402,418.00)

The contract costs are summarized as follows:

Total Max	\$ 1,006,015.00
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ATTACHMENTS:

- Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for 15 Cut Away Buses

Whereas, SMART has a need for fifteen 23 ft. Cut Away Buses. Nine of the vehicles will be used to replace SMART vehicles that are age eligible for retirement and the other six will replace vehicles lost to a fire at Nankin Transit; and

Whereas, The FTA encourages intergovernmental agreements for cooperative purchases; and

Whereas, The State of Michigan has awarded a contract for Accessible Vehicles – Modified Chassis Vans on the basis of a competitive solicitation in accordance with all State and Federal regulations; and

Whereas, The Director of Finance is satisfied that Hoekstra Transportation, Inc has the potential to perform under the contract terms and conditions; and

Whereas, The EEO Department is satisfied that Hoekstra Transportation, Inc is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; and

Whereas, The project is funded via: Federal, and State Funds as follows:

Federal Grant	Project #	State Grant	
MI-2020-032	41000	2017-0130 P28	(\$429,902.00)
MI-16-X007	36700	2012-0170 P38	(\$33,501.00)
MI-2018-020	40700	2017-0130 P12	(\$75,988.00)
MI-2016-018	40010	2012-0170 P38	(\$64,211.00)
MI-2020-061	TBD	2017-0130 P24	(\$402,418.00);

Now therefore be it

Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Hoekstra Transportation Inc for the purchase of fifteen 23 ft. Cut Away Buses at a total cost of \$1,006,015.00. The vehicles will be purchased under a cooperative purchasing agreement through the State of Michigan.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on April 22, 2021.

Date

Board Secretary

No. _____

DATE: April 22, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Purchasing Department APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for Three 29ft Low Floor Hybrid Buses for Lake Erie Transit

RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of a contract:

- For the purchase of three 29ft Low Floor Hybrid Buses
- to Gillig
- for a one time purchase via the Commonwealth of Virginia
- at a cost of \$2,124,603.00

DISCUSSION

Lake Erie Transit has a need for three 29ft Low Floor Hybrid Buses. These buses are replacement vehicles for three 2009 29' low floor hybrid buses which are age eligible for replacement. Lake Erie Transit chooses to utilize these hybrid vehicles due to their ability to reduce emission and noise. The low floor allows for easy access (no steps), and the interior has contrasting colors for the seeing impaired.

PROCUREMENT PROCESS

Procurement Method: Sealed Bid Proposal Quotes Sole Source Other
Rationale for award: SMART/LETC entered into an assignment with the Commonwealth of Virginia which would allow SMART to purchase three 29ft Low Floor Hybrid Buses off the contract when Virginia no longer has need to procure these types of buses. The FTA encourages the use of intergovernmental and joint agreements.

FUNDING & COSTS:

The project is funded via: Federal and State Funds

MI-2020-061 (FY2021 5307, 5339 CMAQ) & Grant # TBD (FY 2022 CMAQ) 2017-0130 P24 (FY 2021) & FY 2022 TBD Project commencing with Pre-Award Authority FY 2021 \$1,474,603.00 & FY 2022 \$650,000.00

The contract costs are summarized as follows:

Contract Total	\$2,124,603.00
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ATTACHMENTS:

- Resolution

/RRR

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorizing Award of a Contract for Three 29ft. Low Floor Hybrid Buses
for Lake Erie Transit

- Whereas, Lake Erie Transit (LET) has a need for three 29ft Low Floor Hybrid Buses these buses are replacement vehicles for three 2009 29 ft. low floor hybrid buses which are age eligible for replacement. Lake Erie Transit chooses to utilize these hybrid vehicles due to their ability to reduce emission and noise. The low floor allows for easy access (no steps), and the interior has contrasting colors for the seeing impaired; and
- Whereas, The FTA encourages intergovernmental agreements; and
- Whereas, The Commonwealth of Virginia has awarded a contract for 29ft Low Floor Hybrid Buses on the basis of a competitive solicitation in accordance with all State and Federal regulations; and
- Whereas, The Director of Finance is satisfied that Gillig, has the potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Gillig, is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; and
- Whereas, the project is funded via: Federal, and State Funds:
MI-2020-061 (FY2021 5307, 5339 CMAQ) & Grant # TBD (FY 2022 CMAQ)
2017-0130 P24 (FY 2021) & FY 2022 TBD Project commencing with Pre-Award Authority FY 2021 \$1,474,603.00 & FY 2022 \$650,000.00; now therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for three 29ft. Low Floor Hybrid Buses at a total cost of \$2,124,603.00 to Gillig. The vehicles will be purchased under a cooperative purchasing agreement through The Commonwealth of Virginia.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on April 22, 2021.

Date

Board Secretary

No. _____

DATE: April 22, 2021
 TO: SMART Board of Directors
 FROM: Purchasing Department

DISPOSITION SOUGHT: Board Approval
 SUBMITTED BY: Deputy GM
 APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for Automatic Passenger Counting Systems

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for Automatic Passenger Counting Systems
- to Urban Transportation Associates (UTA) located at 4240 Airport Road, Ste 212, Cincinnati, OH
- at a total cost of \$1,307,340.00

DISCUSSION

SMART needs to update the Automatic Passenger Count (APC) technology on all of its fixed route fleet. SMART is looking to purchase a new stand-alone APC technology that will accurately count the amount of passengers on board. This upgrade will allow for a more accurate ridership count and state-of-the-art technology. The purchase shall include extended warranty, installation and a new APC software program to analyze and provide reports on the collected ridership.

PROCUREMENT PROCESS

Procurement Method: Sealed Bid Proposal Quotes Sole Source
 Advertising Michigan Chronicle and Michigan Inter-governmental Trade Network
 #of downloads 25
 Number of offerors: 3 proposals
 Rationale for award: An evaluation and selection committee evaluated the three proposals in accordance to the criteria stated in the RFP. The proposal submitted by Urban Transportation Associates (UTA) was determined to be most advantageous to SMART with price and other specified evaluation factors being considered. Price was determined to be fair and reasonable.

FUNDING & COSTS:

The project is funded via:

Federal Grant No: MI-2018-018 Project No: 4084 State Grant No: 2017-0130 P11

The contract costs are summarized as follows:

Item	Cost
Base 3 years - APC systems, 4 year extended warranty, installation, maintenance, software and reporting services	\$1,252,530
Option year 1 software maintenance, support & reporting services	\$ 27,000
Option year 2 software maintenance, support & reporting services	\$ 27,810
Total Cost	\$1,307,340

ATTACHMENTS:

- Resolution
- Score sheet

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Automatic Passenger Counting Systems

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a requirement for a Automatic Passenger Counting System; and
- Whereas, A Request for Proposal (RFP) was advertised and posted on MITN. Three proposals were received; and
- Whereas, An evaluation and selection committee was appointed by the Deputy Director and evaluated the three proposals in accordance to the criteria stated in the RFP; and
- Whereas, The proposal submitted by Urban Transportation Associates (UTA) was determined to be the most advantageous to SMART with price and other specified evaluation factors being considered. Price was determined fair and reasonable; and
- Whereas, Funding has been identified as Federal Grant No: MI-2018-018 Project No: 4084 State Grant No: 2017-0130 P11; and
- Whereas, The Director of Finance is satisfied that Urban Transportation Associates (UTA) has potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Urban Transportation Associates (UTA) is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a three year contract in the amount of \$1,252,530.00 with 2-1 year renewal options subsequent amounts of \$27,000.00 and \$27,810.00, totaling a total contract amount of \$1,307,340.00 to Urban Transportation Associates.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on April 22, 2021.

Date

Board Secretary

No. _____

Summary - Score sheet Evaluation
RFP 21-3321
Automatic Passenger Counting System

Consensus Scoring Method	Quality and completeness of proposal	Qualifications and Experience of the Vendor	Experience and Technical Expertise of Staff assigned to SMART	Experience and recent clients for similar services	Price	Total
	25	20	20	5	30	100
VENDORS						
Clever Devices *	22	18	20	4	30	94
UTA Transit *	24	20	20	5	29	98
Passio Technology	13	10	5	2	22	52

* Competitive Range - Invited to do a presentation on their proposed solution



agenda item

DATE: April 22, 2021 DISPOSITION SOUGHT: Board Approval
 TO: SMART Board of Directors SUBMITTED BY: Deputy GM
 FROM: Procurement Department APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Two Month Interim Contract for General Advertising Services

RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of a contract:

- for a two month interim contract for General Advertising Services
- to the Berline Group
- at a total cost of \$50,000.00

DISCUSSION

SMART is looking to solicit a new contract for General Advertising Services. The current contract will expire April 30, 2021. A two month interim contract will allow enough time to update specifications, create and advertise a new RFP, and to coordinate the start/end date of a new contract with the fiscal year. All terms and conditions for the interim contract shall remain the same as RFP # 16-1965.

FUNDING & COSTS:

The project is funded via: Operating Funds

	Cost
2-month interim contract	\$50,000.00
Total Max	\$50,000.00

ATTACHMENTS:

- Resolution

/RRR

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorizing Award of a Two Month Interim Contract for General Advertising Services

- Whereas, Board authorization is requested to award a two month interim contract to the Berline Group for general advertising service to allow for additional time needed to solicit a new contract; and
- Whereas, The two month interim contract with the Berline Group will start May 1, 2021 through June 30, 2021 for a cost of \$50,000.00; and
- Whereas, Funding for the contract extension is available in the Authority's general fund; and
- Whereas, The Director of Finance is satisfied that the Berline Group has the potential to perform under the terms and conditions of the contract; and
- Whereas, The EEO Department is satisfied that the Berline Group is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a Contract starting May 1, 2021 through June 30, 2021 for total amount of \$50,000.00 to the Berline Group for general advertising services.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on April 22, 2021.

Date

No. _____

Board Secretary