



*Buhl Building ▪ 535 Griswold Street, Suite 600 ▪ Detroit, MI 48226*

# **Board of Directors Meeting**

*June 25, 2020*



**Suburban Mobility Authority for Regional Transportation**

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Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

**ROLL CALL**

**Board of Directors Meeting**

**Date: June 25, 2020**

CHAIRWOMAN, HILARIE CHAMBERS

VICE-CHAIRMAN, KHALIL RAHAL

MR. ABDUL HAIDOUS

MR. ROYCE MANIKO

MR. BRET RASEGAN

MR. JOHN PAUL REA

MS. VICKI WOLBER

Tiffany Martin-Patterson, SMART Board Secretary





## Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

### PUBLIC NOTICE

In order to comply with the Governor's Stay-at-Home order, SMART will hold the June 25, 2020 Board of Directors meeting by public conference call at 2:00 p.m. The agenda can be found here: <http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule>

Members of the public are invited to attend virtually and may participate at the public comment period.

Via smartphone, tablet or computer, please click or type this URL in a web browser to join: <https://smartbus.zoom.us/j/92194836829>

Via phone only, please dial: 888-788-0099 (Toll Free)  
Webinar ID: 921 9483 6829 (no password required)

For those unable to participate remotely, you may submit a written comment to be read at the Public Comment period by emailing SMARTBoard@smartbus.org by 2 p.m. June 25, 2020. Requests for reasonable accommodations at SMART require advance reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223- 2110 as soon as possible. If you have technical difficulties joining the meeting, contact SMARTBoard@smartbus.org or 248-419-7912 and we will assist you to the best of our abilities.

### RULES OF ORDER

The Governor's Executive Order related to the Open Meeting Act requires Rules of the Meeting be established. The following rules are proposed by staff, and may be changed at the meeting by the Board:

- Quorum will be met when there is at least one member from Oakland, Macomb and Wayne counties, AND four or more total participants on the conference call.
- All board votes will be done by Roll Call, called out by the Board Secretary and listed on the shared screen.
- All attendees will be on mute except Board Members and participating staff, except during Public Comment.
- Public Comment will proceed as follows:
  - All comments: 5 minute limit per member of the public. Kindly state your name and city of residence.
  - Those on web: use raise hand feature in Zoom, each raised hand will be unmuted to make comments.
  - Those only on phone: raise hand on phone (press \*9), each raised hand will be unmuted to make comments.
  - Written comments via email: After verbal comments, the Board Secretary will read any submitted comments received via the official SMART Board public comment email.
- Executive Session will be handled by having the Board members call into a separate line with access only by Board members and Board secretary (and any other staff that are requested by the Board in the session).



**SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION  
BOARD OF DIRECTORS MEETING  
THURSDAY, JUNE 25, 2020  
2:00 PM**

**A G E N D A**

<u>ITEM:</u>	<u>ACTION:</u>	<u>PRESENTED BY:</u>
1. Call to Order		H. Chambers
A) Pledge of Allegiance		
2. Roll Call		T. Martin
3. Public Notice and Rules of Order	Information	T. Martin
4. Adoption of Agenda	Approval	H. Chambers
5. Minutes		
A) May 28, 2020 Regular Board Meeting Minutes	Approval	H. Chambers
6. Public Participation	Discussion	H. Chambers
7. Chairperson's Report	Information	H. Chambers
8. Staff Report	Information	R. Cramer
9. New Business		
A) Resolution: Authorization to Award a Contract for Additional Storage Area Network (SAN)	Approval	R. Cramer
B) Resolution: Authorization to Award a Contract for a Paratransit Comprehensive Operational Analysis	Approval	R. Cramer
C) Resolution: Authorization to Award a Contract to Purchase Support Vehicles (LETC)	Approval	R. Cramer
D) Resolution: Authorization to Award a Contract for Public Service Announcements	Approval	R. Cramer
E) Resolution: Authorization for Purchase Order Change Action (POCA) #6 – Additional Fueling System Improvements & Macomb Pavement Reconstruction Changes	Approval	R. Cramer

- |     |   |            |             |
|-----|---|------------|-------------|
| F)  | Resolution: Approval of Revised FY2020 FTA CARES Act Program of Projects  | Approval   | R. Cramer   |
| G)  | Resolution: Approval of FY 2020 Budget Amendment  | Approval   | D. Sabuda   |
| H)  | Resolution: Authorization to Join the Michigan Public Transit Association (MPTA)  | Approval   | R. Cramer   |
| I)  | Resolution: Authorization to Conclude the Internal Process, Engage in Negotiations, and Hire a Director of Finance <i>(to be provided at the time of meeting)</i> | Approval   | R. Cramer   |
| 10. | Board Member Business   | Discussion | H. Chambers |
| 11. | Adjournment   |            |             |

# SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

## BOARD OF DIRECTORS MEETING

### PROPOSED MINUTES – May 28, 2020

A regular meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, May 28, 2020 at 2:07 PM. The meeting was held via a digital public video conference.

#### ATTENDANCE

<b>SMART Board of Directors:</b>	Chairperson	Ms. Hilarie Chambers Mr. Abdul Haidous Mr. Royce Maniko Mr. Bret Rasegan Mr. John Paul Rea Ms. Vicki Wolber
<b>Absent:</b>	Vice-Chairperson	Mr. Khalil Rahal
<b>SMART Board Secretary:</b>		Ms. Tiffany Martin-Patterson
<b>SMART General Manager:</b>		None
<b>SMART Staff Present:</b>		Ms. Truvae Adams Mr. Brandon Adolph Ms. Beverly Anderson Mr. Fred Barbret Ms. Haley Barrett Mr. Darren Beach Mr. Ronald Beier Ms. Jasmine Bridges Mr. LeJuan Burt Ms. Sabrina Clay Mr. Austin Colson Mr. Robert Cramer Mr. Wes Dulemba Mr. Dennis Ellis Mr. Melvin Evans Ms. Beth Gibbons Mr. Avery Gordon Ms. Sarah Gryniewicz Mr. Dustin Hagfors

Ms. Melissa Hightower  
 Mr. Dana Hilthon  
 Mr. Ian Holme  
 Ms. Lynn Hurt  
 Ms. Carol Jones  
 Ms. Dianne Jones  
 Ms. Vickie Jordan  
 Mr. Joe Kim  
 Ms. Nichole Peters  
 Mr. David Sabuda  
 Ms. Lacey Shepard  
 Ms. Kirsten Silwanowicz  
 Ms. Leeya Sutter  
 Mr. Darrell Taylor  
 Mr. Keith Taylor  
 Ms. Michelle Thomas  
 Mr. Andrew Thorner  
 Ms. Madonna Van Fossen  
 Mr. Tony Vinson  
 Ms. Patty Waling  
 Mr. Mike Walter  
 Mr. D'Andrae Whitley  
 Mr. Danny Whitehouse  
 Ms. Brenda Ynclan

**Public Registered:**

HRC  
 Transit Riders United

Mr. Patrick Haire  
 Ms. Megan Owens

**Participants by phone:**

1.313.223.**00
1.313.521.**71
1.248.767.**05
1.586.365.**92
1.810.441.**26
1.734.461.**59
1.734.905.**01
1.313.822.**76
1.734.347.**86
1.734.796.**75
1.248.386.**08
1.734.347.**86

**1. Call to Order**

A) Pledge of Allegiance

**2. Roll Call**

**Present:** Chairperson Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, Mr. John Paul Rea, and Ms. Vicki Wolber

**Absent: Vice-Chairperson** Mr. Khalil Rahal

**A quorum was present.**

**3. Public Notice and Rules of Order**

The Secretary read the Public Notice and Rules of Order into the record.

**4. Adoption of Agenda**

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, to approve the Agenda for the May 28, 2020 meeting.

**DISCUSSION**

None

**VOTE: THE MOTION CARRIED.**

**5. Minutes**

**A. Regular Board Meeting Minutes for April 23, 2020**

**MOTION:** Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous to approve the meeting minutes for April 23, 2020.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**



## 6. Public Participation

Chairperson Ms. Hilarie Chambers declared the meeting open for Public Participation.

### A. Public Comment

**DISCUSSION:**

None

### B. Public Hearing on FY2021 Capital & Operating Budgets

**DISCUSSION:**

None

### C. Public Hearing on SMART's FY2021 Annual Application for Michigan Capital and Operating Financial Assistance

**DISCUSSION:**

None

## 7. Chairperson's Report

**DISCUSSION:**

None

## 8. Staff Report

Mr. Robert Cramer, Deputy General Manager, reported on the following:

- Prepare facilities for increase in staff
- Increased bus services
- Refined screening
- Transition pay and staffing to more normal
- Playbook/Return to Work Plan and Training Program
- Open Enrollment Coming Up –100% Electronic
- Maximum Remote Work Continues
- Webinars Continue Weekly
- Coordinating with DDOT and RTA Leaders
- Good selection of candidates for Director of Finance position

## 9. Financial Reports

### A. Third Quarter FY2020 Financial Report

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby receives and files the Third Quarter FY 2019/2020 Financial Report as presented by the Director of Finance at the May 28, 2020 Board Meeting.

**DISCUSSION:**

Mr. David Sabuda, Director of Finance, provided an overview of the Third Quarter Financial Report. Chairperson Ms. Hilarie Chambers asked how much in emergency funding is covered for SMART. Mr. Sabuda stated 100% will be covered.

**VOTE: THE MOTION CARRIED.**

## 10. New Business

### A. Resolution: Adoption of the FY2021, Operating Budget, Restricted Operating Budget and the FY2021 through FY2025 Capital Budget

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby adopts the FY2021 Operating Budget, Restricted Operating Budget and the FY2021 through FY2025 Capital Budget; and, be it further that the SMART Board of Directors hereby adopts 10% of a line item as the limitation for line item amendments without Board approval.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**

**B. Resolution: Approval of Fiscal Year 2021 Municipal Credit, Community Credit, and Purchase of Service Agreements**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation (or Board approved designee) is authorized to execute Municipal and Community Credit and Purchase of Service (POS) agreements in Fiscal Year 2021 with subject to the terms and conditions as approved by the Board Chairperson).

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**

**C. Resolution: Approval of FY2020 FTA Section 5307 CARES Act Program of Projects**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Board of Directors of SMART shall submit the Program of Projects for CARES Act funding to FTA in compliance with the requirements of 49 U.S.C. Section 5307, as amended.

**DISCUSSION:**

Chairperson Ms. Hilarie Chambers asked if the funding had to be spent by a certain time. Staff said no, however the funding will be mostly spent within the next 12 to 18 months.

Mr. Maniko stated out of \$134,000,000.00, SMART received \$58,000,000.00 with the remaining balance being distributed amongst DDOT, RTA, People Mover and the Q Line. He feels that SMART is receiving less than they deserve.

**VOTE: THE MOTION CARRIED.**

**D. Resolution: Authorization to File and Execute the Application, Contracts and Amendments for SMART's FY2021 Annual Application for Michigan Capital and Operating Financial Assistance**

**MOTION:** Moved by Mr. Bret Rasegan, seconded by Ms. Vicki Wolber, that SMART does hereby establish the intent to file an application, execute contracts and amendments allowing for execution of Sections 5307 and 5339 Formula Capital including the Governor's Apportionments for Monroe, Congestion Mitigation and Air Quality (CMAQ), Section 5310, Section 5311, SDNT and Specialized Service for financial assistance under the provisions of Section 10e of Act No.51 of the Public Acts of 1951, as amended; and be it that the Board of Directors of SMART authorizes SMART to provide such information as deemed necessary by MDOT to make an

official determination of the eligibility for funds under the provision of Section 10e of Act no. 51 of the Public Acts 1951, as amended; and be it further that the Board of Directors of SMART authorizes SMART to submit the Annual Application for FY2021 to MDOT in compliance with the requirements of Section 10e of Act No. 51 of Public Acts of 1951, as amended.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED.**

**E. Resolution: Authorization to Award a Contract for Propane Auto Gas for Connector Fleet**

**MOTION:** Moved by Mr. Abdul Haidous, seconded by Ms. Vicki Wolber, that the Board Chairperson of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a requirements contract for the provision of liquefied petroleum gas to Blue Flame Propane, Inc. The contract is for one year. The annual amount of the contract is estimated to be \$600,000.00.

**DISCUSSION:**

Board members inquired about how many miles of gas do the buses use per gallon. Staff stated the Connector buses use five to six miles per gallon of gas.

**VOTE: THE MOTION CARRIED.**

**F. Resolution: Authorization to Award a Contract for New & Remanufactured Alternators and Starters**

**MOTION:** Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a 3-year contract to Romaine Electric Corporation for Remanufactured Alternators and Starters, with 2-one year option renewals, for a total estimated value of \$180,000.00 for the base three years. If all five years are exercised, the total amount will be \$300,000.00.

**DISCUSSION:**

The Board asked where Romaine Electric Corporation is located. Staff informed the Board they are located on the west coast of the United States.

**VOTE: THE MOTION CARRIED.**

**G. Resolution: Authorization to Award a Contract to Purchase Two Full Size Vans (LETC)**

**MOTION:** Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for the purchase of two full size vans by LETC for a total of \$139,962.00

**DISCUSSION:**

The Board asked if the vans are handicap accessible. Staff confirmed that they come equipped with wheelchair lifts.

**VOTE: THE MOTION CARRIED**

**H. Resolution: Authorization to Award Interim Contract for Voice/Telephone Service**

**MOTION:** Moved by Ms. Vicki Wolber, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is authorized to award an interim contract to Comcast for voice/telephone service starting June 2, 2020 until December 1, 2020 for an amount of \$15,000.00. All terms and conditions of the current contract for the service shall remain unchanged.

**DISCUSSION:**

The Board asked if the contract was new and what was the length of the contract. Staff informed the Board the contract is new and the length of the contract is for six months.

**VOTE: THE MOTION CARRIED**

**I. Resolution: Authorization for Purchase Order Change Action (POCA) #5 – Additional Fueling System Improvements & Macomb Pavement Reconstruction Changes**

**MOTION:** Moved by Mr. Bret Rasegan, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA#5 in the amount of \$195,187.11 to R.W. Mercer Co.

**DISCUSSION:**

None

**VOTE: THE MOTION CARRIED**

## 11. Board Member Business

### **DISCUSSION:**

Chairperson Ms. Hilarie Chambers asked if SMART was awaiting the lifting of the COVID orders to proceed with the removal of Mr. John Hertel's, former General Manager, car and personal items from SMART property. Mr. Avery Gordon, General Counsel, said yes.

Mr. Abdul Haidous thanked SMART's staff and Mr. David Sabuda, Director of Finance, for their work.

### **Adjournment**

There being no further business to come before the Board, upon motion made by Mr. John Paul Rea, seconded by Mr. Royce Maniko, and unanimously carried, the meeting adjourned at 3:40 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson  
Secretary to the Board of Directors



# agenda item

DATE: June 25, 2020    DISPOSITION SOUGHT: Board Approval  
 TO: SMART Board of Directors    SUBMITTED BY: Deputy GM  
 FROM: Purchasing Department    APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract to Purchase Additional Storage Area Network (SAN)

RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of a contract:

- for the purchase of Additional Storage Area Network (SAN)
- to Avalon Technologies Inc.
- for a one-time purchase
- at a total cost of \$91,245.00

DISCUSSION

SMART is looking to increase the storage capacity of its current Storage Area Network (SAN). Currently, the SAN has 60TB of storage with SSD HDD. Our goal is to increase the SAN to 100TB capacity by adding more SSD HDD. This contract includes the necessary cost for hardware and professional services to result in a complete installation.

PROCUREMENT PROCESS

Procurement Method:     Sealed Bid     Proposal     Quotes     Sole Source     Other

Rationale for award:    The RFQ was issued and published on Michigan Inter-governmental Trade Network (MITN) April 20, 2020 and bids were due May 15, 2020. Eighty -three vendors were notified, twenty-one vendors downloaded the RFQ, and three vendors, submitted a quote. The lowest qualified responsive responsible bidder is Avalon Technologies Inc. It is recommended they be awarded a one time purchase for Additional Storage Area Network.

FUNDING & COSTS:

The project is funded via: Grants MI-2016-025 (5307) Project# 40230 State: 2012-0170 P42 (91,245.00).

The contract costs are summarized as follows:

	<b>Cost</b>
Additional Storage Area Network	\$91,245.00
<b>Total Max</b>	<b>\$91,245.00</b>

ATTACHMENTS:

- Resolution
- Bid Tab

/RRR

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract to Purchase  
Additional Storage Area Network (SAN)

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- Whereas, The SMART IT department has need for additional Storage Area Network (SAN); and
- Whereas, The contract includes the necessary cost for hardware and professional services to result in a complete installation; and
- Whereas, The total cost to purchase additional Storage Area Network (SAN) is \$91,245.00 and is funded as follows:  
  
Grant MI-2016-025 (5307) Project# 40230 State: 2012-0170 P42; and
- Whereas, The Director of Finance is satisfied that Avalon Technologies Inc. has the potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Avalon Technologies Inc is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Avalon Technologies Inc for the purchase of additional Storage Area Network (SAN) for a total of \$91,245.00.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 25, 2020.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

No. \_\_\_\_\_



20-3034 Bid Tab Additional Storage Area Network (SAN) P. A. Rayner		Avalon Technologies Contact: Rob Rulison <a href="mailto:rob.rulison@avalontech.net">rob.rulison@avalontech.net</a>			Open Systems Technologies DE Contact: Micheal Lusti <a href="mailto:mlustri@ostusa.com">mlustri@ostusa.com</a>			Micro Wise Inc. Contact: Chuck Fedraw <a href="mailto:cf@microwise.net">cf@microwise.net</a>		
<b>Price</b>		QTY	Unit Cost	Total	QTY	Unit Cost	Total	QTY	Unit Cost	Total
<b>SYSTEM</b>	<b>UNITY 300F ALL FLASH</b>									
<b>Serial Number</b>	<b>APM00165204513</b>									
D3F-2S12FXL-3200U	UNITY AFA 3.2TB SSD 25X2.5 UPG	15	\$4,850.00	\$72,750.00	15	\$6,213.68	\$93,205.26	15	\$6,580.00	\$98,700.00
D3122FAF	UNITY 2U 25X2.5 12G EXPDAE -FLD INS	1	\$3,595.00	\$3,595.00	1	\$29,973.33	\$29,973.33	1	\$1,520.00	\$1,520.00
M-PSM-HWE-005	PROSUPPORT W/MISSION CRITICAL-HARDWARE	1	\$14,900.00	\$14,900.00	1	\$1,452.63	\$1,452.63	1	\$9,050.00	\$9,050.00
		Total	<b>\$91,245.00</b>		Total	<b>\$124,631.23</b>		Total	<b>\$109,270.00</b>	

DATE:	June 25, 2020	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	Deputy GM
FROM:	Purchasing Department	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract for Paratransit Comprehensive Operational Analysis

**RECOMMENDATION**

That the Board adopts the attached resolution authorizing the award of a contract:

- for the purchase of Paratransit Comprehensive Operational Analysis
- to Nelson\Nygaard Consulting Associates
- for a one-time purchase
- at a total cost of \$316,700

**DISCUSSION**

SMART’s Connector department is seeking to award a contract for a one-time purchase of consultant services. A study is needed to analyze the current Connector bus service in the form of a Comprehensive Operational Analysis (COA). The analysis should lead to recommendations for specific modifications toward the continual improvements with a focus on micro-transit service.

**PROCUREMENT PROCESS**

Procurement Method:  Sealed Bid     Proposal     Quotes     Sole Source

Advertising: The project was advertised in the Michigan Chronicle and online.

# of downloads: One hundred and ninety-seven (197) firms viewed the project, fifty-four (54) of the potential vendors downloaded the solicitation.

Number of offerors: We received five proposals, and after processing the information, 2 of the 5 responses were moved forward for evaluation.

Rationale for award: Nelson\Nygaard Consulting Associates is the most responsive responsible vendor base on price and other related factors.

**FUNDING & COSTS:**

The project is funded via: Grants (State Only): 2017-0130 P17 Project# 36690 (316,700.00).

The contract costs are summarized as follows:

	<b>Cost</b>
Comprehensive Operational Analysis	\$316,700.00
<b>Total Max</b>	\$316,700.00

**ATTACHMENTS:**

- Resolution
- Bid/Proposal Tabulation

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for a Paratransit Comprehensive Operational Analysis

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a requirement for a Comprehensive Operational Analysis (COA) of its Connector bus service; and
- Whereas, An RFP for COA was advertised and published on Michigan Inter-governmental Trade Network (MITN), and competitive bids were received; and
- Whereas, Upon evaluation, the lowest bidder, Nelson\Nygaard Consulting Associates was determined to be responsive, responsible. The prices were fair and reasonable based on the competitive quotes; and
- Whereas, Adequate funding is available in the State Grant 2017-0130 P17, Project 36690; and
- Whereas, The Director of Finance is satisfied that Nelson\Nygaard Consulting Associates has the potential to perform under the terms and conditions of the contract; and
- Whereas, The EEO Department is satisfied that Nelson\Nygaard Consulting Associates is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for a one-time purchase of consultant services in the form of a Comprehensive Operational Analysis from Nelson\Nygaard Consulting Associates. The amount of the contract shall not to exceed \$316,700.00.

**CERTIFICATE**

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 25, 2020.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

No. \_\_\_\_\_

**Summary - Score Sheet Evaluation**  
**RFP #20-3091 Comprehensive Operational Analysis**

		Understanding & Approach of Scope of Work	Qualifications of Key Personnel	Firm's Technical Expertise	Interview & Presentation	Pricing	Timeline	Total
		30	20	20	20	5	5	100
VENDOR		Member						
Nelson/Nygaard	Finance	28.0	20.0	20.0	20.0	5.0	5.0	98.0
	General Council	28.0	20.0	20.0	20.0	5.0	5.0	98.0
	Transportation	28.0	20.0	20.0	20.0	5.0	5.0	98.0
	Average	28.0	20.0	20.0	20.0	5.0	5.0	98.0
RLS & Associates	Finance	26.0	18.0	20.0	17.0	4.0	4.0	89.0
	General Council	26.0	18.0	20.0	17.0	4.0	4.0	89.0
	Transportation	26.0	18.0	20.0	17.0	4.0	4.0	89.0
	Average	26.0	18.0	20.0	17.0	4.0	4.0	89.0

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# agenda item

DATE: June 25, 2020   DISPOSITION SOUGHT: Board Approval  
 TO: SMART Board of Directors   SUBMITTED BY: Deputy GM  
 FROM: Purchasing Department   APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract to Purchase Three Support Service Vehicles (LETC)

**RECOMMENDATION**

That the Board adopts the attached resolution authorizing the award of a contract:

- for the purchase of three Support Service Vehicles
- to Jefferson Chevrolet
- for a one-time purchase
- at a total cost of \$96,297.60

**DISCUSSION**

LETC has a need to replace three 2010 Support Service Vehicles that are eligible for replacement and have exceeded their useful life. The vehicles continue to be expensive to operate, and must be sent to the dealership frequently for repairs.

**PROCUREMENT PROCESS**

Procurement Method:  Sealed Bid    Proposal  Quotes    Sole Source    Other

Rationale for award: The RFQ was issued and published on Michigan Inter-governmental Trade Network (MITN) April 24, 2020 bids were due May 15, 2020. Eighty -One vendors were notified, ten vendors downloaded the RFQ, and one vendor, Jefferson Chevrolet, submitted a quote. The price was evaluated and found to be fair and reasonable.

**FUNDING & COSTS:**

The project is funded via: Grants MI-2018-018(5307) Project 40930 State 2017-0130 P11 (\$96,297.60).

The contract costs are summarized as follows:

	<b>Cost</b>
3 Support Services Vehicles	\$96,297.60
<b>Total Max</b>	\$96,297.60

**ATTACHMENTS:**

- Resolution

/RRR

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorizing the Board Chair to Award a Contract for Three Support Service Vehicles (LETC)

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Whereas, Lake Erie Transit (LETC) has need for three Support Service Vehicles and;

Whereas, LETC need to replace three (3) 2010 Support Service Vehicles that are eligible for replacement and have exceeded there useful life with LETC and the Vehicles continue to be expensive to operate, and service requiring dealership visits for repairs; and

Whereas, the total cost to purchase three Support Service Vehicles is \$96,297.60 and is funded as follows:

Grant MI-2018-018(5307) Project 40930 State 2017-0130 P11 (\$96,297.60); and

Whereas, The Director of Finance is satisfied that Jefferson Chevrolet has the potential to perform under the contract terms and conditions; and

Whereas, The EEO Department is satisfied that Jefferson Chevrolet is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it

Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Jefferson Chevrolet for the purchase of three Support Service Vehicles for LETC for a total of \$96,297.60.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 25, 2020.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

No. \_\_\_\_\_



# agenda item

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DATE: June 25, 2020 DISPOSITION SOUGHT: Board Approval  
TO: SMART Board of Directors SUBMITTED BY: Deputy GM  
FROM: Purchasing Department APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract to Purchase Public Service Announcements

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### RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of an exigency contract:

- for the purchase of Public Service Announcements related to COVID-19
- to Outfront Media
- for a one-time purchase
- at a total cost of \$39,950.00

### DISCUSSION

SMART has an urgent need provide PSA Announcements and production & installation of two panel vinyl window bus ads to Promote Safety for drivers and riders during the COVID-19 pandemic. This is an exigent purchase, contracting with a current vendor with the capacity and track record to quickly produce and install these critical messages.

### PROCUREMENT PROCESS

Procurement Method:  Sealed Bid  Proposal  Quotes  Sole Source  Other

Rationale for award: The recommended vendor is Outfront Media who currently has a contract with SMART for Revenue Advertising on SMART Buses.

### FUNDING & COSTS:

Funding is available in the Authority's General fund and will be eligible for reimbursement using CARES Act funding.

The contract costs are summarized as follows

	<b>Cost</b>
PSA Announcements, production and installation	\$39,950.00
<b>Total Max</b>	\$39,950.00

### ATTACHMENTS:

- Resolution

/RRR

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Public Service Announcements (PSA)

- Whereas, SMART has the need to provide Public Service Announcements (PSA) and production & installation of two panel vinyl window bus ads to Promote Safety for Service Professions and;
- Whereas, The total cost to purchase Public Service Announcements (PSA) is \$39,950.00 and is funded via the Authority's General fund; and
- Whereas, The Director of Finance is satisfied that Outfront Media has the potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Outfront Media is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Outfront Media for the purchase of Public Service Announcements for a total of \$39,950.00.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 25, 2020.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

No. \_\_\_\_\_



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DATE: June 25, 2020 DISPOSITION SOUGHT: Board Approval  
TO: SMART Board of Directors SUBMITTED BY: Deputy GM  
FROM: Procurement Department APPROVED BY: Certification Committee

SUBJECT: Authorization for Purchase Order Change Action (POCA) #6 – Additional Fueling System Improvements & Macomb Pavement Reconstruction Changes

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### RECOMMENDATION

That the Board adopt the attached resolution authorizing a purchase change order action:

- for additional work outlined in Bulletin #8
- to R.W. Mercer Co. located at 2322 Brooklyn, Jackson, MI
- at a cost of \$508,105.88

### DISCUSSION

In April 25, 2019 the Board approved a contract for fueling system improvements and Macomb pavement reconstruction. The work continues and, as documented in Bulletin #8, requires additional funds exceeding the allowable threshold as stipulated in SMART Board Policy No. 1. The price for work is consistent with the original pricing submitted for the competitive contract. SMART's staff and the A/E contractor, Hubbell Roth & Clark have determined that the cost as outlined in Bulletin #8 is fair and reasonable.

### FUNDING & COSTS:

The project is funded via:

Fed MI-2016-025 Project #40270 State 2012-0170 P42

### ATTACHMENTS:

- Resolution
- Bulletin #8

MP

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Approve a Purchase Order Change Action (POCA) #6 – For  
Additional Costs Associated with Fueling System  
Improvements & Macomb Terminal Pavement Reconstruction

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- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a contract for Fueling System Improvements & Macomb Terminal Pavement Reconstruction; and
- Whereas, The expenditure increased due to changes that resulted in additional work as outlined in Bulletin # 8; and
- Whereas, A POCA submitted in the amount of \$508,105.88 exceeds the allowable change order threshold, as stipulated in SMART Board Policy No. 1; and
- Whereas, Funding for this POCA in the amount of \$508,105.88 will be funded via: Federal Grant MI-2016-025 Project # 40270 State 2012-0170 P42; and
- Whereas, The Director of Finance is satisfied that R.W. Mercer has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that R.W. Mercer is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA # 6 in the amount of \$508,105.88 to R.W. Mercer Co.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 25, 2020.

\_\_\_\_\_ Date

\_\_\_\_\_ Board Secretary

No. \_\_\_\_\_



**SMART FUELING SYSTEM IMPROVEMENTS AND  
MACOMB TERMINAL PAVEMENT RECONSTRUCTION  
BULLETIN NO. 8**

**JUNE 17, 2020**

**SMART PO NO. 102203**

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CONSULTING ENGINEER: Hubbell, Roth & Clark, Inc.

CONTRACTOR: R.W. Mercer Company

This Bulletin is issued after the award of the Contract to provide for changes in the work.

The Contractor will be held to furnish material and labor required for completion of the work described, including items incidental thereto or necessary to complete the work properly, even though not specifically mentioned. The Request for Proposals, General Conditions, General Requirements, and other relevant contract specifications for the original work are to govern the work covered by this Bulletin unless otherwise mentioned.

**GENERAL**

This Bulletin contains changes in the scope of the work listed below. The Contractor shall provide firm pricing for completion of the work described. Pricing shall include costs for labor, materials, equipment, and insurance. After the Owner has approved the cost, the Contractor's Purchase Order will be amended accordingly. The proposed cost change is not authorized until the amended Purchase Order has been issued.

**REVISIONS**

**Macomb Terminal**

1. Additional contaminated soil was encountered that will require proper disposal.
2. The quantity of aggregate pavement base material included in the original contract needs to be increased to provide an adequate quantity for the next phase of construction.
3. Additional Testing Crew Days are included to cover testing time relating to the next phase of construction.
4. Due to changes in code requirements and technology from the time the design of this project was completed and the present, proposed communications lines for surveillance cameras and data transmission relating to the new fuel management system will need to be upgraded to fiber optics.
5. An additional communications line is proposed to the new Coach Service Attendant building to allow for telephone service and data transmission to and from that building.
6. One additional surveillance camera is proposed to provide surveillance coverage at the new gasoline and propane fueling area.

**CHANGE IN COST**

Based on the revisions contained in this Bulletin, the proposed contract cost change is provided on Page 3, Cost Breakdown. Unless stated otherwise, the costs listed are based on estimated quantities of the individual work items. The final cost for this work will be based on actual quantities of each work item completed, as verified by the Engineer.

Attachment: Cost Breakdown

Accepted by: Jason R. Foster Jason R. Foster/Proj. Mgr.  
R.W. Mercer Company

Recommended by: \_\_\_\_\_  
Patrick M. Haire, P.E., Hubbell, Roth & Clark, Inc.



**SMART FUELING SYSTEM IMPROVEMENTS AND  
MACOMB TERMINAL PAVEMENT RECONSTRUCTION  
BULLETIN NO. 8 COST BREAKDOWN**

JUNE 17, 2020

SMART PO #102203

Item	Quantity	Unit	Unit Cost	Total Cost
<b>Macomb Terminal</b>				
1 Removal and Disposal of Contaminated Soil	5,000	Ton	\$ 42.00	\$ 210,000.00
2 Crushed Concrete Pavement Base, 21AA	6,500	Ton	\$ 23.50	\$ 152,750.00
3 Testing Crew Days	250	Hour	\$ 90.00	\$ 22,500.00
4 Convert Communication Lines from Cat6 to Fiber	1	Lump Sum	\$ 46,780.90	\$ 46,780.90
5 Add Communications Line to New CSA Building	1	Lump Sum	\$ 5,453.47	\$ 5,453.47
6 Add Additional Surveillance Camera at Fueling Area	1	Lump Sum	\$ 10,186.00	\$ 10,186.00
<b>SUBTOTAL OF CONTRACT COST INCREASE</b>				\$ 447,670.37
<b>GENERAL REQUIREMENTS</b>				
Overhead			5.0%	\$ 22,383.52
General/Administrative Expenses			2.0%	\$ 8,953.41
Bonds			1.5%	\$ 6,715.06
Profit			5.0%	\$ 22,383.52
<b>GENERAL REQUIREMENTS TOTAL COST</b>				\$ 60,435.51
<b>TOTAL BULLETIN 8 COST INCREASE</b>				\$ 508,105.88



# agenda item

DATE: June 25, 2020  
 TO: SMART Board of Directors  
 FROM: Capital and Grant Programs

DISPOSITION SOUGHT: Approval  
 SUBMITTED BY: Deputy General Manager

SUBJECT: Revised FY2020 FTA Section 5307 CARES Act Program of Projects

SUMMARY:

Board approval is requested for a **revised** FY 2020 Program of Projects for Coronavirus Aid, Relief, and Economic Security (CARES) Act capital, and operating funding that is available through the Federal Transit Administration (FTA). The Program of Projects is the Suburban Mobility Authority for Regional Transportation’s (SMART) list of projects to be funded in a CARES Act grant application submitted to the FTA.

DISCUSSION:

The SMART Board of Directors approved a FY 2020 Program of Projects at its May 2020 meeting. In the ensuing days and weeks, as staff has moved forward with several projects, additional information and analysis has changed the mix of projects due to significant funding changes. The primary driver of this change is related to the autonomous wheelchair restraint systems. The original project included two on every bus, but we have decided to change the project to include one autonomous restraint per bus. As we pursued discussions with the vendor, it was determined that two per bus would have resulted in significant modifications to the underlying systems in the bus, and due to FTA regulations would have still required a manual, front-facing securement area as well. With this new information, SMART has assembled a revised list of projects meant to support the Authority’s efforts to remain financially stable, provide safe public transit, and aid our community partners during and in response to this crisis. The list (showing changes highlighted) is as follows (LETC’s items are unchanged):

Project Description	Original Program of Projects	Revised Program of Projects
<b>SMART 5307 CARES Act PROGRAM</b>		
<b>OPERATING</b>		
FY2020 COVID-19 Items	7,000,000	6,000,000
FY2021 COVID-19 Items	20,000,000	21,000,000
Supply Stockpile	1,148,005	1,839,640
<b>CAPITAL</b>		
On-Board Digital Signs-FR*	1,880,000	1,880,000
Mini Digital Bus Stop Signs-FR	500,000	500,000
Transom Window Retrofit Entire Fleet-FR	4,100,000	4,100,000
Q Straint Quantum: autonomous wheelchair restraint system-FR*	10,000,000	5,500,000
Driver Barriers-FR*	3,000,000	3,000,000
Bus Replacement(60' @ \$700k ea) 6000 Series Replacement	5,750,000	8,708,365
Hard Seat Inserts-FR	0	850,000
Vans	200,000	200,000
<b>ADDITIONAL MICRO-TRANSIT ZONES</b>	2,000,000	2,000,000
<b>COMMUNITY SUPPORT</b>		
CPP support (75% of Muni. Cred. & 23% of 5310 Oper.)	3,000,000	3,000,000
<b>Subtotal SMART 5307 CARES Act Program</b>	<b>58,578,005</b>	<b>58,578,005</b>

RECOMMENDATION:

That the Board of Directors adopt the attached resolution approving the revised CARES Act Program of Projects.

ATTACHMENTS:

1. Revised FY 2020 CARES Act Program of Projects
2. Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of the Authority's Revised FY2020 CARES Act Program of Projects

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- Whereas, Pursuant to Federal Transit Administration (FTA) guidelines, it is necessary for the Authority to make known, by formal resolution, its intent to submit a Program of Projects to the FTA under provisions of 49 U.S.C. 5307 as amended; and
- Whereas, The Revised Program of Projects for FY 2020 CARES Act funding includes a list of approved projects to be funded by Federal capital, and operating financial assistance; and
- Whereas, The Regional Transit Authority (RTA) approved the funding levels proposed for this Program of Projects by RTA Board Resolution on April 16, 2020, and LETC was allocated an amount for their applicable 5307 funding; and
- Whereas, In its Master Agreement with Public Transportation Providers of July 9, 2013, the RTA provided approval for SMART to make direct application to the FTA based on approved funding levels; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to submit the Revised Program of Projects for CARES Act funding to FTA in compliance with the requirements of 49 U.S.C. Section 5307, as amended.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 25, 2020.

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Date

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Board Secretary

No. \_\_\_\_\_





# agenda item

DATE: June 25, 2020 DISPOSITION SOUGHT: Approval  
 TO: SMART Board SUBMITTED BY: Director of Finance  
 FROM: Director of Finance APPROVED BY: Deputy General Manager

SUBJECT: Amendment to the FY2019/2020 General Fund Operating Budget – CARES Revenue

### SUMMARY:

Board approval is requested for a fiscal year 2019/2020, General Fund operating budget amendment. The proposed budget amendment highlighted below appropriates for a revenue increase in FY2019/2020 operating revenues to recognize federal CARES funding for SMART COVID operating expenditures incurred through 5/31/2020 and estimated for the month of June 2020. Current FY2019/2020 expenditure appropriations are sufficient and will not require a budget amendment in FY2019/2020.

### FINANCIAL DISCUSSION:

Budget Amendment A – Finance – Federal CARES revenues:

Account	Approved 2019/2020 Budget	Proposed 2019/2020 Amended Budget	Amendment or Change
<b>Revenues:</b>			
Federal CARES Revenues	\$0	\$6,000,000	\$6,000,000
Net Increase/(Decrease)			\$6,000,000

**JUSTIFICATION:** The federal CARES Act was signed into law on March 27, 2020 in an effort to provide emergency assistance to businesses affected by the COVID-19 pandemic. The FTA was allocated \$25 Billion under this funding package and has apportioned a total of \$133,892,582 to the Detroit urbanized area. This funding was allocated to the major public transportation providers in the Detroit urbanized area by the Regional Transit Authority of Southeast Michigan (RTA) on April 16, 2020. SMART was allocated a total of \$58,578,005.

The FTA has chosen to distribute the CARES Act funding based on many of the requirements found in their Section 5307 urban formula program, but with a few key differences. Some of the differences include: funding will be provided at a 100 percent federal share, no local match is required, and capital, operating and other expenses generally eligible under the 5307 program are eligible under the CARES Act if they help to prevent, prepare for and respond to the COVID-19 crisis.

SMART administration has communicated to the SMART Board during our most recent appropriation process, that CARES revenues and COVID expenses would be appropriated through the budget amendment process. Current expenditure appropriation in FY 2019/2020 has been sufficient to meet the incurred COVID-19 expenses. Currently, SMART has no CARES revenues appropriated in the SMART FY 2019/2020 operating budget to offset related and incurred COVID-19 operating expenses which is estimated to be approximately \$6 million in FY 2019/2020.

**CERTIFICATION:** The Director of Finance certifies that CARES funding is available in the amount of \$6,000,000 through the federal government up to \$58,578,005. Further, the SMART Board at their May 2020 meeting allocated \$7 million of this funding to pay for local COVID-19 eligible operating expenses.

**ATTACHMENTS:**

Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Amendment to the FY 2019/2020 General Fund Operating Budget – Federal CARES Revenue

Whereas, The Suburban Mobility Authority for Regional Transportation, (the Authority) pursuant to PA 204 of 1967, as amended has been empowered to acquire, plan, contract, operate and maintain a transportation system, and facilities within its jurisdiction; and

Whereas, The Authority pursuant to PA 2 of 1968 as amended is required to amend its operating budget and restricted operating budget when changes to said budget are required and known; and

Whereas, PA 2 of 1968 as amended also requires the Authority to maintain a balanced budget; and

Whereas, The Authority, pursuant to PA 204 of 1967 as amended and PA 2 of 1968 as amended, amends the FY2019/20 SMART General Fund Restricted Operating Budget by increasing various operational line items as follows:

Revenue Increase – Federal CARES Revenue                      \$6,000,000

Whereas, There is sufficient FY2020 expenditure appropriation available to expense actual COVID-19 expenditures in FY2020; now, therefore be it

**Resolved:** That the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined in the Director of Finance communication to the Board dated 6/25/2020 and hereby approved the proposed General Fund Revenue operating budget line item as follows:

Revenue Increase – Federal CARES Revenue                      \$6,000,000

**CERTIFICATE**

The undersigned duly qualified Board Secretary of the Suburban Mobility for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 25, 2020.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
No.

DATE: June 25, 2020  
TO: SMART Board of Directors  
FROM: Director of Transportation

DISPOSITION SOUGHT: Approval  
SUBMITTED BY: Deputy General Manager

SUBJECT: Authorization to Join the Michigan Public Transit Association (MPTA)

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## SUMMARY:

Authorization is sought from the Board of Directors approving SMART's membership in the Michigan Public Transit Association (MPTA).

## DISCUSSION:

The Michigan Public Transit Association is a non-profit statewide association incorporated in 1977 under Section 501(c)6 of the Internal Revenue Code. First organized in 1974, membership ranges from the largest urban public transit system providers in Michigan to a majority of the smaller rural demand-response systems. Geographically, membership is distributed throughout the state, from southeast Michigan to the western-most point of our Upper Peninsula.

SMART has been a member of the MPTA in the past but has not been a member for well over 10 years. Given that the MPTA provides a voice supporting transit providers, especially at the State level, SMART is well served to have a seat at the table and a voice alongside our partner agencies across Michigan. Participation will increase SMART's profile and increase opportunities to leverage additional funding and/or more favorable rules and procedures at the State level. The MPTA also provides an excellent opportunity to benefit from best practices and shared information amongst members.

## FUNDING:

The annual cost is \$33,000, which is the maximum fee based on 0.1% of SMART's budget being higher than the \$33,000 maximum. The amount will be invoiced upon acceptance of SMART's application to the MPTA Board for membership and the start of their fiscal year, which is October 1. The approved SMART FY 2021 Budget includes an appropriation for the full membership fee for October 1, 2020 through September 30, 2021.

## RECOMMENDATION:

That the Board of Directors adopt the attached resolution authorizing SMART membership in the MPTA.

## ATTACHMENTS:

Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Join the Michigan Public Transit Association (MPTA)

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- Whereas, Michigan Public Transit Association (MPTA) is a non-profit statewide association incorporated in 1977 under Section 501(c)6 of the Internal Revenue Code; and
- Whereas, MPTA membership for SMART could lead to increased opportunities for state and federal funding, grants, and other support; and
- Whereas, MPTA membership provides opportunities for networking, training, and information sharing that will affect improvements to SMART as an agency; and
- Whereas, The SMART FY 2021 Operating Budget included specific mention and an appropriation of \$33,000 to pay for the MPTA annual membership fees; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to apply for membership in the Michigan Public Transit Association and pay annual membership fee of \$33,000.00.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 25, 2020.

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Date

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Board Secretary

No. \_\_\_\_\_