Buhl Building
535 Griswold St. Suite #600
Detroit, MI 48226

SMART Board Meeting

August 27, 2026

SMART

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: August 27, 2026

SUBJECT: Call to Order

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: August 27, 2026

SUBJECT: Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to The Republic for which it stands: one nation under God, indivisible with liberty and justice for all.

ROLL CALL

Date: August 27, 2026

CHAIRPERSON, MR. JOHN PAUL REA

VICE-CHAIRPERSON, MR. ELI COOPER

MS. SHEILA COTE

DR. CURTIS IVERY

MR. ROYCE MANIKO

MS. DIANA MCBROOM

MR. ASSAD TURFE

SMART Board Meeting Agenda
August 27, 2026
2:00 PM
Buhl Building
535 Griswold St., Suite #600
Detroit, MI 48226

ITEM	ACTION	PRESENTED BY
1. Call to Order		John Paul Rea
2. Pledge of Allegiance		John Paul Rea
3. Roll Call		Tiffany Martin
4. Adoption of Agenda	Approval	John Paul Rea
5. Certification of Public Notice	Information	Tiffany Martin
6. Minutes	Approval	John Paul Rea
A. Board Meeting Minutes for July 23, 2026		
7. Nominating Committee Report	Information	Committee Chairperson
8. Public Participation	Discussion	John Paul Rea
9. Chairperson's Report	Information	John Paul Rea
10. General Manager's Report	Information	Tiffany J. Gunter
11. Board Briefings	Information	
A. September Service Change Update		Jonathon Hondorp *Manager of Planning*
B. Quarterly Fixed Route Ridership Update		Jonathon Hondorp *Manager of Planning*
C. Quarterly Paratransit Ridership Update		Daniel Whitehouse *VP of Paratransit*
D. Quarterly Flex Ridership Update		Traci Davis *VP of Microtransit*
12. New Business		
A. Resolution: Approval of the FY 2027 Unified Work Program (UWP) Budget and Local Match	Approval	Jonathon Hondorp *Manager of Planning*
B. Resolution: Authorization to Award a Contract for Five (5) Accessible Passenger Vehicles-Modified	Approval	Traci Davis *VP of Microtransit*

Minivans		
C. Resolution: Authorization to Increase Funding for Storage Tank Inspection and Maintenance Services	Approval	Nate Ford *Interim VP of Maintenance*
D. Resolution: Authorization to Increase Funding for Maintenance Uniform Rental & Laundry Service	Approval	Nate Ford *Interim VP of Maintenance*
E. Resolution: Approval of Labor Agreement with International Brotherhood of Teamsters, Local 247, Paratransit Drivers and Customer Service Operators	Approval	Tianna Leapheart *VP of Human Resources*
13. Board Member Business	Discussion	John Paul Rea
14. Adjournment	Discussion	John Paul Rea

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

PUBLIC NOTICE

SMART will hold its Board of Directors meeting on Thursday, August 27, 2026 at 2:00 P.M. at the Buhl Building, located at 535 Griswold St. Suite #600, Detroit, MI 48226. The agenda can be found on SMART's website: http://www.smartbus.org/About/Our-Organization/Board-of- Directors/Board-Meeting-Schedule. Members of the public may attend in person or via zoom. The Meeting will be live streamed on YouTube and available at the following link: https://www.youtube.com/@MySMARTBus.

To attend virtually; on a smartphone, tablet, or computer; please enter this URL in a web browser:

- https://smartbus.zoom.us/j/86728758619
- Via phone only, please dial: +1 305 224 1968
- Webinar ID: 867 2875 8619 (no password required)
- One-tap mobile: +19292056099,,86728758619# US

Members of the public may also submit a written comment by emailing SMARTBoard@smartbus.org by 1:00 PM on the day of the meeting.

Requests for reasonable accommodations at SMART require advanced reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223-2110 as soon as possible. If you have difficulties joining the virtual session, contact SMARTBoard@smartbus.org and we will assist you to the best of our abilities. ASL interpreter services will be provided for the 2:00 PM. Board Meeting. Should an individual require any other interpretation services for the 2:00 PM. Meeting, please contact SMARTBoard@smartbus.org or 313-223-2110 at least 72 hours prior to the Meeting.

Public Comment will proceed as follows:

- All comments: 3-minute limit per member of the public.
- Public comments will be received in the following order:
  1. Members of the public who attend in person
  2. Members of the public present via Zoom
  3. Written comments via email.

Public comment shall be allowed for one participant at a time. Participants shall not speak until recognized by the Chairperson. Each participant, remote and in person, will be required to provide their name, county of residence, and the topic they would like to address. Online participants must also provide an email address, by sending the email address to SMARTBoard@smartbus.org. Online participants must also have camera access. Virtual participation will be facilitated through Zoom. (link provided) To register to speak via zoom, a comment participant must "raise hand." The meeting administrator will select individuals in the order received. Online participants will have 3 minutes to speak. Participants will be muted when the time expires. The Chairperson shall designate a timekeeper for purposes of enforcing the time limit. Emailed public comment will not be read but printed, copied, and made available at the meeting.

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS' MEETING

PROPOSED MINUTES –July 23, 2026

The Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) met on Thursday, July 23, 2026, at 2:00 PM at the Macomb Terminal, located at 22900 E. 15 Mile Road, Clinton Township, MI 48035.

ATTENDANCE

SMART Board of Directors:	Chairperson	John Paul Rea
	Vice-Chairperson	Mr. Eli Cooper
		Ms. Sheila Cote
		Dr. Curtis Ivery
		Ms. Diana McBroom
		Mr. Assad Turfe
Absent Board Members:		Mr. Royce Maniko
General Manager:		Ms. Tiffany J Gunter
Deputy General Manager		Ms. Harmony Lloyd
SMART Board Administrator:		Ms. Tiffany Martin -Patterson
SMART Staff Present:		Mr. Caleb Barrett
		Ms. Laura Bieniek
		Mr. Norman Buhagiar
		Mr. Ryan Byrne
		Mr. Andray Clarke
		Ms. Traci Davis
		Ms. Erika DeLange
		Mr. Andrew Dodt
		Mr. Nate Ford

Ms. Beth Gibbons
Mr. James Henderson
Mr. Ian Holme
Mr. Paul Johnson
Ms. Monica Jordan
Ms. Vickie Jordan-Strugs
Ms. Tianna Leapheart
Mr. Quincy Lewis
Ms. Bonnie McInerney
Ms. Kesha McKinney
Ms. Amie May
Ms. Jacqueline Owens
Mr. Bernard Parker
Mr. Sean Riopelle
Mr. Corey Rowe
Mr. Devin Street
Mr. Jordan VonZynda
Mr. D'Andrae Whitley
Ms. Shannon White
Mr. Danny Whitehouse
Ms. Cassandra Whitfield

Public Registered: Brother Cunningham
Nikki Nolan
Antoine Moore

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

Present: Chairperson Mr. John Paul Rea, Vice-Chairperson Mr. Eli Cooper, Ms. Sheila Cote, Dr. Curtis Ivery, Ms. Diana McBroom, Mr. Assad Turfe

Absent: Mr. Royce Maniko

A quorum was present.

4. **Adoption of Agenda**

MOTION: Moved by Dr. Curtis Ivery, seconded by Ms. Sheila Cote, to adopt the Agenda for the Thursday, July 23, 2026 Board of Directors Meeting.

DISCUSSION
None

VOTE: THE MOTION CARRIED.

5. **Certification of Public Notice**

The Board Administrator read the Public Notice and Rules of Order into the record.

6. **Minutes**

A. **Board Meeting Minutes for SMART's June 25, 2026 Board of Directors Meeting**

MOTION: Moved by Ms. Sheila Cote, seconded by Mr. Eli Cooper, to approve the minutes for the Thursday, June 25, 2026 Board of Directors Meeting.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

B. **Board Meeting Minutes for SMART's June 25, 2026 Board of Directors Executive Session**

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, to approve the minutes for the Thursday, June 25, 2026 Board of Directors Executive Session.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

7. **Public Participation**
Chairperson Mr. John Paul Rea declared the meeting open for Public Participation.
.
The following participants voiced their concerns and made comments in person:

Nikki Nolan of Macomb County extended thanks to SMART for opening their facility to outside viewers; as a fan of transit, seeing the inner workings of a facility is interesting. Nolan wished SMART luck in the Wayne and Macomb County elections.

Brother Cunningham of Wayne County mentioned SMART did not have anyone outside to help attendees locate the Macomb Terminal's Hein Building. He, along with his older cousin who is visually impaired, had difficulty walking to the building. For off-site meetings, he would like to have someone to guide him to the exact location.

Cunningham expressed a desire to ensure meetings were on FAST bus routes. He thanked SMART for providing the flyer for the sounding board and for the Board meeting, while also allowing him to assist. He also gave gratitude for the cooling coaches and the oncoming Wi-Fi. Finally, he mentioned having SMART Sounding Board meetings being hybrid would be a boon.

Duane Vosber, speaking on behalf of Veterans of Foreign Wars, stated SMART placed a bus in front of our property in the past year. VFW requests that the Board authorize placing a weatherproof structure at this location similar to those located on Gratiot southeast of 23 Mile Road. Currently, there's a concrete pad and sign between the sidewalk and road; because it is exposed to the elements, riders use the front lawn to seek relief in uncomfortable weather and while waiting. The problem with this is that they usually occupy spaces on VFW property, which the veterans find offensive. They also occupy a gazebo placed in front of the entrance to honor veterans, but that structure will be removed soon. VFW requests SMART provide a bench and structure to help riders, while also allowing veteran monuments to be respected.

DISCUSSION:
None

8. Chairperson's Report

DISCUSSION:
Chairperson John Paul Rea thanked all in attendance for coming to see changes in the Macomb County Service Center. He also announced the Macomb County Board of Commissioners, at its 3:00 meeting, would be debating the public transit millage. He thanked Tiffany Gunter and SMART staff for drafting a proposal which would be up for consideration. Lastly, Rea introduced Antoine Moore, a student from River Rouge High School.

Antoine Moore thanked the Board of Directors and SMART staff for introducing free fares for students. He regarded being able to show his student ID to receive a ride to his destination as "amazing." Moore recapped his meeting with first few meetings Tiffany Gunter while riding to his father's house; because of his interest in becoming a bus driver, she encouraged him to speak to everyone at the meeting.

9. General Manager's Report

MOTION: Moved by Sheila Cote, seconded by Dr. Curtis Ivery, to receive and file the General Manager's Report.

DISCUSSION:
Tiffany J. Gunter, SMART's General Manager and CEO, thanked all who attended and toured the facility, with special thanks to Senator Hertel for testing the simulation machines.

She also addressed Antoine Moore, explaining how they met, and offered encouragement regarding his career.

Ms. Gunter was appointed as General Manager one year ago as of the July Board Meeting. There were a multitude of issues prior to her assuming the role, who has worked with staff to address and resolve them. This has restored public trust and improved internal relations.

She explained why the Macomb Terminal was selected to host the Board meeting: the simulation machines, which the other terminals do not have.

Gunter recapped some notable victories for. The authority received a 25 million dollar build grant to improve SMART's infrastructure. Serving as Co-chair for Mayor Sheffield's Transition Team allowed SMART to fit into the city's vision. The three counties have come together to prioritize transit. In addition, SMART hosted the Transit Board Members and Transit Board Administrators Seminar. She thanked staff and partners for their assistance.

Through the Think SMART Campaign, Fare Talk, the SMART podcast, and SMARTie, the mascot, the authority is also reshaping how people see and connect with transit. The public largely witnesses just the riding aspect of transit. However, the simulators allowed visitors to see everything which happens behind the scenes.

Because of expanded service, faster service, and shorter wait times, ridership numbers have increased by 30% on some routes. Ghost buses have been cut on the transit app. In June, there were 4,900 new users of the transit app. Bus shelters were inspected and upgraded, Wi-Fi will be added to the entire fleet by the end of the year. As of the July Board meeting, SMART has a 77.9% on-time performance rating. Facilities have been and currently are receiving upgrades, as they are critical to provide good service.

Finally, Tiffany Gunter mentioned the Heart of SMART is its employees. In partnership with ATU, SMART launched a mentorship program for employees. The prior year, SMART held its first Bus Roadeo, which is taking place again in August. Gunter also recapped Breast Cancer Month, food delivery with Meals and Wheels, and warming and cooling buses. Lastly, SMART introduced its Regional Youth Program, offering free fares for students.

VOTE: THE MOTION CARRIED.

10. **Nominating Committee Appointment**

MOTION: Moved by Dr. Curtis Ivery, seconded by Ms. Sheila Cote, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART), hereby approves the appointments to the nominating committee: Ms. Sheila Cote of Macomb County as Chairperson, Dr. Curtis Ivery of Wayne County, and Ms. Diana McBroom of Oakland County.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

11. Audit Committee Appointment

MOTION: Moved by Mr. Assad Turfe, seconded by Ms. Sheila Cote, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby approves the appointment of the Audit Committee for the 2025-26 term: Ms. Diana McBroom of Oakland County as Chairperson, Ms. Sheila Cote of Macomb County, and Mr. Assad Turfe of Wayne County.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

12. New Business

A. Resolution: Authorization to Award a Contract for Enterprise Resource Planning (ERP) System Upgrade Consultant

MOTION: Moved by Dr. Curtis Ivery, seconded by Mr. Eli Cooper, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for Enterprise Resource Planning (ERP) System Upgrade Consulting Services with Intueor Consulting, Inc. for a contract term not to exceed three (3) years for an amount not to exceed $1,144,550.00

DISCUSSION:
None

VOTE: THE MOTION CARRIED

B. Amendment to the FY2026/27 General Operating Budget – Contracted Maintenance Expenditures

MOTION: Moved by Mr. Eli Cooper, seconded by Ms. Diana McBroom, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined in the agenda item dated July 23, 2026, and hereby increases the line items as noted.

DISCUSSION:
Tiffany Gunter further expounded on this item. To comply with Federal Transit Administration standards, SMART is allocating additional funds for preventative maintenance.

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization to Approve Contract Amendment No. 1 to Non-Warranty Engine Repair

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve Contract Amendment No. 1 to the Non-Warranty Cummins Engine Repair Contract, which will consolidate both non-warranty engine repair and the replacement engine contract into a single contract and increase funding by an amount not to exceed $2,100,000.00 during the base contract period, $800,000.00 during Option Year 1, and $800,000.00 during Option Year 2, for an aggregate approved not to exceed amount of $4,750,000.00.

DISCUSSION:
Chairperson John Paul Rea thanked Nate Ford for assuming responsibility during restructuring of SMART's maintenance department. Tiffany Gunter mentioned the fleet is aging, and costs will decrease as preventative maintenance is done. The resolutions allows for the current fleet to be maintained while awaiting new vehicles.

VOTE: THE MOTION CARRIED.

D. Resolution: FY2026 5310 Program of Projects

MOTION: Moved by Mr. Eli Cooper, seconded by Ms. Sheila Cote, that the Board of Directors of SMART authorizes the General Manager of the Suburban Mobility Authority for Regional Transportation to submit the Program of Projects for FY 2026 for $4,587,847.00 to FTA in compliance with the requirements of 49 U.S.C. Section 5310, as amended.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

13. Board Member Business

DISCUSSION:
None

14. Adjournment

There being no further business to come before the Board. The meeting was adjourned at 3:11 P.M. upon a motion made by Ms. Diana McBroom, seconded by Ms. Sheila Cote, and unanimously carried.

Respectfully submitted,

Tiffany Martin-Patterson
Board Administrator

MEMORANDUM

TO: SMART Board of Directors

FROM: Nominating Committee Chairperson

DATE: August 27, 2026

SUBJECT Nominating Committee Report

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: August 27, 2026

SUBJECT: Public Participation

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: August 27, 2026

SUBJECT: Chairperson's Report

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: August 27, 2026

SUBJECT: General Manager's Report

MEMORANDUM

TO: SMART Board of Directors

FROM: SMART Staff

DATE: August 27, 2026

SUBJECT: Board Briefings

September 2026 Service Changes

Thank you, Wayne County!

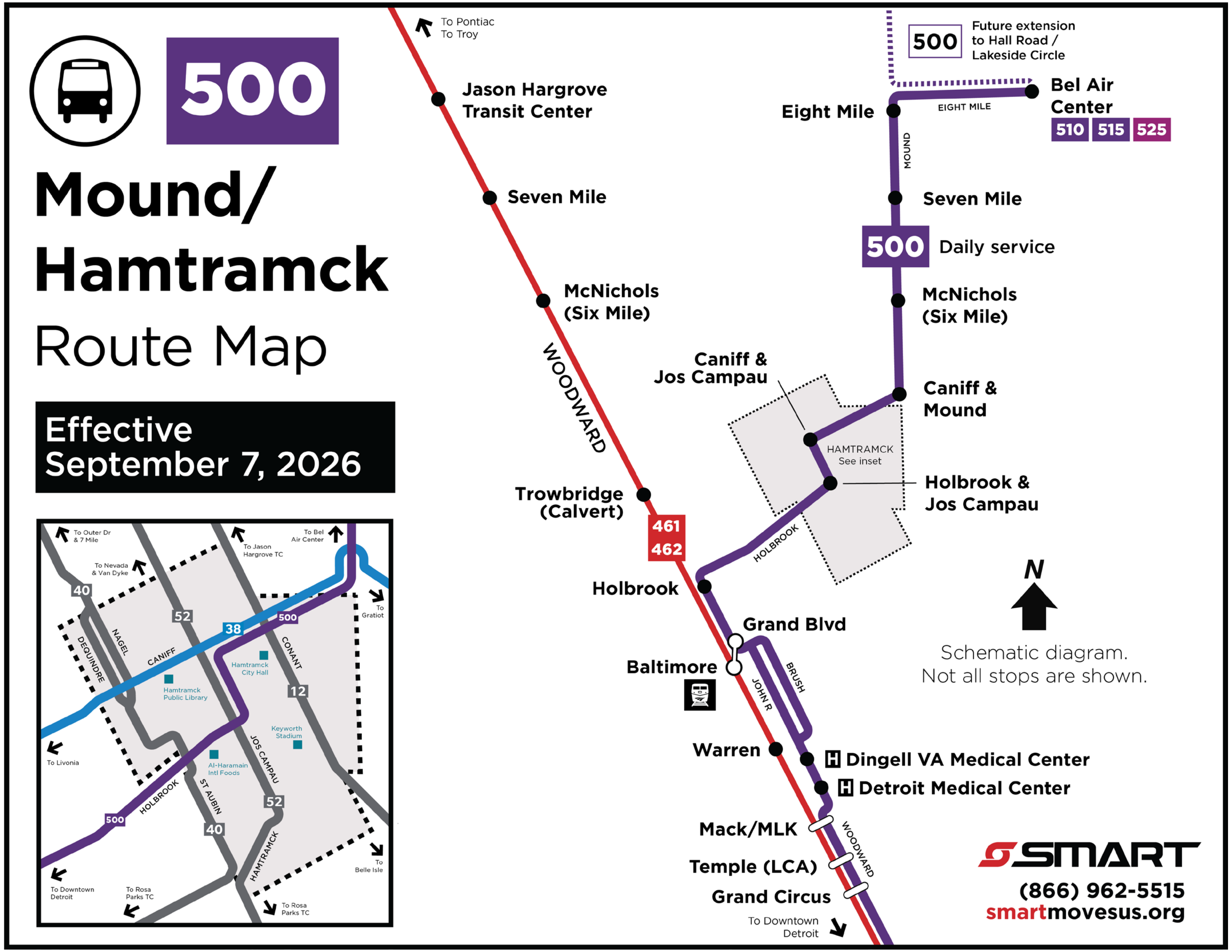
On August 4, the countywide public transportation millage **passed with 67% support.**

SMART will share additional information over the next year as work begins on service rollout.

SMART

NEW! Route 500: Mound-Hamtramck

- Renumbered from 100 to 500 to better align with nearby Macomb routes
- On launch, will operate 6am-11pm Monday-Saturday, 8am-5pm Sunday
- Future service on Mound (2027) will provide a one-seat trip between Detroit, Hamtramck, and Hall Road



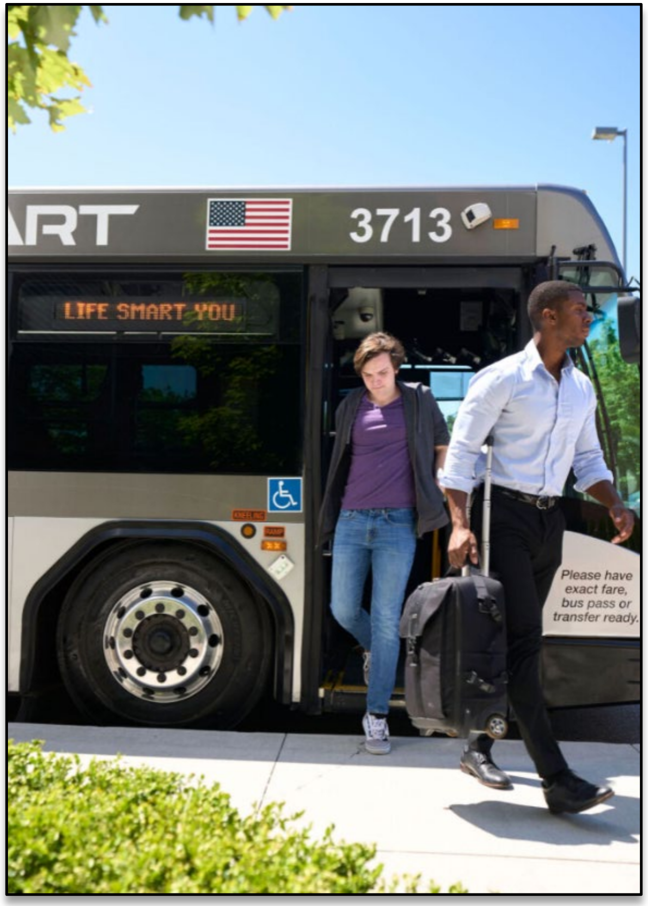
Route 250: Ford Road

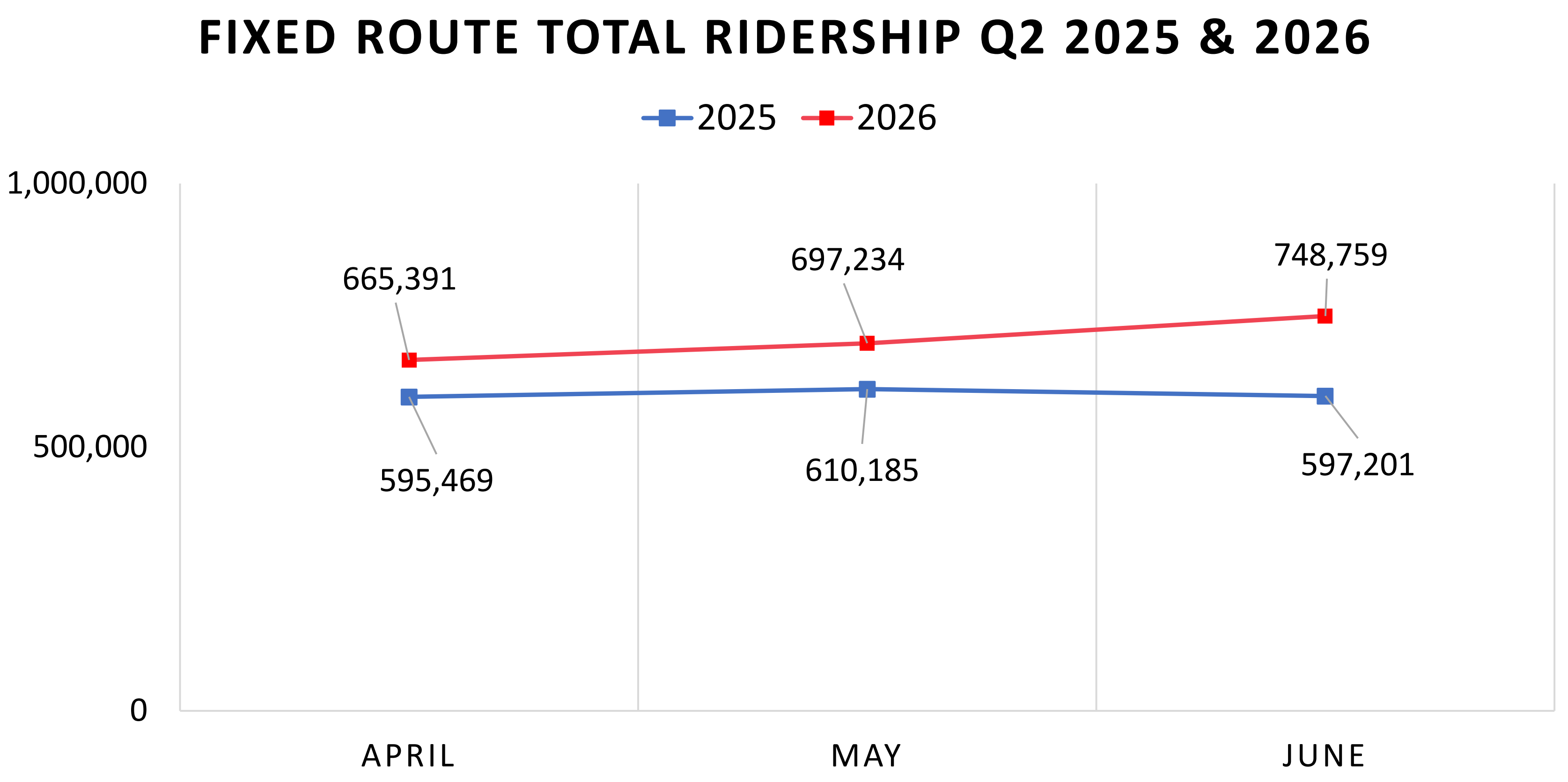
- Weekday frequency increase to 30 minutes
- Added Saturday service
- Trips on Route 255 will be maintained

SMART

FIXED ROUTE RIDERSHIP UPDATE
APRIL – JUNE 2026

FIXED ROUTE TOTAL RIDERSHIP Q2- 2025 & 2026

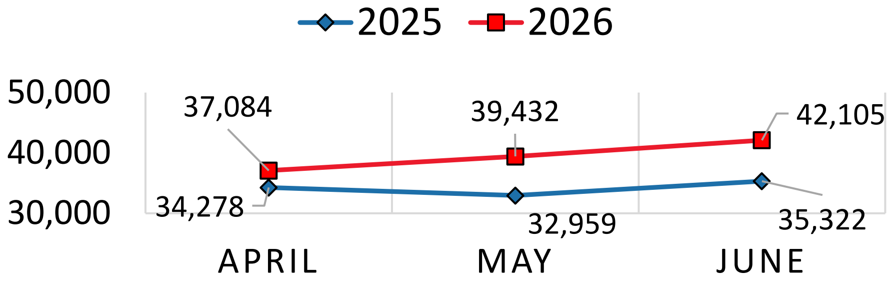




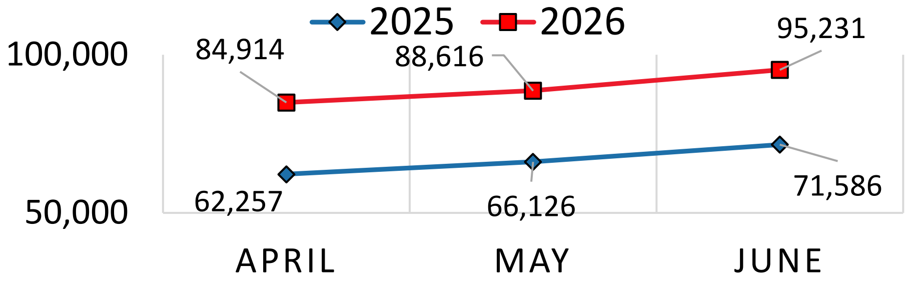
SMART

TOP RIDERSHIP ROUTES
BY COUNTY

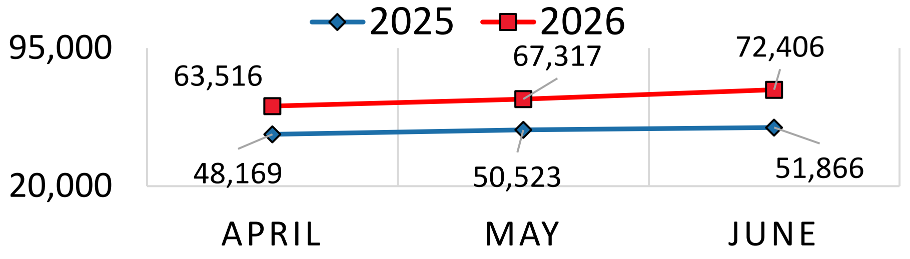
261 FAST MICHIGAN



461/2 FAST WOODWARD



561 FAST GRATIOT



SMART

RIDERSHIP INCREASES QUARTER OVER QUARTER

759 Highland +38% (total: 15.7K)

710 Nine Mile +35% (total: 127.9K)

790 Pontiac Crosstown +35% (total: 25K)

561 FAST Gratiot +35% (total: 203.2K)

462 FAST Woodward +34% (total: 268.7K)

305 Grand River +24% (total: 41.0K)

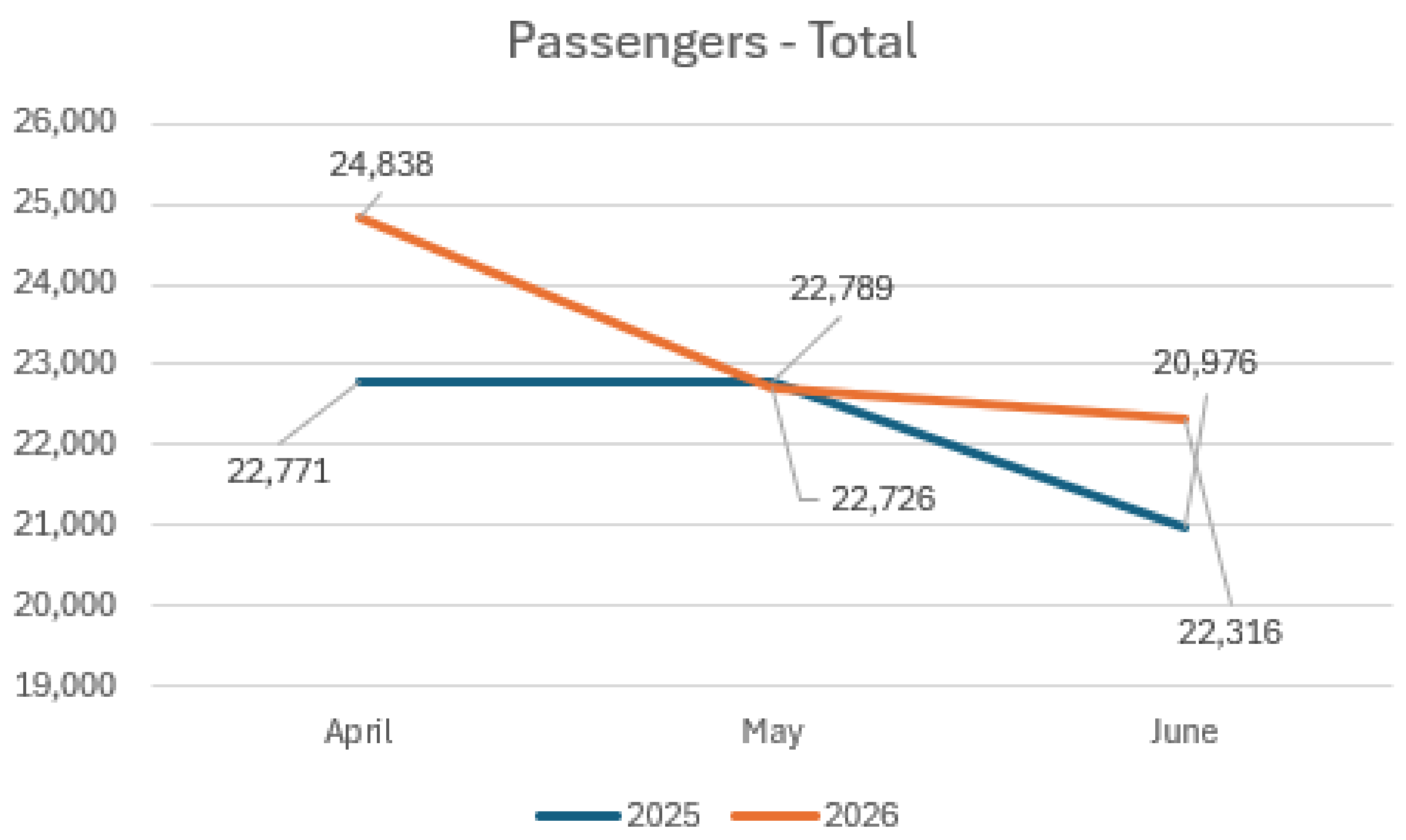
SMART

SMART

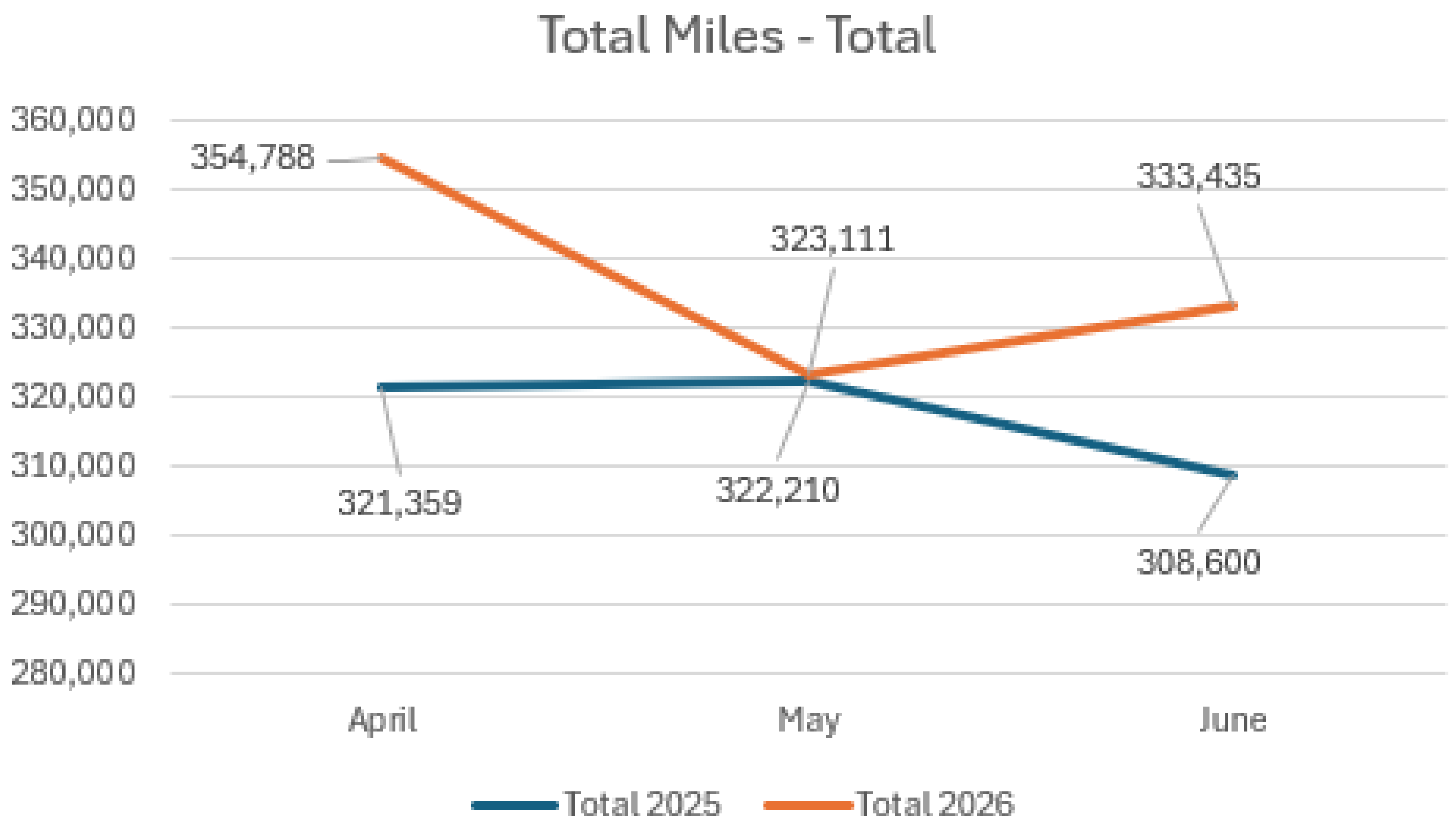
Paratransit Report

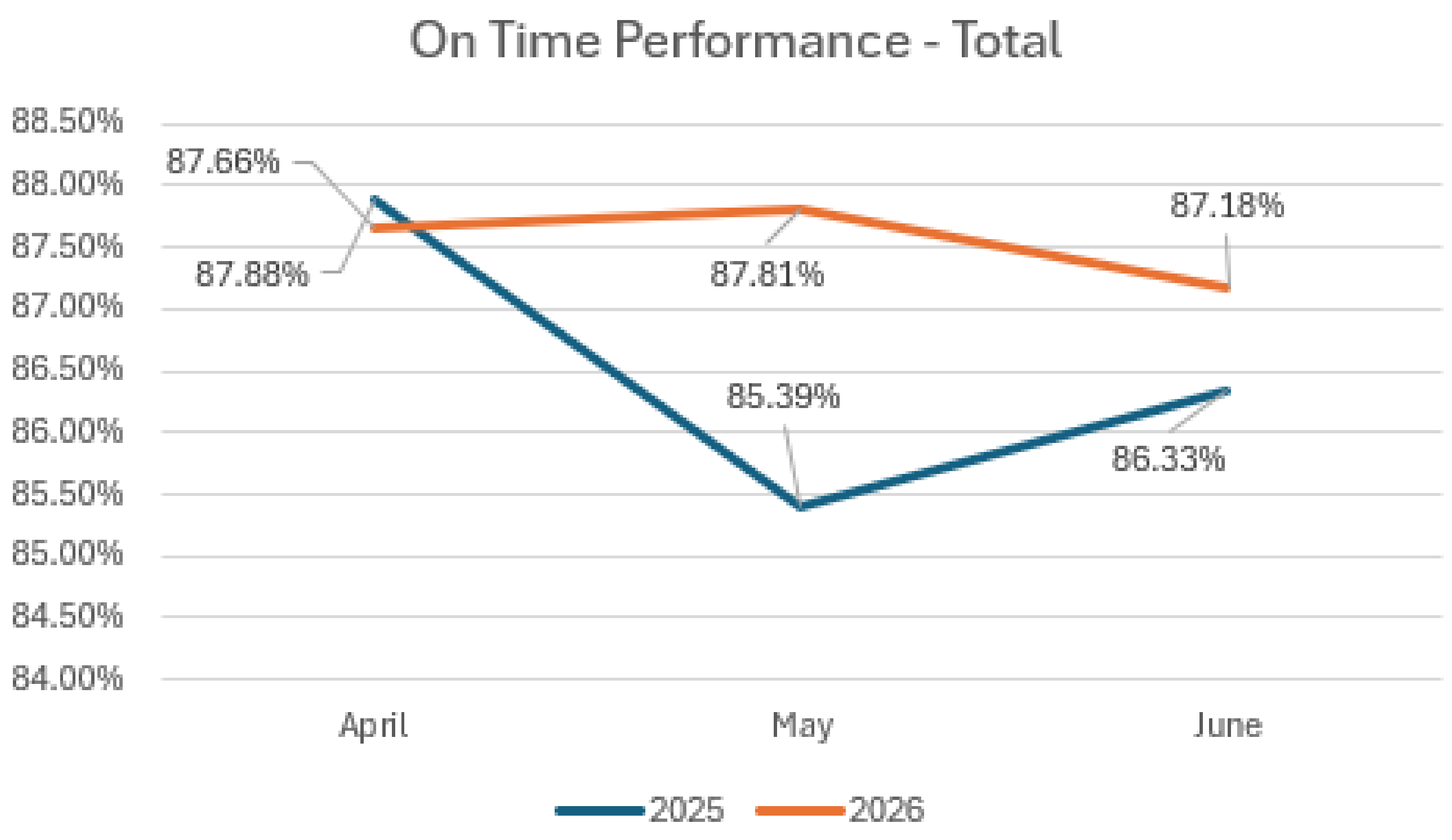
PARATRANSIT

SMART



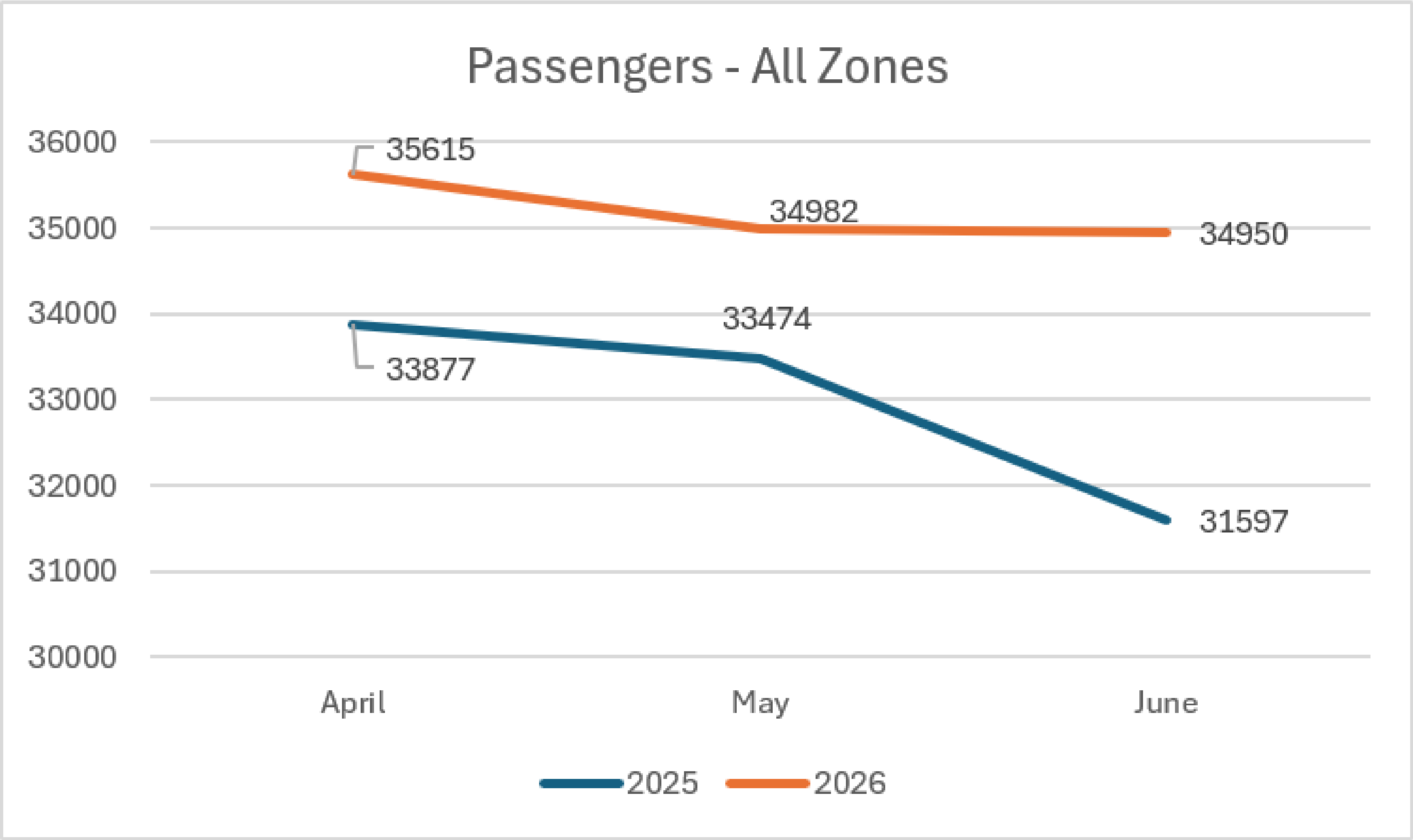
Passengers - Total
26,000
25,000
24,000
23,000
22,000
21,000
20,000
19,000
24,838
22,789
20,976
22,771
22,726
22,316
April
May
June
2025
2026

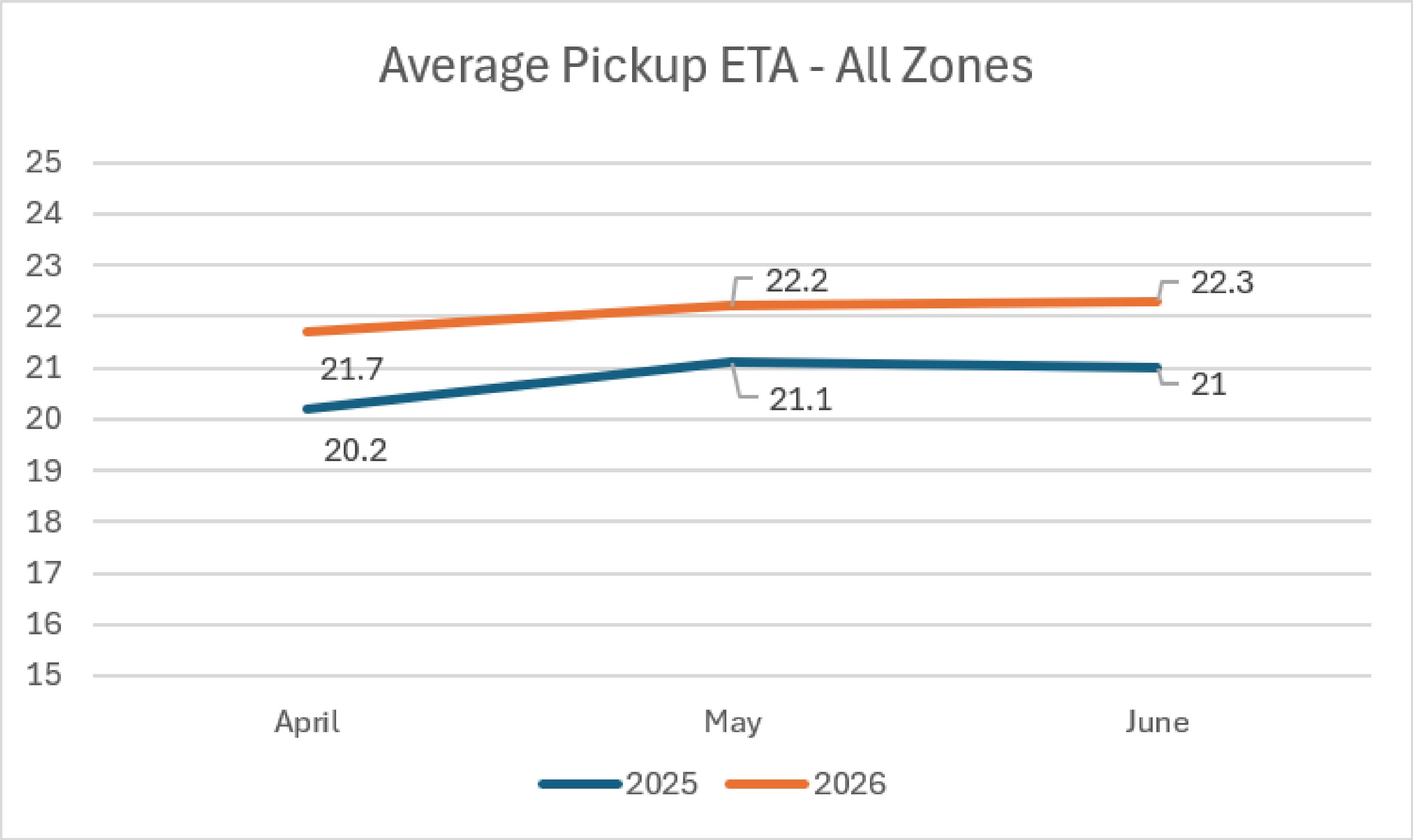

Total Miles - Total
360,000
350,000
340,000
330,000
320,000
310,000
300,000
290,000
280,000
354,788
323,111
333,435
321,359
322,210
308,600
April
May
June
Total 2025
Total 2026

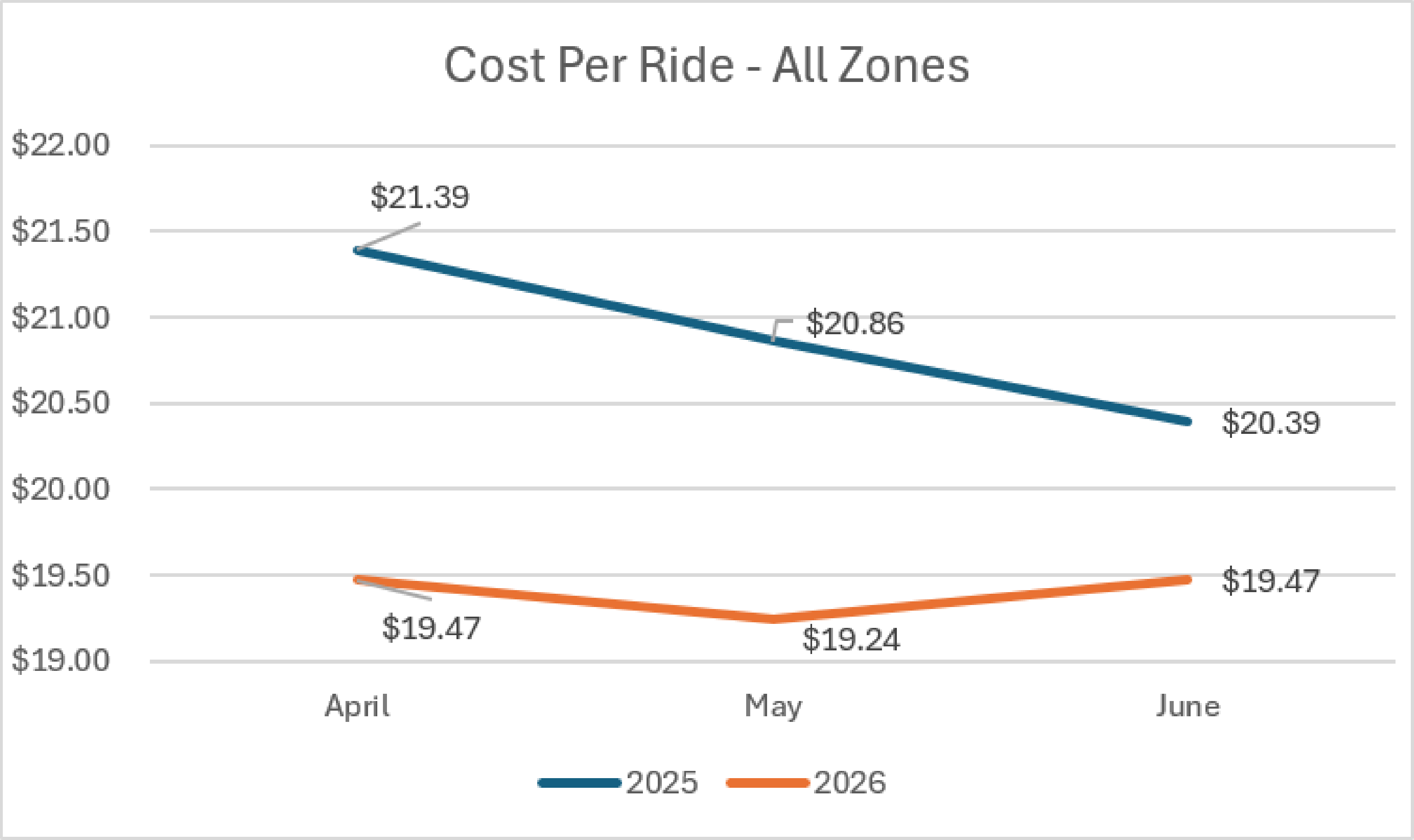


On Time Performance - Total
88.50%
88.00%
87.50%
87.00%
86.50%
86.00%
85.50%
85.00%
84.50%
84.00%
87.66%
87.88%
87.81%
87.18%
85.39%
86.33%
April
May
June
2025
2026

Q2 Flex Report


Passengers - All Zones
36000
35000
34000
33000
32000
31000
30000
35615
34982
34950
33877
33474
31597
April
May
June
2025
2026


Average Pickup ETA - All Zones
25
24
23
22
21
20
19
18
17
16
15
22.2
22.3
21.7
21.1
21
20.2
April
May
June
2025
2026


Cost Per Ride - All Zones
$22.00
$21.50
$21.00
$20.50
$20.00
$19.50
$19.00
$21.39
$20.86
$20.39
$19.47
$19.24
$19.47
April
May
June
2025
2026

MACOMB CPP ZONE – RLEMS OPERATED

- SMART Flex is launching a new zone in September 2026!
- The partnership introduces a new approach to expanding Flex by working with a trusted local Community Partner - Richmond Lenox EMS - to increase mobility, improve access, and extend the SMART Flex service to more communities throughout the region.
- This is the first new Flex zone to launch as part of the SMARTer Mobility Network.

SMART

MEMORANDUM

TO: SMART Board of Directors

FROM: SMART Staff

DATE: August 27, 2026

SUBJECT: New Business

SMART **agenda item**

DATE:	August 27, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	VP Planning & Innovation
FROM:	Manager of Planning	APPROVED BY:	General Manager

SUBJECT: Approval of the FY 2027 Unified Work Program (UWP) Budget and Local Match

RECOMMENDATION

That the board approve the attached resolution:

- to certify the required local match of $70,694 from SMART's operating funds;
- for the proposed Fiscal Year 2027 Unified Work Program (UWP) total budget amount of $389,500
- and, if required, modify the submission upon further negotiations with the Federal Transit Administration (FTA), and to execute a project agreement with the Southeast Michigan Council of Governments (SEMCOG) for FTA technical studies dollars

DISCUSSION

To remain eligible for federal and state capital improvement and operating grants, SMART develops required planning justifications through technical studies. SMART must submit its proposed technical study task program to SEMCOG for the region's annual UWP to be eligible for FTA funding, primarily 5303 Metropolitan Planning Program funds, which cover 81.85% of the studies' cost.

Consistent with the requirements of this process, staff have submitted the FY 2027 SMART Unified Work Program to the SEMCOG, with the understanding that the Board maintains the right to modify the submission based on its concerns and any other factors that may arise. A summary of the program is attached, and if priorities change, SMART can add or change projects to accomplish needed work.

The general objectives of the UWP are:

- To provide planning documents to fulfill federal planning requirements;
- To update and monitor plans that meet the requirements of the Americans with Disabilities Act;
- To update the regional public transportation database and plan;
- To analyze current and proposed transit services to ensure that they are being provided as effectively and efficiently as possible; and
- To perform regional data gathering in conjunction with the SEMCOG Long-Range Transportation Plan.

FUNDING SOURCE

The proposed UWP budget is $389,500, of which $318,806 would be provided through an FTA technical study grant (passed through SEMCOG), and the required local match of $70,694 would be provided from SMART operating funds. This is the same amount received in FY 2026.

ATTACHMENTS

- Resolution
- Summary of Proposed FY 2027 Unified Work Program and Budget

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of the FY 2027 Unified Work Program (UWP) Budget and Local Match

Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) is charged with the planning, operation, and improvement of regional public transportation in southeastern Michigan; and

Whereas, Monies to support the conduct of urban mass transportation planning for southeastern Michigan are made available annually by the Federal Transit Administration (FTA) and passed through to the Southeast Michigan Council of Governments (SEMCOG) for SMART to financially assist the Authority in its mass transportation planning and related responsibilities; and

Whereas, To receive these technical funds, SMART must prepare an annual work program of proposed planning projects, commonly termed a "Unified Work Program," and submit this program to SEMCOG for inclusion in the region's annual Overall Work Program; and

Whereas, The Authority has submitted to SEMCOG the FY 2027 Unified Work Program with a total budget amount of $389,500.00, including the required local match of $70,694.00 paid using SMART operating funds; and

Whereas, SEMCOG and FTA review and subsequent negotiation of the Authority's work program could result in a situation where the scope, cost, and emphasis of these programs could be different from those originally submitted; now, therefore, be it

Resolved, That the Authority's FY 2027 Unified Work Program referred to herein is approved and that the General Manager of SMART is authorized to execute a project agreement with SEMCOG for $318,806.00 of FTA Section 8 technical studies funds; representing that $70,694.00 is available for the local match of these funds; and to negotiate, as may be required, the scope, cost, emphasis, etc. of the content of this program.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 27, 2026.

____________________________ ____________________________

Date Board Administrator

SMART FY 2027 UWP Summary and Budget

FY 2027 UWP 5303 PLANNING GRANT

		FTA 5303	Match Local	TOTAL
1	DATA COLLECTION AND ANALYSIS			
W9100	Data Collection and Analysis	$2,257	$500	$2,257
	Program Area Subtotal	**$2,257**	**$500**	**$2,257**
2	PLAN AND POLICY DEVELOPMENT			
W9200	Plan for Comm. Transit / Conn. Services	$115,104	$25,524	$141
W9300	Fixed Route Planning	$171,991	$38,139	$210
W9400	Lon Term Planning	$19,184	$4,254	$23,438
	Program Area Subtotal	**$306,280**	**$67,917**	**$23,789**
3	PLAN IMPLEMENTATION			
W9500	Fiscal Project Development/TIP	$5,642	$1,251	$6,894
	Program Area Subtotal	**$5,642**	**$1,251**	**$6,894**
4	SUPPORT SERVICES			
W9600	Public Participation /Outreach	$2,370	$525	$2,895
W9700	Unfed Work Program Design & Monitoring	$2,257	$500	$2,757
	Program Area Subtotal	**$4,627**	**$1,026**	**$5,653**
	TOTALS	$318,806	$70,694	$389,500

W9100 DATA COLLECTION AND ANALYSIS
Purpose/Outcome
To continue to develop and maintain a comprehensive and up-to-date database of SMART patron trip patterns and opinions, and inventory bus stop and shelter locations. SMART will also maintain/update its business/employer database.

W9200 PLAN FOR COMMUNITY TRANSIT / CONNECTOR SERVICES
Purpose/Outcome
To continue the development, coordination, and enhancement of community transit services within the SMART region including the implementation of paratransit services in compliance with the Americans with Disabilities Act (ADA) of 1990.

W9300 FIXED ROUTE PLANNING
Purpose/Outcome
The objectives of this project are to develop various strategies to make SMART Fixed Route services more productive, through the evaluation and development of appropriate service modifications and maintenance strategies and the refinement of a database for monitoring SMART Fixed Route performance.

W9400 LONG TERM PLANNING
Purpose/Outcome
The objectives of this task is to continue to identify capital improvement strategies and service expansion. The projects developed as a result of this task will tend to be longer in terms of time of study initiation and projected project impact (at least 20 year duration). The projects will be more capital intensive, in terms of dollar investment, than the relatively low cost short term planning projects. Projects conducted under this task will include both operating and capital improvement strategies. This project updates and builds on previous plans to lessen the financial impacts of issues in the future.

W9500 FISCAL PROJECT DEVELOPMENT/TIP
Purpose/Outcome
The objective of this project is to identify and apply for all feasible methods of funding available through federal or state sources.

W9600 PUBLIC PARTICIPATION/OUTREACH
Purpose/Outcome
The objective of this task is to broaden the knowledge and understanding of the general public regarding public transportation programs and initiatives by attending public meetings or forums. This program is designed to coordinate with transit advocates, riders, and the general public to develop a general consensus for improving public transportation in this region.

W9700 UNIFIED WORK PROGRAM DESIGN AND MONITORING
Purpose/Outcome
The objective of this task is to provide for the administration, evaluation and close-out of existing SMART Unified Work Program (UWP) tasks and the preparation of the FY’2026 work program document.

agenda item

DATE:	August 27, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	VP of Microtransit	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract for Five (5) Accessible Passenger Vehicles-Modified Minivans

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for five accessible modified minivans: three (3) minivans for use by OPC to implement Flex service and two (2) minivans for use by SMART ADA staff for fieldwork
- to Hoekstra Transportation, Inc., located at 3741 Roger B Chaffee, Grand Rapids, MI 49548
- for a one-time purchase
- at an amount not to exceed $343,121.38

DISCUSSION

As part of the SMARTer Mobility Program, a recommendation was made for SMART to launch a pilot program allowing community partners to operate the SMART Flex service in new zones beyond the current service area. The Older Persons Commission (OPC), a community provider with SMART, has been recommended to deliver this service in a designated zone within the Rochester area.

To facilitate this service, SMART needs to purchase three minivans for OPC. Additionally, two minivans will be used by SMART's ADA staff to conduct fieldwork, including ADA Functional Assessments, Travel Training, and other essential ADA tasks.

PROCUREMENT PROCESS

Procurement Method: ☐ Sealed Bid ☐ Proposal ☐ Quotes ☐ Sole Source ☒ Other

Rationale for Award: The FTA allows for purchases from state or local government purchasing contracts. This practice creates economies of scale, reduces procurement lead times, and reduces administrative effort and expense. SMART participates in the State of Michigan – State Bus/Van Purchasing Program. The State of Michigan's Department of Technology, Management, & Budget's Procurement office completed an evaluation via a Request for Proposal (RFP No. 22000000792). The price has been determined to be fair and reasonable through an evaluation process conducted by the State of Michigan. An award was made to a responsive and responsible bidder, Hoekstra Transportation, Inc. which passed the technical evaluation and pre-award audit. The State of Michigan Contract No. 22000000792 was issued to Hoekstra Transportation, Inc.

FUNDING & COSTS

The project is funded via: Project No: 44211 / TBD; Federal Grant No: MI-2025-015 (5307); State Grant No: 2022-0138 P38

Stage	Description	Total Cost
One-time purchase	Five (5) Accessible Passenger Vehicles - Modified Minivans	$343,121.38

ATTACHMENTS

- Resolution

CB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Five (5) Accessible Passenger Vehicles - Modified Minivans

Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) requires five (5) accessible passenger vehicles - modified minivans: three (3) minivans for use by OPC to implement Flex service and two (2) minivans for use by SMART ADA staff for fieldwork; and
Whereas,	As part of the SMARTer Mobility Program, the Older Persons Commission (OPC), a community provider with SMART, has been recommended to deliver Flex service in a designated zone within the Rochester area and the SMART ADA staff needs accessible vehicles to conduct fieldwork, including ADA Functional Assessments, Travel Training, and other essential ADA tasks; and
Whereas,	The Federal Transit Administration (FTA) allows for purchases from state or local government purchasing contracts. This practice creates economies of scale, reduces procurement lead times, and reduces administrative effort and expense. SMART participates in the State of Michigan – State Bus/Van Purchasing Program; and
Whereas,	The State of Michigan has awarded a contract for accessible passenger vehicles - modified minivans to Hoekstra Transportation, Inc., based on a competitive solicitation in accordance with all State and Federal regulations. The price has been determined to be fair and reasonable through an evaluation process conducted by the State of Michigan; and
Whereas,	The project is funded via: Project No: 44211 / TBD; Federal Grant No: MI-2025-015 (5307); State Grant No: 2022-0138 P38; and
Whereas,	The Chief Financial Officer is satisfied that Hoekstra Transportation, Inc. has the ability to perform under the contract terms and conditions; and
Whereas,	The EEO Department is satisfied that Hoekstra Transportation, Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore, be it
Resolved,	That the General Manager of Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for the purchase of five (5) accessible passenger vehicles - modified minivans to Hoekstra Transportation, Inc. The vehicles will be purchased under a state government purchasing contract through the State of Michigan – State Bus/Van Purchasing Program for an amount not to exceed $343,121.38.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 27, 2026.

Date

Board Administrator

agenda item

DATE:	August 27, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Increase Funding for Storage Tank Inspection and Maintenance Services

RECOMMENDATION

That the Board adopt the attached resolution authorizing an increase in funding:

- for storage tank inspection and maintenance services
- with Phoenix Environmental Inc., located at 12815 Premier Center Ct., Plymouth, MI 48170
- for an additional amount not to exceed $20,000.00 for Option Year 2 ending January 31, 2027
- for an aggregate total amount not to exceed $255,609.01 for the five years

DISCUSSION

In February 2022, SMART awarded Phoenix Environmental, Inc. a three-year contract with two one-year renewal options for storage tank inspection and maintenance services at its three terminals. The annual cost of the base-year contract was $38,950, which was below the Board approval threshold of $50,000.

After Board ratification of payment in 2025 for the base years, further incremental funding increases were needed for Option Years 1 and 2 that fell below the Board authorization threshold. These funds have been expended due to the tanks' age and unforeseen repairs required to keep SMART in compliance with environmental regulations. More frequent inspections and maintenance will help to identify leaks, corrosion, equipment failures, and regulatory compliance issues before they lead to service disruptions, environmental risks, or costly repairs. As a result, SMART is requesting Board approval to increase funding for the remainder of Option Year 2, which expires on January 31, 2027.

SMART will also solicit a new contract to ensure continuity of service.

FUNDING & COSTS

The project is funded via: Operating funds

Stage	Cost
Base 3-year contract: February 1, 2022, through January 31, 2025	$116,850.00
Board Ratified Payment: September 1, 2024, through January 31, 2025	$23,859.01
Option Year 1: February 1, 2025, through January 31, 2026	$38,950.00
Purchase Order Increase	$6,000.00
Option Year 2 – February 1, 2026, through January 31, 2027	$38,950.00
Purchase Order Increase	$11,000.00
Option Year 2 Funding Increase - February 1, 2026, through January 31, 2027	$20,000.00
TOTAL	**$255,609.01**

ATTACHMENTS

- Resolution

CB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Increase Funding for Storage Tank Inspection and Maintenance Services

Whereas,	Suburban Mobility Authority for Regional Transportation (SMART) awarded a contract on February 1, 2022, with Phoenix Environmental Inc, for Storage Tank Inspection and Maintenance Services, which is currently in Option Year 2 and will expire on January 31, 2027; and
Whereas,	On February 27, 2025, the Board approved the ratification of payment of $23,859.01, and the SMART certification committee approved increased funding on January 22, 2026, by an additional $6,000.00 for Option Year 1 and an additional $11,000.00 for Option Year 2; and
Whereas,	These funds have been expended due to the age of the storage tanks and unforeseen repairs required to keep SMART in compliance with environmental regulations; and
Whereas,	The increase in funding will support more frequent inspections and maintenance services to help identify leaks, corrosion, equipment failures, and regulatory compliance issues before they lead to service disruptions, environmental risks, or costly repairs; and
Whereas,	Board approval is needed to increase the funding at an amount not to exceed $20,000.00 during option year 2; and
Whereas,	The project is funded via operating funds; and
Whereas,	The Chief Financial Officer is satisfied that Phoenix Environmental, Inc. has the ability to continue to perform under the terms and conditions of the contract; and
Whereas,	The EEO Department is satisfied that Phoenix Environmental, Inc. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore, be it
Resolved,	That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to increase funding for Storage Tank Inspection and Maintenance Services with Phoenix Environmental, Inc. for an additional amount not to exceed $20,000.00 for Option Year 2 for an aggregate total amount not to exceed $255,609.01 for the five years.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 27, 2026.

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Date Board Administrator

agenda item

DATE:	August 27, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Increase Funding for Maintenance Uniform Rental & Laundry Service

RECOMMENDATION

That the Board adopt the attached resolution authorizing Contract Amendment No. 1:

- for the purchase of maintenance uniform rental & laundry service
- with Unifirst Corporation located at 6400 Monroe Blvd., Taylor, MI 48180
- to increase funding in an amount not to exceed $45,000.00 for the remainder of the Option Year 2 contract ending February 28, 2027
- and an aggregate total contract cost not to exceed $462,918.00

DISCUSSION

In December 2020, the SMART Board approved a contract with Unifirst Corporation to provide, clean, and repair uniforms for the maintenance department. The UAW and AFSCME unions represent the maintenance staff, and the collective bargaining agreements include provisions for uniforms, specifying quantities of shirts, pants, jackets, and coveralls as applicable.

At that time, the contract amount was based on 166 maintenance and supervisory employees. Since then, the maintenance staff has increased by approximately 11 percent to 184 maintenance and supervisory employees. Due to this growth in personnel, additional funding is needed for the remainder of Option Year 2, which ends on February 28, 2027.

SMART is currently working to solicit a new contract to ensure continuity of service.

FUNDING & COSTS

The project is funded via: Operating funds

Stage	Cost
Base 2 Year Period - Year 1 & 2 From 3/1/21 - 2/28/23	$129,538.00
Option Period 1 (2 years) - Year 3 & 4 from 3/1/23 – 2/28/25	$137,340.00
Option Period 2 (2 years) - Year 5 & 6 from 3/1/25 – 2/28/27	$137,340.00
Purchase Order Increase (Option Period 2)	$13,700.00
Option Period 2 Funding Increase	$45,000.00
Total Max	$462,918.00

ATTACHMENTS

- Resolution

MB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Increase Funding for Maintenance Uniform Rental & Laundry Service

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Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) approved a contract in December 2020 with Unifirst Corporation for uniform rental and laundry service and is currently in Option Year 2, set to expire on February 28, 2027; and

Whereas, Due to an increase in maintenance personnel, the contract funds have nearly been exhausted, and additional funding is needed for the remainder of Option Year 2; and

Whereas, Authorization to increase funding by an amount not to exceed $45,000 for the balance of Option Year 2 for the provision of maintenance uniforms as included in the collective bargaining agreements is needed; and

Whereas, The project is funded by operating funds; and

Whereas, The Chief Financial Officer is satisfied that Unifirst Corporation has the potential to continue to perform under the terms and conditions of the contract; and

Whereas, The EEO Department is satisfied that Unifirst Corporation is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore, be it

Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve Contract Amendment No. 1 to the Uniform Rental and Laundry Service Contract, which will increase funding by an amount not to exceed $45,000.00 during option year 2, for an aggregate approved not to exceed amount of $462,918.00.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 27, 2026.

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Date Board Administrator

SMART **agenda item**

DATE:	August 27, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	VP of Human Resources
FROM:	VP of Human Resources	APPROVED BY:	General Manager

SUBJECT: Approval of Labor Agreement with International Brotherhood of Teamsters, Local 247, Paratransit Drivers and Customer Service Operators

SUMMARY

The Suburban Mobility Authority for Regional Transportation (SMART) Policy Number 15, Relationship of General Manager and Board in Labor Relations Matters, Section IV states: "After negotiations have been completed on the collective bargaining agreement, the General Manager shall, at a public meeting, present the Board with a resolution requesting approval for the General Manager to enter into the Collective Bargaining Agreement(s) on behalf of the Authority." Accordingly, Board approval is sought.

DISCUSSION

In August of 2025, the bargaining teams for both management and union representatives began to negotiate a collective bargaining agreement to replace the agreement that expired on December 31, 2025. As the parties had not reached a new agreement by the expiration date, SMART and Teamsters Local 247 entered into a series of Interim Successor Agreements and continued the negotiations process. Finally, a tentative agreement for a new collective bargaining agreement was reached between the parties on July 8, 2026.

The membership of International Brotherhood of Teamsters, Local 247 ratified their collective bargaining agreement on July 24, 2026. The new agreement includes the following economic changes:

Duration:

- July 24, 2026 – December 31, 2028

Wages:

- A base wage increase of 3% the first payroll period after date of ratification – July 27, 2026
- A base wage increase of 3% on January 1, 2027
- A base wage increase of 3% on January 1, 2028

Ratification Bonus:

- A one-time Ratification Bonus of twelve-hundred and fifty dollars ($1250.00) will be paid to all employees represented by International Brotherhood of Teamsters, Local 247 after the ratification of the labor agreement. Eligible employees are those employees who SMART currently employed as of the date of ratification and the date of payout.
- The payout date for the Ratification Bonus shall be within thirty (30) calendar days after approval of the new Labor Agreement by the SMART Board of Directors.

"Me-Too" agreement for wage increases and ratification bonus:

- The parties agreed to a "Me-Too" Memorandum of Understanding agreement for equal across-the-board base wage increases and ratification bonuses provided to employees represented by AFSCME Local 1786, ATU Local 1564 and UAW Local 771.

Attendance Incentive Payment Program

- Increase hourly incentive payment premium from $.45/hour to $.50/hour.
- Reduce the number of hours required to qualify for the quarterly incentive payment from 480 to 470 straight time hours worked by the employee. Allow Bereavement to count as straight time hours.

Personal Leave Time/Sick Leave Time/Vacation Leave Time – Compliance with the Michigan Earned Sick Time Act (MESTA)

- Employees may request to use either Personal Leave, Sick Leave or Vacation Leave time for MESTA qualifying reasons up to a combined total of seventy-two (72) hours annually from sick, personal, and vacation banks.

Changes to Attendance Policy – Compliance with the Michigan Earned Sick Time Act (MESTA)

- New policy effective first day of the calendar month at least 30 days after ratification and approval by the SMART Board of Directors (October 1, 2026).
- The policy allows employees to be absent for qualifying reasons protected under the Michigan Earned Sick Time Act (MESTA) (Sick Leave, Personal Leave, Vacation Leave) for up to seventy -two (72) hours each calendar year without penalty. This allotment was fifty-six (56 hours) each calendar year under the previous attendance policy
- Employees who exhaust the seventy-two (72) hour allotment may still request to use paid time with pre-approval by management in advance.
- Reduce the amount of time an employee must secure pre-approval for paid Sick Leave, Personal Leave and Vacation Time before the beginning of their assigned start time. Change the deadline for pre-approval of paid time requests from 4:00 p.m. the day before a scheduled work day to 7:00 p.m. the day before a scheduled work day.

Paid Sick Time for Part-Time Employees (MESTA)

- Provide Part-Time Employees with paid Sick time for qualifying reasons as defined in the Michigan Earned Sick Time Act (MESTA) at the rate of one (1) hour for every thirty (30) hours actually worked up to a maximum of seventy-two (72) hours each calendar year. Sick time may be used for qualifying reasons as defined in the MESTA.

SMART Equal Employment Opportunity (EEO) Policy

- Revise incorporated Article 6 to coincide with SMART's EEO Policy adopted by the Board of Directors on March 26, 2026.
- Publish SMART's EEO Policy statement in the back of the new labor contract book.

Commercial Driver's License Policy.

- New Commercial Driver's License Policy for all employees in job classifications represented by International Brotherhood of Teamsters, Local 247 which require special licensing pursuant to Federal and State regulations. The new policy will be published in the new Performance Code for Teamsters represented employees.

Operator Transfers from Paratransit Operations to Fixed Route Operations

- Reduce the minimum number of years of service for Paratransit Bus Operators to transfer to ATU Fixed Route Bus Operator positions from 3 to 2 years.

The resolution now brought before the Board is to approve this agreement between the Suburban Mobility Authority for Regional Transportation and the International Brotherhood of Teamsters, Local 247, effective July 24, 2026, through December 31, 2028.

RECOMMENDATION

Staff and outside counsel recommend Board approval of the agreement as being in the best interest of the Authority.

ATTACHMENT

- Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of Labor Agreement Between the Suburban Mobility Authority for Regional Transportation and the International Brotherhood of Teamsters, Local 247

Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) notified the International Brotherhood of Teamsters, Local 247, of its intent to modify the present Agreement that expired on December 31, 2025; and

Whereas, The bargaining teams for both management and labor have met to negotiate an agreement; and

Whereas, A tentative agreement was reached between the parties on July 8, 2026; and

Whereas, The membership of the International Brotherhood of Teamsters, Local 247 ratified the proposed collective bargaining agreement on July 24, 2026; and

Whereas, The General Manager of the Suburban Mobility Authority for Regional Transportation approves of the Agreement; now, therefore be it

Resolved, That the Board of Directors of the Suburban Mobility Authority for Regional Transportation approves the Agreement between the International Brotherhood of Teamsters, Local 247, and the Suburban Mobility Authority for Regional Transportation, effective July 24, 2026, through December 31, 2028, and hereby authorizes the General Manager to enter into and execute said agreement.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on August 27, 2026.

______________________________ ____

Date Board Administrator

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: August 27, 2026

SUBJECT: Board Member Business

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: August 27, 2026

SUBJECT: Adjournment