



Buhl Building ▪ 535 Griswold Street, Suite 600 ▪ Detroit, MI 48226

Board of Directors Meeting

June 24, 2021



Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

ROLL CALL

Board of Directors Meeting

Date: June 24, 2021

CHAIRMAN, MR. KHALIL RAHAL

VICE-CHAIRWOMAN, MS. VICKI WOLBER

MS. HILARIE CHAMBERS

MR. ABDUL HAIDOUS

MR. ROYCE MANIKO

MR. BRET RASEGAN

MR. JOHN PAUL REA

Tiffany Martin-Patterson, SMART Board Secretary



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

**BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 24, 2021
2:00 PM**

A G E N D A

ITEM:	ACTION:	PRESENTER:
Call to Order Pledge of Allegiance		K. Rahal
Roll Call		T. Martin
Adoption of Agenda	Approval	K. Rahal
Certification of Public Notice	Information	T. Martin
Minutes: May 27 Board Meeting	Approval	K. Rahal
Public Participation	Discussion	K. Rahal
Chairman's Report	Information	K. Rahal
Deputy General Manager's Report	Information	R. Cramer
New Business		
Resolution: SMART PATH Plan Fixed Route Service Changes for September 21, 2021	Approval	R. Cramer
Resolution: Authorization to Award a Contract for TPA for Workers' Compensation Insurance	Approval	R. Cramer
C Resolution: Ratification of Exigency Purchase of Macomb Terminal Security Service	Approval	R. Cramer
D Resolution: Authorization for POCA #11: Additional Fueling System Improvements & Macomb Pavement Reconstruction Changes	Approval	R. Cramer
E Resolution: Authorization for POCA #5: Electrostatic Spraying Services	Approval	R. Cramer
Resolution: Authorization for POCA #2 Trapeze OPS: Terminal Display Boards	Approval	R. Cramer
Resolution: Authorization to Award a Four-Month Interim Contract for General Advertising Service	Approval	R. Cramer

H) Resolution: Amendment to the FY2020/21 General Operating Budget – CARES Act Funding and COVID-19 Related Expenses	Approval	R. Byrne
I) Resolution: Amendment to the FY2020/21 General Operating Budget – Pension and Healthcare OPEB Budget Reclassification	Approval	R. Byrne
J) Resolution: FY2022 Board of Directors Meeting Schedule and Standing Resolution Setting Regular Board Meetings	Approval	R. Cramer
K) Closed Session to discuss <i>Contract Negotiations</i>	Approval	K. Rahal
10. Board Member Business	Discussion	K. Rahal
11. Adjournment	Approval	K. Rahal



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PUBLIC NOTICE

Per the City of Detroit Emergency Declaration, SMART will hold the June 24, 2021 Board of Directors meeting by public conference call at 2:00 p.m. The agenda can be found here:

<http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule>

Members of the public are invited to attend virtually and may participate at the public comment period.

Via smartphone, tablet or computer, please click or type this URL in a web browser to join:

<https://smartbus.zoom.us/j/92194836829>

Via phone only, please dial: 888-788-0099 (Toll Free)

Webinar ID: 921 9483 6829 (no password required)

For those unable to participate remotely, you may submit a written comment to be read at the Public Comment period by emailing SMARTBoard@smartbus.org by 1:45 p.m. on the day of the meeting. Requests for reasonable accommodations at SMART require advance reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223- 2110 as soon as possible. If you have difficulties joining the meeting, contact SMARTBoard@smartbus.org or 248-419-7912 and we will assist you to the best of our abilities.

RULES OF ORDER

The Governor's Executive Order related to the Open Meeting Act requires Rules of the Meeting be established. The following rules are proposed by staff, and may be changed at the meeting by the Board:

- Quorum will be met when there is at least one member from Oakland, Macomb and Wayne counties, AND four or more total participants on the conference call.
- All board votes will be done by Roll Call, called out by the Board Secretary and listed on the shared screen.
- All attendees will be on mute except Board Members and participating staff, except during PublicComment.
- Public Comment will proceed as follows:
 - All comments: 5 minute limit per member of the public. Kindly state your name and city of residence.
 - Those on web: use raise hand feature in Zoom, each raised hand will be unmuted to make comments.
 - Those only on phone: raise hand on phone (press *9), each raised hand will be unmuted to make comments.
 - Written comments via email: After verbal comments, the Board Secretary will read any submitted comments received via the official SMART Board public comment email.
- Executive Session will be handled by having the Board members call into a separate line with access only by Board members and Board secretary (and any other staff that are requested by the Board in the session).



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

PROPOSED MINUTES – May 27, 2021

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday, May 27, 2021 at 2:04 PM. The meeting was held via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Mr. Khalil Rahal Ms. Hilarie Chambers Mr. Abdul Haidous Mr. Royce Maniko Mr. Bret Rasegan Mr. John Paul Rea
Absent Board Members:	Vice-Chairperson	Ms. Vicki Wolber
SMART Board Secretary:		Ms. Tiffany Martin-Patterson
SMART General Manager:		None
SMART Staff Present:		Ms. Truvae Adams Mr. Brandon Adolph Ms. Beverly Anderson Mr. Fred Barbret Ms. Haley Barrett Ms. Janice Bauer Mr. Darren Beach Mr. Ronald Beier Ms. DeShalon Brownlee Mr. Ryan Byrne Ms. Sabrina Clay Mr. Robert Cramer Ms. Beverly Crockett Mr. Dennis Ellis Mr. Melvin Evans Ms. Beth Gibbons Mr. Avery Gordon Ms. Sarah Gryniewicz Mr. Dustin Hagfors

Ms. Melissa Hightower
Mr. Ian Holme
Ms. Lynette Hurt
Ms. Carol Jones
Ms. Dianne Jones
Mr. Joe Kim
Ms. Amy May
Ms. Carmen Morgan
Ms. Nichole Peters
Ms. Lacee Shepard
Ms. Kirsten Silwanowicz
Ms. Shana Shore
Ms. Leeya Sutter
Mr. Darrell Taylor
Mr. Andy Thorner
Ms. Madonna Van Fossen
Mr. Tony Vinson
Ms. Patty Wailing
Mr. Mark Watson
Ms. Brenda Ynclan
Mr. Duane Yuille

Public Registered:

KL2 Connects
Passenger
Passenger
Passenger
Transit Riders United

Mr. Christian Kent
Mr. Patrick Cooper-McCann
Ms. Patty Fedewa
Mr. Robert Pawlowski
Ms. Megan Owens
Mr. Andrew Baldwin
Mr. Diajah Ruffin

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Mr. Khalil Rahal, Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Royce Maniko, Mr. Bret Rasegan, and Mr. John Paul Rea

Absent: Vice-Chairperson Ms. Vicki Wolber

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. John Paul Rea, to approve the Agenda for the May 27, 2021 Board meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Minutes

A. Regular Board Meeting Minutes for April 22, 2021

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, to approve the Board meeting minutes for April 22, 2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. Special Board Meeting Minutes for May 3, 2021

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, to approve the special Board meeting minutes for May 3, 2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

6. Public Participation and Public Hearings

Chairperson Mr. Khalil Rahal declared the meeting open for Public Participation and Public Hearings.

A. Public Participation

- Mr. Robert Pawlowski - Passenger

DISCUSSION:

Mr. Pawlowski expressed his support for Mr. Robert Cramer as SMART's next General Manager. He requested SMART relocate the two bus stops on Gratiot closer to the traffic light at 22 Mile Road and install bus shelters or benches on the southbound side.

- Ms. Madonna Van Fossen – SMART's Oakland County Ombudsperson

DISCUSSION:

Ms. Van Fossen expressed her support for Robert Cramer as SMART's next General Manager.

- Ms. Patty Fedewa – Passenger

DISCUSSION:

Ms. Fedewa requested SMART restore full service.

- Mr. Patrick Cooper-McCann – Passenger

DISCUSSION:

Mr. Cooper-McCann requested SMART restore full service, specifically the pre-COVID frequency to Route 610.

- Ms. Megan Owens – Transit Riders United

DISCUSSION:

Ms. Owens requested SMART restore full service as well as public education to inform the public on how SMART will utilize public emergency funds.

- Ms. Evelyn Kyle – SMART Employee (emailed comment)

DISCUSSION:

Ms. Kyle expressed her support (via email) for Robert Cramer as SMART's next General Manager.

B. Public Hearing on FY 2022 Annual Capital & Operating Budgets

DISCUSSION:

SMART's staff prepared the FY 2022 Annual Capital and Operating Budgets that were presented to the Budget Committee on May 3, 2021.

C. Public Hearing on FY 2022 Annual Application for Michigan Capital and Operating Financial Assistance

DISCUSSION:

SMART's staff prepared the FY 2022 Annual Plan Budget Estimate and FY 2022/2026 Anticipated Capital Requests.

7. Chairperson's Report

DISCUSSION:

Chairperson Mr. Khalil Rahal thanked the General Manager (GM) Search Committee for all of their thorough work. He stated that he felt confident about their decision to hire a firm which resulted in impressive and qualified candidates. The decision to select a General Manager for SMART will not be easy.

8. Deputy General Manager's Report

General Updates

- Employee safety & mental health – VTA tragedy
- Service restoration factors
- Employee engagement survey closed
- OPS and EAM modules are coming online for Trapeze update/upgrade project
- Small bus scheduling/dispatch/user interface RFP on the street while Connect Plan continues
- Work Rules / Getting Back to Normal
- Pandemic - By the Numbers
- FY 2022 Budget

Returning to (More) Normal

- State removed remote work requirement
 - SMART allowed voluntary, coordinated return for non-required tasks May 24
 - Hazard pay remains in place for required tasks
 - Finalizing permanent remote work policy to implement summer/fall 2021
- Federal TSA has not changed mask law
 - All staff, riders, visitors must wear masks

- Coordinating with unions, DDOT on next steps when TSA cancels/changes mandate and capacity rules
- Detroit emergency allows remote meetings through fall – hybrid meeting capabilities being finalized

Budget Notes

- June will include final amendments for FY 2021 budget
- FY 2022 budget is presented for final approval today
- CRRSSA & ARPA plans are separate, efforts ramp up soon
- DDOT and RTA partnerships for future

SMART Budget – FY 2021 Wins

- Pivot, survive, and succeed during pandemic
- DART Coordinated Fare – Mobile Pay
- SMART Path Plan – Phase 1 implemented within budget
- Quick Connect – partnership with Moovit
- SMART Flex – partnership with Via
- Swiftly – more accurate real time tracking
- Automated Bus Consortium
- Funded internal improvements
- Funded/supported capital projects

SMART Budget – FY 2022

- Complete the pivot to future
 - DEI committee recommended DEI Coordinator position
 - Funding for increased diversity, management training for administrators
 - Funding to modernize and update branding/materials
 - Continue SMART Path Plan implementation Phase 1 and start Phase 2 (including FAST improvements)
 - Support electric bus rollout, new fare system progressing
- CRRSSA / ARPA are not included – separate process with Board, SMART staff, RTA, and DDOT

Mr. Royce Maniko asked if SMART has a bar scanning system for bus parts. Mr. Robert Cramer stated not currently and that SMART has a barcode free system. However, SMART will look into this in the future.

Ms. Hilarie Chambers wanted to know if the 80 positions were vacant before COVID. Ms. Leeya Sutter, Director of Human Resources, confirmed that they were and the number remains the same. Ms. Chambers also asked if SMART requires staff to notify the authority if they have been vaccinated and if SMART was offering an incentive. Mr. Cramer informed the Board that staff is not required to receive the COVID vaccine, but are encouraged to do so. Also, SMART does not ask employees to utilize vacation or sick time to receive their shot. Ms. Chambers asked if the Board will approve the return to work policy. Mr. Cramer said this is not something the Board would approve traditionally, however, he does not see an issue with the Board reviewing the policy which mostly effects non-union employees.

Mr. Maniko asked if the vacant 80 positions were Fixed Route Driver positions. Mr. Cramer confirmed they were.

Mr. Abdul Haidous inquired if SMART has the authority to require drivers to be vaccinated. Mr. Avery Gordon, General Counsel, stated he will look into the questions and provide an answer to the Board.

Chairperson Mr. Khalil Rahal requested staff provide the Board with the SMART Flex ridership numbers. Mr. Cramer agreed to this.

9. New Business

A. Resolution: Adoption of the FY2022 Operating Budget, FY 2022 Restricted Operating Budget, and FY2022/FY2026 Capital Budget

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, that Board of Directors of Suburban Mobility Authority for Regional Transportation hereby adopts the FY2022 Operating Budget, FY2022 Restricted Operating Budget, and FY2022/FY2026 Capital Budget; and, be it further, that the SMART Board of Directors hereby adopts 10% of a line item as the limitation for line item amendments without Board approval.

DISCUSSION:

Mr. Maniko asked if this budget will take SMART through the next union negotiations. Mr. Robert Cramer stated yes.

VOTE: THE MOTION CARRIED.

Chairperson Mr. Khalil Rahal had to leave the meeting due to a previously scheduled meeting. Mr. John Paul Rea chaired the meeting after Agenda Item A.

B. Resolution: FY 2022 Municipal Credit, Community Credit, and Purchase of Service Agreements

MOTION: Moved by Ms. Hilarie Chambers, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is authorized to execute Municipal and Community Credit and Purchase of Service (POS) agreements in FY2022 with the communities and agencies in the amounts listed in the attached tables.

DISCUSSION:

Mr. Royce Maniko asked if the \$468,000.00 disappears for Monroe if they are not in an urbanized area and whether they will default to be a part of the State's rural program. Mr. Robert Cramer will follow up on this.

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization to File and Execute the Applications, Contracts, and Amendments for SMART's FY 2022 Annual Application for Michigan Capital and Operating Financial Assistance

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation hereby makes its intentions known to provide transportation services and to apply for state financial assistance with this annual application, execute contracts and amendments allowing for execution of Section 5307 and 5339 Formula Capital including the Governor's Apportionments for Monroe, Congestion Mitigation and Air Quality (CMAC), Section 5310, Section 5311, and Specialized Services for financial assistance under the provisions of Section 10e of Act No. 51 of the Public Acts of 1951, as amended; and be it further that the Board authorizes SMART to submit the Annual Application for FY2022 to MDOT in compliance with the requirements of Section 10e of Act No. 51 of the Public Acts of 1951, as amended, and provide such information as deemed necessary by the commission or MDOT for its administration.

DISCUSSION:

NONE

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Award a Contract for Transom Window Kits for Diesel and Hybrid Buses

MOTION: Moved by Mr. Abdul Haidous, seconded by Ms. Hilarie Chambers, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for the total amount of \$4,077,754.00 to Midwest Bus Corporation for Transom Window Kits for Diesel and Hybrid Fixed Route Buses.

DISCUSSION:

NONE

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization to Award a Contract for TPA Drug and Alcohol Testing

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a three year contract for TPA Drug and Alcohol Testing in the amount of \$198,600.00 with two, 1-year renewal options in the amount of \$66,200.00 per year, for a total contract amount of \$331,000.00 to First Hospital Laboratories Inc., dba FS Solutions.

DISCUSSION:
NONE

VOTE: THE MOTION CARRIED.

F. Resolution: Authorization for Purchase Order Change Action (POCA) Bus Shelter Maintenance Installations and Glass Repairs

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve POCA #1 in the amount of \$75,000.00 to Allied Building Services Inc.

DISCUSSION:

Mr. Haidous asked if SMART is going to enhance the quality of glass in the bus shelters. Mr. Robert Cramer said MDOT has specific rules for the glass installed in shelters and that the current glass installed in SMART's shelters are tempered.

Mr. Royce Maniko stated 3M has a product that may help with vandalism to SMART shelters. He will look into this and forward the information to SMART staff.

VOTE: THE MOTION CARRIED.

G. Resolution: Authorization for Purchase Order Change Action (POCA) #1 OPS to EAM Integration

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve POCA #1 in the amount of \$40,613.00 to Trapeze.

DISCUSSION:
NONE

VOTE: THE MOTION CARRIED.

10. Board Member Business

DISCUSSION:

Mr. Royce Maniko requested a meeting to discuss security, safety, and protocol at SMART's facilities. He also requested a condolence letter be sent to San Jose on behalf of SMART and the Board. Mr. Avery Gordon stated the Board may meet in Executive Session to discuss the security issues.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. Abdul Haidous, seconded by Mr. Royce Maniko, and unanimously carried, the meeting adjourned at 3:45 PM.

Respectfully submitted,

Tiffany C. Martin-Patterson
Secretary to the Board of Directors

Date: June 24, 2021
To: SMART Board of Directors
From: Service Development Manager

Disposition Sought: Board Approval
Submitted By: Director of Transportation
Approved By: Deputy General Manager

Subject: SMART PATH Plan Fixed Route Service Changes for September 21, 2021

RECOMMENDATION:

That the board approve the attached resolution approving Fixed Route Service Changes to be implemented during the regular SMART September 2021 service change.

DISCUSSION:

In April 2020, the SMART Board of Directors approved the SMART PATH Plan, which included multiple phases of improvements, changes and adjustments to SMART services over the next 3-5 years. Staff selected the initial set of changes in the plan and the Board adopted those changes at the August 2020 board meeting for an October 2020 implementation date and in December for an April 2021 implementation date. With those changes in place, the final set of Phase 1 route modifications are anticipated to take place as part of our regular September 2021 service changes.

The proposed service changes include:

Route Extension/Redesign:

- 400 Southfield Orchard Ridge - extend routing from Oakland Community College to serve the Henry Ford Hospital in West Bloomfield on Maple via Orchard Lake Road. [Change from original proposal]
- 405 Northwestern Highway - extend routing along 8 Mile Road to serve State Fair Transit Center.
- 415 Southfield - replace routing along 8 Mile Road with 405 Northwestern Highway. Shift routing away from Greenfield Road between 13 Mile Road and 14 Mile Road. New routing along 13 Mile Road between Greenfield Road and Coolidge Highway. New routing along Coolidge Highway to Meijer in Royal Oak.
- 420 Greenfield - replace routing along 8 Mile Road with 405 Northwestern Highway.
- 430 Main Street - extend routing along Crooks Road between Big Beaver Road and Long Lake Road. Shift routing away from Somerset Collection and Troy Transit Center. Route will also extend from Royal Oak Transit Center along 11 Mile Road and then travel south on Campbell Road/Hilton Road to connect to State Fair Transit Center.

Route Eliminated/Replaced

- 465 Auburn Hills Limited (Eliminated) mostly replaced with existing service.

PUBLIC MEETING/HEARINGS

SMART staff advertised and conducted 2 virtual public hearings via Zoom and one in-person public meeting. **Based on public feedback, staff have updated the proposed Route 400. The original proposal had Route 400 extending to State Fair along 8 Mile. The updated proposal has the extension going to Henry Ford Hospital on 15 Mile along Orchard Lake Road.**

Dates, locations, and the number of people attending these hearings were:

May 26, 2021 4:00 P.M.

In-person at Oakland Community College (Southfield)

5 attendees

June 3, 2021 11:30 A.M.

Zoom Virtual Meeting

4 attendees

June 3, 2021 5:00 P.M.

Zoom Virtual Meeting

10 attendees

Public Hearing/Meeting

During the conduct of the virtual hearings, a narrated PowerPoint presentation was made and was then opened for public comment and interaction with staff.

FUNDING:

The budget for the proposed service modifications are contained in the FY 2022 fiscal year budget.

ATTACHMENTS:

1. Resolution
2. Revised Route 400 Map
3. Service Change Proposals (Public Hearing Presentation Slides)
4. Public comments and questions

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION
RESOLUTION

Approval of September 21, 2021 SMART PATH Plan Fixed Route Service Changes

- Whereas, The Suburban Mobility Authority for Regional Transportation is charged with the planning, operations, and improvement of regional public transportation in Southeastern Michigan; and
- Whereas, SMART's Board of Directors has approved the Fixed Route Comprehensive Operational Analysis Plan (SMART PATH Plan); and
- Whereas, A set of service improvements outlined in Phase I has been selected for the third set of major service changes as recommended in the SMART PATH Plan; and
- Whereas, Staff conducted extensive public and driver involvement consistent with the requirements identified in SMART's Public Involvement Plan, and adjustments to the final service change proposal were made based on that input; and
- Whereas, The cost of the changes in this implementation are within the budgeted operational line items in the approved SMART FY 2022 Budget: now, therefore be it
- Resolved, That the third set of major fixed route service changes from the SMART PATH Plan Phase I are approved by the Board of the Suburban Mobility Authority for Regional Transportation, and the changes can be finalized and implemented by staff at the September 2021 regular service change.

CERTIFICATE

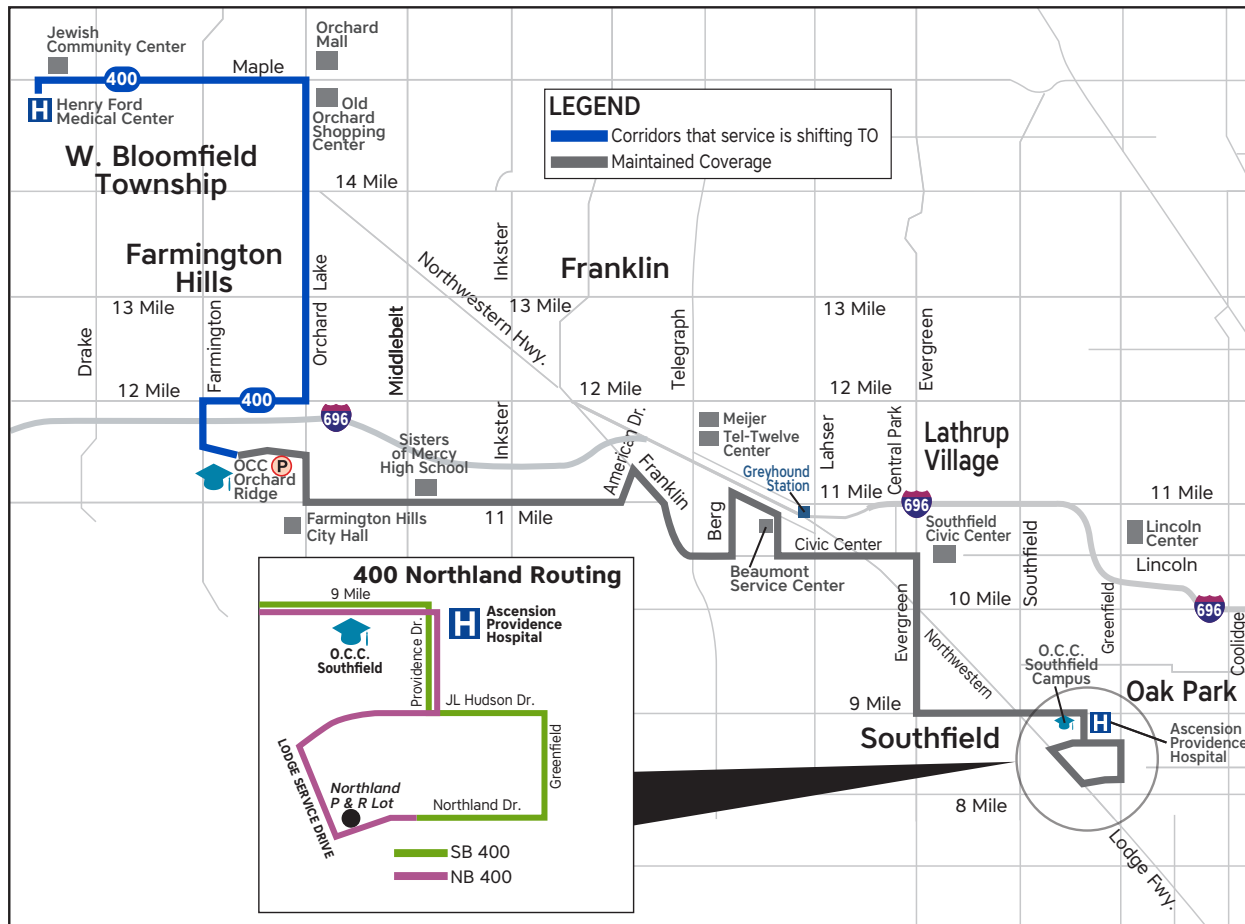
The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 24, 2021.

Date

Board Secretary

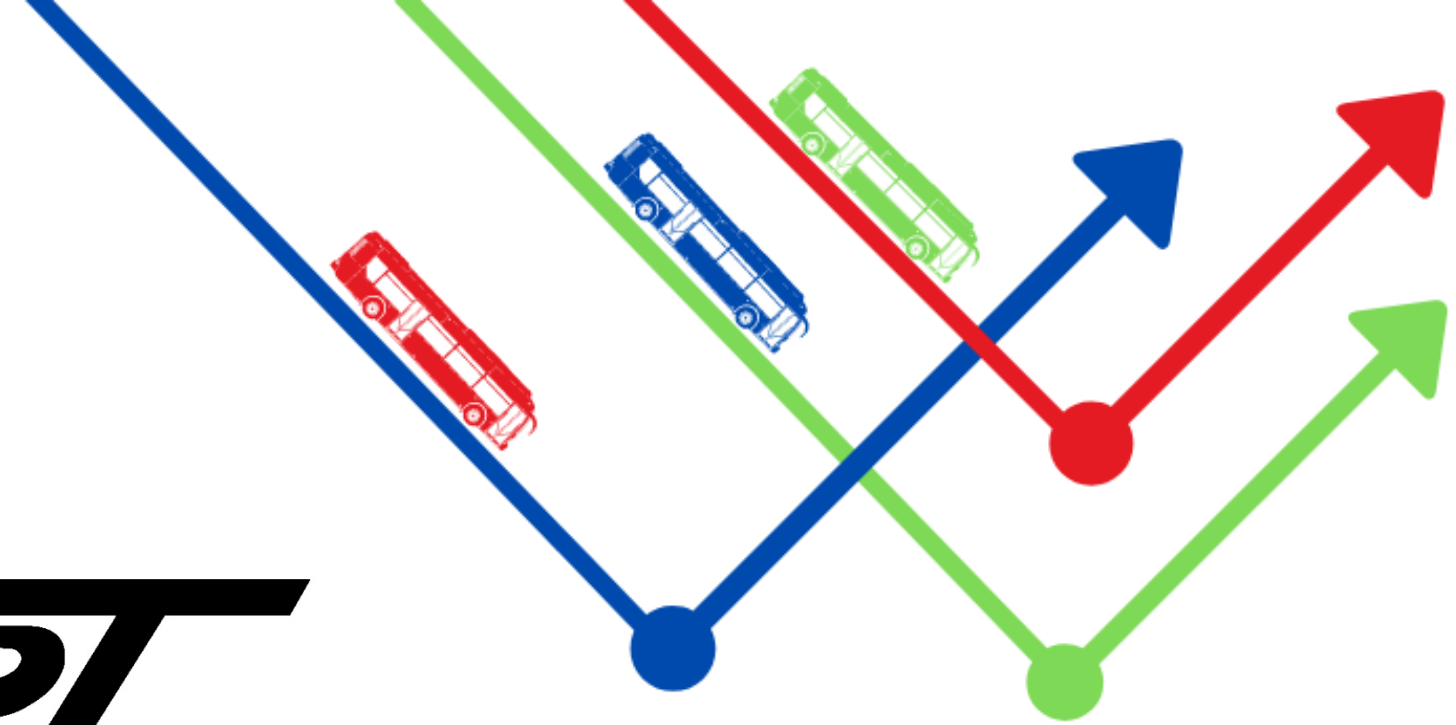
No. _____

Route 400: Revision based on public feedback





Proposed Service Adjustments September 2021

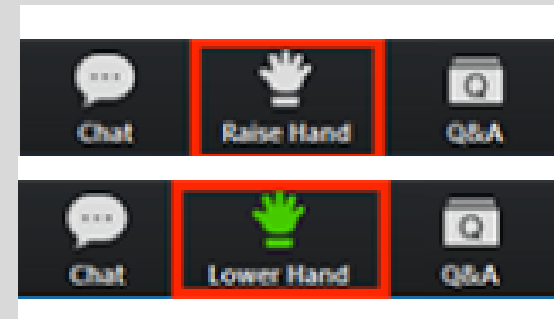
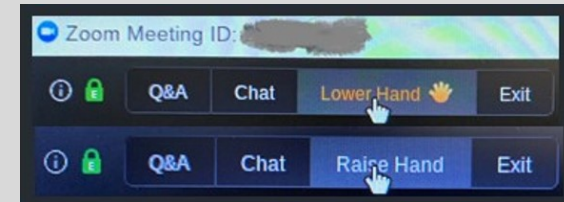


Zoom Your Comments to SMART

After the presentation, we'll take comments.

- Connected via Web:
 - Type your question in "Q&A"
 - Raise your hand to make verbal comment
- Connected via Phone:
 - Raise hand to make verbal comment
 - Press *9 to raise/lower your hand
- *Please be kind, courteous, and limit comments to 3 minutes or less.*

Let us know you'd like to comment by raising/ lowering your hand:



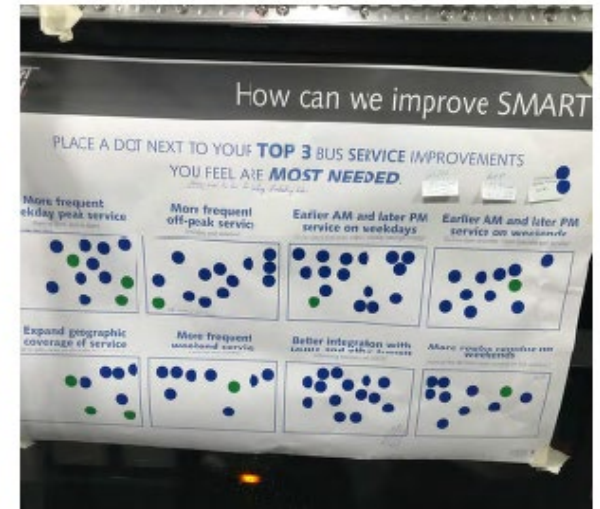
Or, use a shortcut:

Windows can use Alt + Y to raise/lower

Mac can use Option + Y to raise/lower

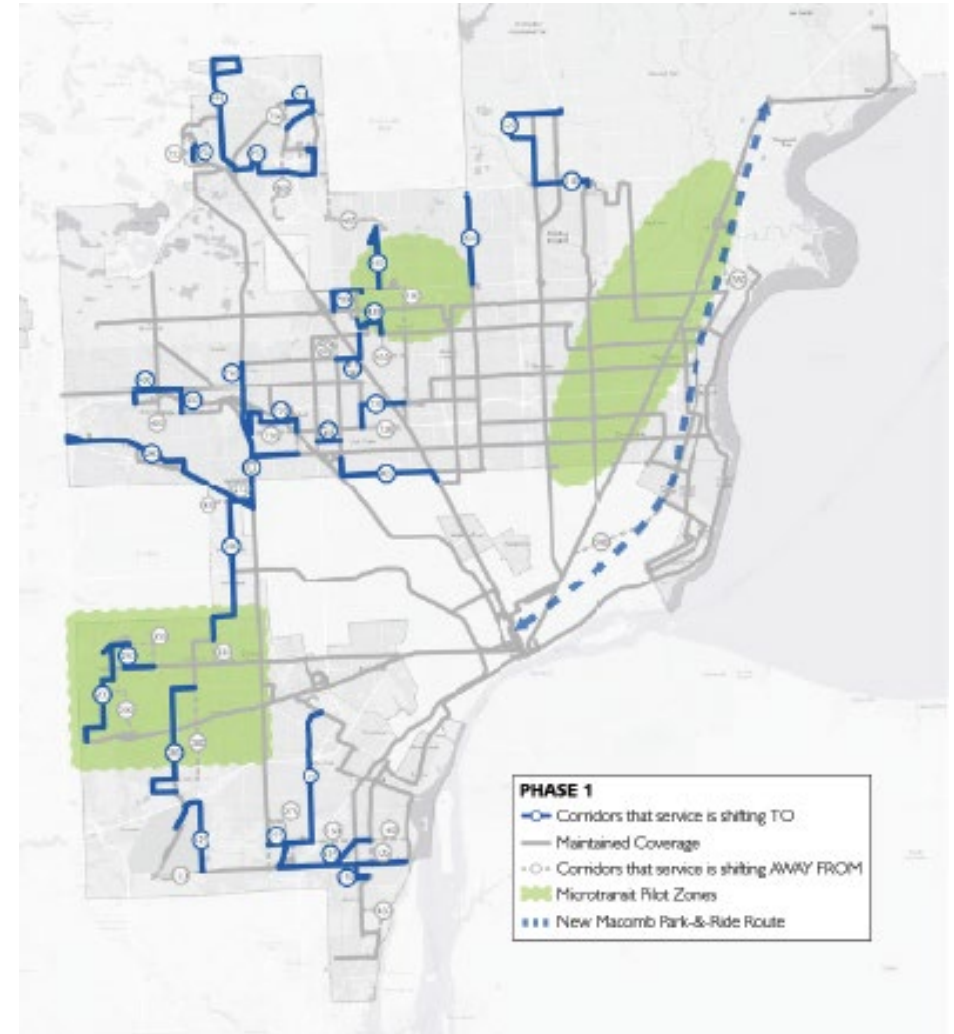
SMART Path Plan

- A 2 year in-depth study of the current Fixed Route system
- Public input included on-board survey, in-person meetings, and digital engagement
- Developed potential changes to improve efficiency, increase frequencies and pilot new service delivery options



Plans for the Fall

- Implement proposed changes over the next year
- Coordinate with service change in September
- Official Public Hearings scheduled June 3rd via Zoom
- We need **your** input!



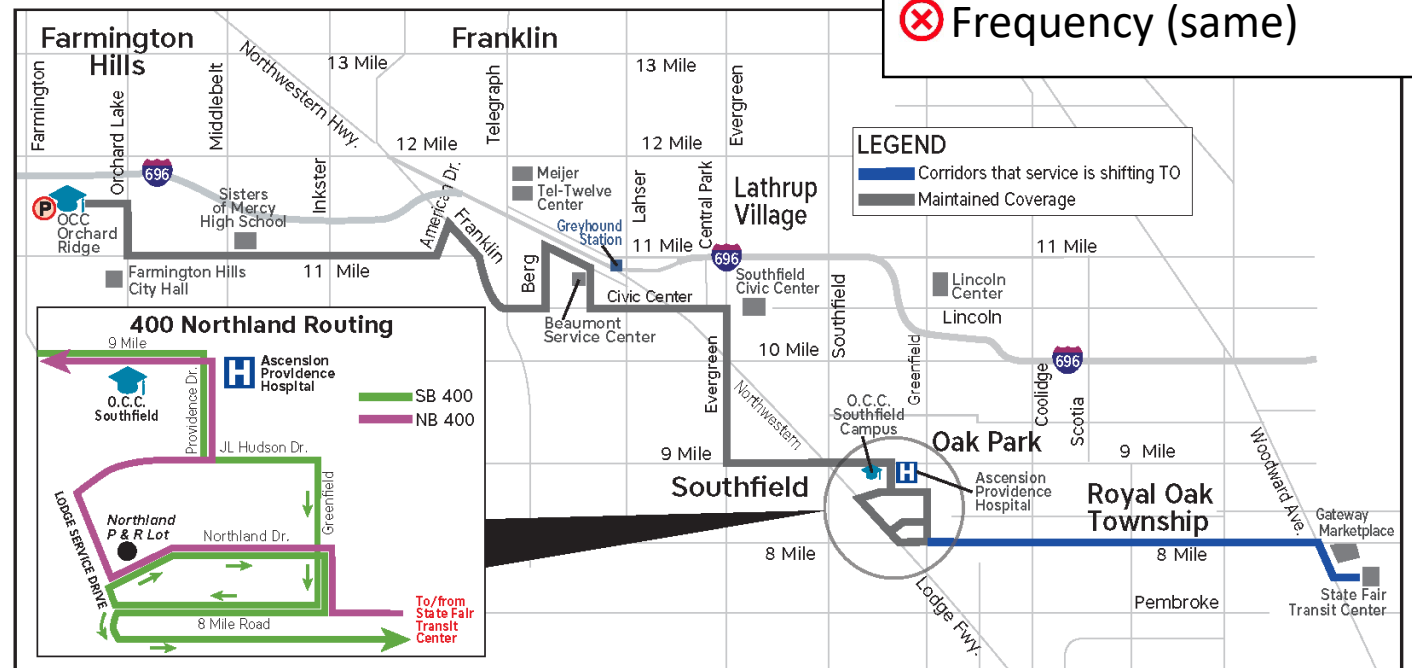
September 2021

Proposed Route Changes

- 400 Southfield - Orchard Ridge
- 405 Northwestern Highway
- 415/420 Greenfield-Southfield
- 430 Main Street
- 465 Auburn Hills Limited

400 Southfield - Orchard Ridge

- Extend route to State Fair Transit Center shifting service to 8 Mile Road
 - Replaces current 415/420 Greenfield-Southfield portion of the route
- Only serves SMART limited bus stops along 8 Mile Road
- Increases mobility connections from the Woodward corridor to western Oakland

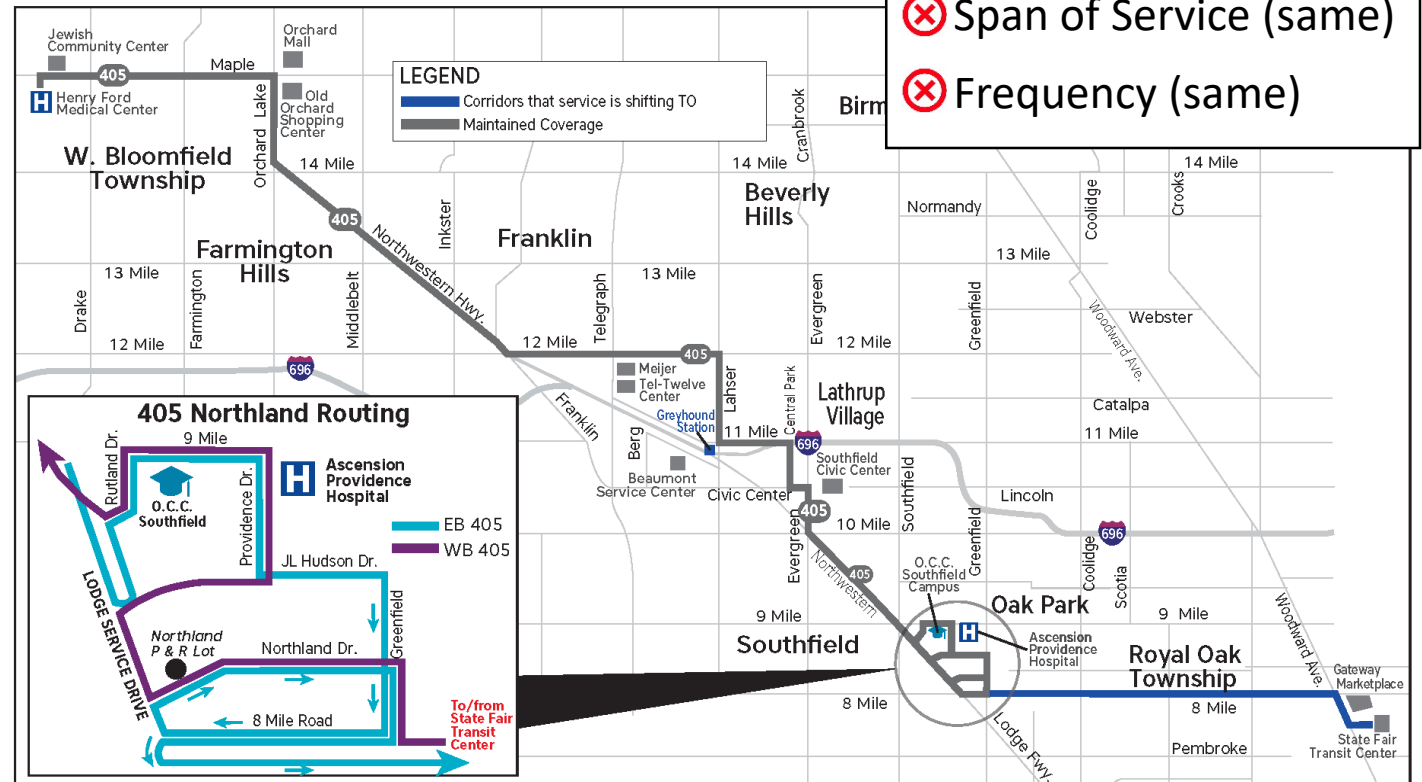


405 Northwestern Highway

- Extend route to State Fair Transit Center shifting service to 8 Mile Road
 - Replaces current 415/420 Greenfield-Southfield portion of the route
- Only serves SMART limited bus stops along 8 Mile Road
- Increases mobility connections from the Woodward corridor to western Oakland County

What's Changing?

- ✓ Extended service to State Fair Transit Center
- ✗ Span of Service (same)
- ✗ Frequency (same)

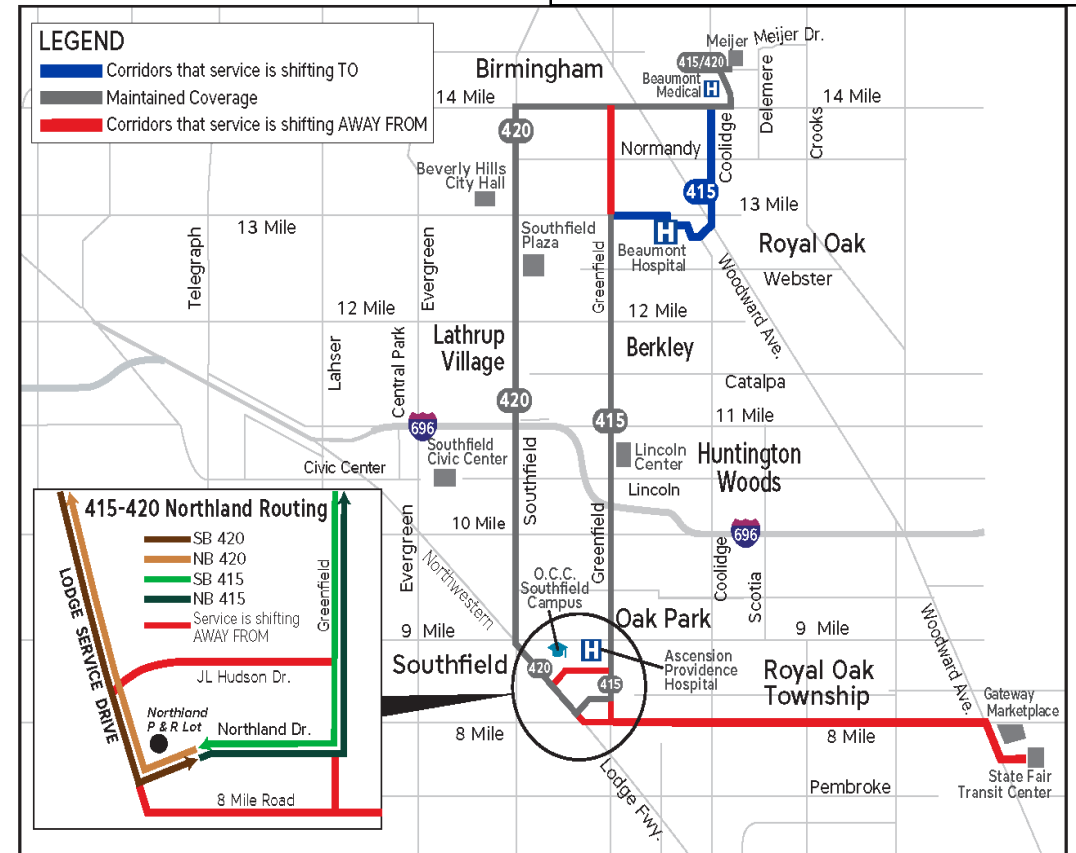


415/420 Greenfield-Southfield

- Route connects at Meijer in Royal Oak and Providence Hospital to create a bi-direction route along both Greenfield Road and Southfield Road
- Shifting service away from the State Fair Transit Center
 - Connection replaced with the proposed changes to 400 Southfield-Orchard Ridge and 405 Northwestern Highway
- Shifts service to 13 Mile Road and Coolidge Highway from Greenfield
- Connections to DDOT can be made at Providence Hospital

What's Changing?

- ✓ Better access to Beaumont Hospital in Royal Oak
- ✗ No longer connecting to State Fair Transit Center
- ✗ Span of Service (same)
- ✗ Frequency (same)



430 Main Street

- New proposed routing would operate in both directions for all trips and eliminate the one-way loop around the Troy Transit Center.
- SMART Flex, on-demand service, can provide connections throughout the Troy Zone.
- Extends north to the Central Michigan University - Troy Center, north of Long Lake via Crooks Road.
- Route would shift away from Big Beaver, west of Crooks Road and be eliminated.
- Hourly service from approximately 6 a.m. until 6 p.m., Monday – Friday.
- Extend route from Royal Oak Transit Center to State Fair Transit center via Hilton and 11 Mile Road.

What's Changing?

- ✓ Extended service to Central Michigan University – Troy Center
- ✓ Elimination of Troy Transit Center connection
- ✓ Span of Service improved
- ✗ Frequency (same)



465 Auburn Hills Limited

- Due to low ridership performance, the route is proposed for elimination
- Other SMART routes cover the service area
 - Route 790 Pontiac Crosstown
 - Proposed route changes to the 430 Main Street – Big Beaver

What's Changing?

- ✓ Replaced utilizing other routes
- ✓ Eliminated

Public Hearing Schedule

- In compliance with State and County orders, SMART public hearings will be by conference call. The public is invited to attend virtually and may participate at the public comment period via smartphone, tablet or computer.
- **Public Hearings will be held on Thursday, June 3, 2021**
 - **11:30 a.m.**
 - via Zoom: <https://smartbus.zoom.us/j/97090072929>
 - **5:00 p.m.**
 - via Zoom: <https://smartbus.zoom.us/j/93337646691>

Provide Feedback

- Comment deadline is end of day on Wednesday, June 3rd
- Feedback is accepted via:
 - Email: PublicHearing@smartbus.org
 - Facebook and Twitter
 - Phone: (866) 962-5515; press 2
 - Mail:

Public Hearing - SMART Administrative Offices
535 Griswold Street, Suite 600
Detroit, MI 48226

Thank You!

September 2021 Service Changes Feedback

From: [Laura J. Lyons](#)
To: [Public Hearing](#)
Subject: 430 Main Street – Big Beaver Feedback
Date: Thursday, May 27, 2021 1:26:01 PM

Hello! I'm a big fan of adding bus service to Hilton Rd in Ferndale (via the 430 Main Street – Big Beaver route). Exciting! I think it provides great connectivity for all the business on this stretch of road as well as to the communities to the North.

My only hesitation is the hours of service. As a commuter who uses the bus for work, the current hours don't allow anyone who holds a traditional 9-5 job to use the bus service. I'm sure limited funding comes into play but it would be great if this route could run longer during the week and potentially a day on the weekend.

Happy to discuss more! Sorry I can't attend the meeting!
Thanks,
Laura

From: [Daryl Simpson](#)
To: [Public Hearing](#)
Date: Tuesday, May 25, 2021 1:52:01 PM

I feel that 415/420 routes should continue to go the State Fair transit center due to lot of riders needs service to get to Greenfield and Southfield Roads. 400/405 should continue to end service at Northland Drive.

[Sent from Yahoo Mail for iPhone](#)

From: [stan pinkos](#)
To: [Public Hearing](#)
Date: Tuesday, June 1, 2021 11:57:35 AM

I am against the 415 Greenfield changes which will make my access to the state fair Transit center more difficult. Why can't the current 400/405 routes connect at Northland center to access the state fair Transit center? And since those currently do not have Saturday or Sunday service this will limit my ability to travel on the weekends. Honestly, I do not see the reason for these proposed changes. I believe the 415/420 ridership will be adversely affected by these changes.

From: [Matt Burb](#)
To: [Public Hearing](#)
Subject: Questions
Date: Friday, May 28, 2021 3:00:50 PM

1. When will you fully resume downtown service on all routes (other than the 465)? Jun Later this summer? Later than that?
2. With the release of Amtrak's Connect Us Corridor Vision investment document including new Amtrak station at Metro Airport, will that new station be served by the 125, 261 and 280?

From: [Public Hearing](#)
To: ["Arun Siddarth"; Public Hearing](#)
Subject: RE: Public hearing comments
Date: Monday, May 24, 2021 11:33:59 AM

Thank you for your input. Your comments will be included in the final analysis of the proposed service changes. The best way for SMART to address any specific service issues, is through our Customer Care Department. If you have not already done so, please be sure to file your complaint [here](#), so that we can follow up on the specific issues that relate to your experience. Or, please call us at 866-962-5515 to talk with a Customer Care Representative.

Regards,

The SMART Team

From: Arun Siddarth <echemarun@gmail.com>
Sent: Monday, May 24, 2021 11:07 AM
To: Public Hearing <PublicHearing@smartbus.org>
Subject: Public hearing comments

As you plan routing changes in September 2021, I would like to use this public hearing forum to urge you as a regular commuter to prioritize the improvement of your existing service delivery standards and reliability.

Since your last routing change, I have seen way too many instances of buses not showing up at all, showing up over 15-20 minutes late, and having delays due to maintenance issues with no backup. Just last week, there were three instances of one of my buses missing an hour. Two of those instances were between 7-9 AM on a workday. It seems to me that you either lack enough buses or you lack enough drivers. I understand the situation during the COVID pandemic, but this level of unreliability became unacceptable when you started charging fares again.

Considering the fact that you are the only bus service provider in the area, many people have no other choice but to rely on you as their primary source of public transportation. I hope you take some serious steps to prioritize reliability as you make these new routing changes

SMART Questions/Comments
Name: Chuck Altman
Address: 212 Baker St #205 R. Dale
Email: caltman@rocketmail.com Date: 5-26-21
Love the extension of 430
down 11 Mile and Hilton.

SMART Public Hearing Meeting - September Service Changes

Question Report

June 3, 2021, 11:30 AM

Webinar ID 970 9007 2929

Question

1. I love the idea of servicing the Hilton/Campbell corridor. I have 3 questions. 1) How will you be accessing Hilton from Woodward - are you using Lindsey Lane? 2) Hilton/Campbell is a two-lane road with periodic center left-turn lane. Additionally there are bike lanes and parking along the corridor. Are there any intentions of creating bus stop bays along the route? 3) how are you intending to handle stops along Hilton with traffic backing up? Concern is that cars may use the on-coming lane to pass around the stopped bus increasing the risk of a head on collision.

live answered

2. Thank you

SMART Public Hearing Meeting - September Service Changes

Question Report

June 3, 2021 5:00 PM

Webinar ID 933 3764 6691

Question

1. Hi Tony want ask you about the bus stop for 780 going towards Orchard Lake just after Middlebelt. They took the sign down when they putting up round about never did put it back, from Wadsworth Sherrod III at [email address]

Thanks for the heads up, Wadsworth. We will take a look at that stop and get that fixed.

2. If 415/420 is eliminated how will I get to Meijers, Beaumont Royal Oak Health Center on Coolidge, Kroger's, Target, Troy Transit Centeretc, from Ms Mary at [email address]

live answered

3. Is smart still doing charter service, from Wadsworth Sherrod III at [email address]

live answered

DATE: June 24, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Purchasing Department APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for TPA Workers' Compensation Insurance

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for TPA Workers' Compensation Insurance
- to ASU Group located at 2120 University Park, PO Box 77 Okemos, MI 48805-0077
- for three years and two option years
- at a five year total cost of \$415,925.00

DISCUSSION

SMART has been a qualified self-insurer for workers' compensation since 1978. SMART does not directly employ claims handlers, and therefore complete claims handling services are sought for loss control engineering and Workers' Compensation (WC) claims administration services. In addition to WC claims administration, the TPA must adjust Michigan No-Fault Auto Claims for SMART employees. The contract with the current TPA expires June 30, 2021.

PROCUREMENT PROCESS

Procurement Method: ☐ Sealed Bid ☒ Proposal ☐ Quotes ☐ Sole Source
Advertising Michigan Chronicle and Michigan Inter-governmental Trade Network
#of downloads 26
Number of offerors: 4 proposals
Rationale for award: An evaluation and selection committee evaluated the four proposals in accordance to the criteria stated in the RFP. The proposal submitted by ASU Group was determined to be most advantageous to SMART with price and other specified evaluation factors being considered. Price was determined to be fair and reasonable.

FUNDING & COSTS:

The project is funded by operating funds. The contract costs are summarized as follows:

Item	Cost
Base 3 years	\$ 248,355
Option year 1	\$ 83,785
Option year 2	\$ 83,785
Total Cost	\$415,925

ATTACHMENTS:

- Resolution
- Score sheet

/mp

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for TPA Workers' Compensation Insurance

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a requirement for TPA Workers' Compensation Insurance; and
- Whereas, A Request for Proposal (RFP) was advertised and posted on MITN. Four proposals were received; and
- Whereas, An evaluation and selection committee was appointed by the Deputy General Manager and evaluated the four proposals in accordance to the criteria stated in the RFP; and
- Whereas, The proposal submitted by ASU Group was determined to be the most advantageous to SMART with price and other specified evaluation factors being considered. Price was determined fair and reasonable; and
- Whereas, Funding will be from operating funds; and
- Whereas, The Director of Finance is satisfied that ASU Group has potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that ASU Group is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a three-year contract for TPA Workers' Compensation Insurance in the amount of \$248,355.00 with two 1-year renewal options of \$83,785.00 per year for a total contract amount of \$415,925.00 to ASU Group.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 24, 2021.

Date

Board Secretary

No. _____

Summary - Score sheet Evaluation
RFP 21-3338
TPA Workers' Com

Consensus Scoring Method	Qualifications and Experience of Proposer	Claims Processing Procedures	Monthly Loss Run Reports	Qualifications & Fees for 3rd Party Vendors	References	Employees' Resume	Additional Services	Price	Total
	10	10	10	10	10	5	5	40	100
VENDORS									
ASU	10	10	10	10	10	5	5	40	100
Broadspire	8	9	10	10	9	5	5	32	88
Comp One	8	1	10	10	9	4	5	35	82
PMA	8	9	10	10	10	5	5	35	92

DATE:	June 24, 2021	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	Deputy GM
FROM:	Purchasing Department	APPROVED BY:	Certification Committee

SUBJECT: Ratification of Exigency Purchase of Macomb Terminal Security Service

RECOMMENDATION

That the Board adopt the attached resolution ratifying the following:

- Macomb Terminal Security service
- by Prudential Security, Inc., located at 20600 Eureka Rd., Suite 900, Taylor, MI 48180
- for 2 weeks
- at a total amount not to exceed \$14,830.00.

DISCUSSION

There was an urgent need for armed security, marked car, and patrol at the Macomb Terminal to deter trespassing and vandalism. The Exigency Committee and SMART Board chair approved this contract for two weeks. Additional approval would be needed for additional weeks and/or service hours.

PROCUREMENT PROCESS

Method:	<input type="checkbox"/> Sealed Bid <input type="checkbox"/> Proposal <input type="checkbox"/> Quotes <input type="checkbox"/> Sole Source <input checked="" type="checkbox"/> Exigency
Number of offerors:	Contacted seven firms
Rationale for award:	Prudential Security, Inc. had the lowest costs quoted and was highly responsive. Exigency Committee and Board Chair approved expenditure.

FUNDING:

The project will be funded by operating funds.

	Cost
Armed Security Guard for 2 weeks	\$14,280.00
Patrol vehicle for 2 weeks	\$550.00
Total Requested	\$14,830.00
Hourly Rate Cost	\$42.50
Patrol vehicle per week	\$275.00

ATTACHMENTS:

- Resolution

/AJB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Ratifying Exigency Purchase for Macomb Terminal Security Service

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) had an urgent need for armed Security, marked car, and patrol at the Macomb Terminal to deter trespassing and vandalism.; and
- Whereas, Prudential Security, Inc. will provide the security service for 2 weeks, with additional approval needed for additional weeks and/or service hours; and
- Whereas, The funding for this project will be provided via operating funds; and
- Whereas, The Director of Finance is satisfied that Prudential Security, Inc. has the potential to perform under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Prudential Security, Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; and
- Whereas, the Exigency Committee and SMART Board Chair approved the expenditure; now therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation Board of Directors hereby ratifies the exigency purchase of security services at the Macomb Terminal in the amount of \$14,830.00 to Prudential Security, Inc.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 24, 2021.

Date

Board Secretary

No. _____

DATE: June 24, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Procurement Department APPROVED BY: Certification Committee

SUBJECT: Authorization for Purchase Order Change Action (POCA) #11 – Additional Fueling System Improvements & Macomb Pavement Reconstruction Changes

RECOMMENDATION

That the Board adopt the attached resolution authorizing a purchase order change action:

- for additional work outlined in Bulletin #13
- to R.W. Mercer Co. located at 2322 Brooklyn, Jackson, MI
- at a cost of \$187,842.50

DISCUSSION

On April 25, 2019, the Board approved a contract for fueling system improvements and Macomb pavement reconstruction. The work continues and, as documented in Bulletin #13, requires additional funds exceeding the allowable threshold as stipulated in SMART Board Policy No. 1. Additional grants have been identified. The price submitted is consistent with the original pricing submitted for the competitive contract. SMART's staff and our A/E contractor, Hubbell Roth & Clark have determined that the cost as outlined in bulletin #13 is fair and reasonable.

FUNDING & COSTS:

The project is funded via: Fed MI-2016-025 Project #40270 State 2012-0170 P42

Total contract costs are as follows:

Base Contract			\$11,665,163.00
Contingency Fund		\$1,166,516.00	
PO Amendments	Increase to PO	Contingency Funds	Total Adjustment
POCA No. 1 (09/30/19) - Bulletin 2	\$ 269,000.00		\$ 269,000.00
POCA No. 2 (11/22/19) - Bulletins 3 and 4		\$ 409,312.00	\$ 409,311.89
POCA No. 3 (12/17/19) - Bulletin 5	\$ 331,317.00	\$ 423,300.00	\$ 754,617.00
POCA No. 4 (04/02/20) - Bulletin 6	\$ 159,502.87		\$ 159,502.87
POCA No. 5 (06/02/20) - Bulletin 7	\$ 195,187.11		\$ 195,187.11
POCA No. 6 (06/26/20) - Bulletin 8	\$ 298,105.88	\$ 210,000.00	\$ 508,105.88
POCA No. 7 (08/17/20) - Bulletin 9	\$ 334,101.02	\$ 123,904.00	\$ 458,005.02
POCA No. 8 (10/22/20) - Bulletin 10	\$ 422,801.51		\$ 422,801.51
POCA No. 9 (10/22/20) - Bulletin 11	\$ 240,620.00		\$ 240,620.00
POCA No. 10 (2/25/21) - Bulletin 12	\$ 776,904.28		\$ 776,904.28
POCA No. 11 (TBD) - Bulletin 13	\$ 187,842.50		\$ 187,842.50
Unallocated Contingency Funds		\$ 0	
Total Adjusted Contract Value			\$16,047,061.73

ATTACHMENTS:

- Resolution
- Bulletin 13

/MP

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Approve a Purchase Order Change Action (POCA) #11 -
Additional Fueling System Improvements &
Macomb Terminal Pavement Reconstruction Changes

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a contract for Fueling System Improvements & Macomb Terminal Pavement Reconstruction; and
- Whereas, The expenditure increased due to changes that resulted in additional work as outlined in Bulletin #13; and
- Whereas, A POCA submitted in the amount of \$187,842.50 exceeds the allowable change order threshold, as stipulated in SMART Board Policy No. 1; and
- Whereas, Funding for this POCA in the amount of \$187,842.50 will be funded via: Federal Grant MI-2016-025 Project # 40270 State 2012-0170 P42; and
- Whereas, The Director of Finance is satisfied that R.W. Mercer has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that R.W. Mercer is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA #11 in the amount of \$187,842.50 to R.W. Mercer Co.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 24, 2021.

Date

Board Secretary

No. _____



**SMART FUELING SYSTEM IMPROVEMENTS AND
MACOMB TERMINAL PAVEMENT RECONSTRUCTION
BULLETIN NO. 13**

JUNE 2, 2021

SMART PO NO. 102203

CONSULTING ENGINEER: Hubbell, Roth & Clark, Inc.

CONTRACTOR: R.W. Mercer Company

This Bulletin is issued after the award of the Contract to provide for changes in the work.

The Contractor will be held to furnish material and labor required for completion of the work described, including items incidental thereto or necessary to complete the work properly, even though not specifically mentioned. The Request for Proposals, General Conditions, General Requirements, and other relevant contract specifications for the original work are to govern the work covered by this Bulletin unless otherwise mentioned.

GENERAL

This Bulletin contains changes in the scope of the work listed below. The Contractor shall provide firm pricing for completion of the work described. Pricing shall include costs for labor, materials, equipment, and insurance. After the Owner has approved the cost, the Contractor's Purchase Order will be amended accordingly. The proposed cost change is not authorized until the amended Purchase Order has been issued.

REVISIONS

Macomb Terminal

1. Additional contaminated soil was encountered during reconstruction of the employee and visitor parking lots. A cost is included for removal and disposal of contaminated soil based on the contract unit price for this item.
2. During reconstruction of the employee and visitor parking lots, damaged sections of storm sewer were discovered that required repair or replacement. The cost is based on unit prices included in the construction contract.
3. A cost is included for pavement base material to supplement the contract quantity based on the contract unit price for this item. Due to soil conditions encountered during previous work, the amount of base material required exceeded the contract quantity.

Oakland Terminal

4. During replacement of the emergency generator, the size of the associated universal power supply (UPS) was determined to be adequate for existing power loads. However, in the event additional

power may be needed, SMART chose to increase the size of the specified UPS from 30 kVA to 40 kVA.

All Terminals

5. The specifications for the fuel management system that is a part of this project included components to be added to SMART vehicles to transfer data from the vehicle to the fleet management software. The quantity of vehicle components specified was based on the size of SMART's fleet at the time. After approximately three years since the specifications were completed, the size of SMART's fleet has increased, requiring additional components. A cost is included to provide the additional components needed currently as well as some spare parts for additional vehicles.

CHANGE IN COST

Based on the revisions contained in this Bulletin, the proposed contract cost change is provided on the attached Cost Breakdown. Unless stated otherwise, the costs listed are based on estimated quantities of the individual work items. The final cost for this work will be based on actual quantities of each work item completed, as verified by the Engineer.

Attachment: Cost Breakdown

Accepted by: Jason R. Foster Jason R. Foster, Project Manager
R.W. Mercer Company

Recommended by: _____
Patrick M. Haire, P.E., Hubbell, Roth & Clark, Inc.



**SMART FUELING SYSTEM IMPROVEMENTS AND
MACOMB TERMINAL PAVEMENT RECONSTRUCTION
BULLETIN NO. 13 COST BREAKDOWN**

JUNE 2, 2021

SMART PO #102203

Item		Cost
Macomb Terminal		
1	Removal and Disposal of Contaminated Soil	\$ 40,000.00
2	Repairs to Storm Sewer Pipes and Structures	\$ 15,500.00
3	Supplemental Stone Base for Parking Lot Pavement	\$ 78,000.00
Oakland Terminal		
4	Increase Size of New Generator UPS from 30 kVA to 40 kVA	\$ 8,000.00
General		
5	Supplemental Fuel Management System Parts Due to Increase in Fleet Size	\$ 24,000.00
SUBTOTAL OF CONTRACT COST INCREASE		\$ 165,500.00
GENERAL REQUIREMENTS		
	Overhead	5.0% \$ 8,275.00
	General/Administrative Expenses	2.0% \$ 3,310.00
	Bonds	1.5% \$ 2,482.50
	Profit	5.0% \$ 8,275.00
GENERAL REQUIREMENTS TOTAL COST		\$ 22,342.50
TOTAL BULLETIN 13 COST INCREASE		\$ 187,842.50

SUMMARY OF PROJECT FUNDING			
Base Contract			\$11,665,163.67
POCA No.	Date of Board Approval	Reference	Amount
1	9/26/19	Contract Bulletin 2	\$269,000.00
2	10/24/19	Contract Bulletins 3 and 4	\$409,311.89
3	12/12/19	Contract Bulletin 5	\$754,617.00
4	3/26/20	Contract Bulletin 6	\$159,502.87
5	5/28/20	Contract Bulletin 7	\$195,187.11
6	6/25/20	Contract Bulletin 8	\$508,105.88
7	9/24/20	Contract Bulletin 9	\$458,005.02
8	10/22/20	Contract Bulletin 10	\$422,801.51
9	10/22/20	Contract Bulletin 11	\$240,620.00
10	3/25/21	Contract Bulletin 12	\$776,904.28
Total of POCAs Approved to Date			\$4,194,055.56
Current Contract Value			\$15,859,219.23
Current POCA Request		Contract Bulletin 13	\$187,842.50
New Contract Value			\$16,047,061.73

DATE: June 24, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Procurement Department APPROVED BY: Certification Committee

SUBJECT: Authorization for Purchase Order Change Action (POCA) #5 Electrostatic Spraying Services

RECOMMENDATION

That the Board adopt the attached resolution authorizing a purchase order change action:

- for electrostatic spraying services for the terminals from 12/2/20 – 3/19/21
- to Du-All Cleaning located at 35474 Mound Rd., Sterling Heights, MI 48310
- at a cost of \$143,034.12

DISCUSSION

In October, 2020, the Board approved a contract for janitorial services to SMART terminals. The work continues and has been enhanced with COVID-19-related electrostatic sprays, requiring additional funds exceeding the allowable threshold as stipulated in SMART Board Policy No. 1. The price submitted is consistent with the original pricing submitted for the competitive contract and electrostatic sprays quotes. SMART's staff has determined that the cost as outlined by Du-all Cleaning, Inc. is fair and reasonable.

FUNDING & COSTS:

The project is funded via: Federal: MI-2020-052 Cares-SMART Operating Funds \$143,034.12

Total contract costs are as follows:

Stage	Board Approval	Work	Cost
Original Project	10/24/2019	Janitorial Services at SMART Terminals	\$438,000.00
POCA #1	4/23/2020	Electrostatic Spraying at Terminals	\$154,598.00
POCA #2	N/A	Electrostatic Spraying to include port-o-johns	\$ 7,500.00
POCA #3	7/23/2020	Electrostatic Spraying through 12/31/2020	\$322,201.00
POCA #4	N/A	Electrostatic Spraying Hein Building for 6 months.	\$ 34,000.00
POCA #5	TBD	Electrostatic Spraying SMART Terminals and ROTC from 12/2/20-3/19/21	\$143,034.12
		Cumulative TOTAL	\$1,099,333.12

ATTACHMENTS:

- Resolution

/MP

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Approve a Purchase Order Change Action (POCA) #5 –
Electrostatic Spraying Services

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) has a contract for janitorial services; and
- Whereas, The expenditure increased due to the need for COVID-19-related electrostatic sprays, along with standard janitorial services, at all SMART terminals; and
- Whereas, A POCA submitted in the amount of \$143,034.12 exceeds the allowable change order threshold, as stipulated in SMART Board Policy No. 1; and
- Whereas, Funding for this POCA in the amount of \$143,034.12 will be funded via: Federal MI-2020-052 Cares-SMART Operating Funds; and
- Whereas, The Director of Finance is satisfied that Du-All Cleaning has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Du-All Cleaning, Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a POCA #5 in the amount of \$143,034.12 to Du-All Cleaning, Inc.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 24, 2021.

Date

Board Secretary

No. _____

DATE: June 24, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Procurement Department APPROVED BY: Certification Committee

SUBJECT: Authorization for Purchase Order Change Action (POCA) #2 Trapeze OPS: Terminal Display Boards

RECOMMENDATION

That the Board adopt the attached resolution authorizing a purchase change order action:

- For the purchase of OPS display board for each terminal
- to Trapeze Software Group located at 5265 Rockwell Dr. NE, Cedar Rapids, IA
- at a cost of \$50,326.00

DISCUSSION

SMART is requesting a Purchase Order Change Action for digital display boards to add more functionality and benefits to this project. The addition of the Digital Display board will provide real-time status information to Operators at each terminal, which will be of great assistance to the Operations Department.

FUNDING & COSTS:

The additional funds for this project are funded via:

Project No. 40230 Federal No. MI-2016-025 State No. 2012-0170 P42

The summary of the original purchase and POCA is as follows:

Stage	Date Board Approval/Requested	Work	Cost
Original Project	September 24, 2020	Trapeze OPS automatic dispatching & scheduling software, timekeeping, interface with payroll to include installation, testing, warranty and maintenance for 5 years.	\$1,794,760.00
POCA #1	May 27, 2021	OPS to EAM integration service	\$40,613.00
POCA #2	TBD	OPS display board with 1 year maintenance	\$50,326.00
		Cumulative TOTAL	\$1,885,699.00

ATTACHMENTS:

- Resolution

/MP

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Approve a
Purchase Order Change Action (POCA) #2 Trapeze OPS: Terminal Display Boards

- Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) is requesting a Purchase Order Change Action for digital display boards at terminals to add more functionality and benefits to this project.; and
- Whereas, A POCA #2 submitted in the amount of \$50,326.00 exceeds the allowable change order threshold, as stipulated in SMART Board Policy No. 1; and
- Whereas, Funding for this POCA #2 in the amount of \$50,326.00 will be funded via Project No. 40230 Federal No. MI-2016-025 State No. 2012-0170 P42; and
- Whereas, The Director of Finance is satisfied that Trapeze has performed under the contract terms and conditions; and
- Whereas, The EEO Department is satisfied that Trapeze is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve POCA #2 in the amount of \$50,326.00 to Trapeze.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 24, 2021.

Date

Board Secretary

No. _____

DATE: June 24, 2021 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: Deputy GM
FROM: Procurement Department APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Four-Month Interim Contract for General Advertising Service

RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of a contract:

- for General Advertising Services
- to The Berline Group.
- for a four-month interim contract
- at a total cost of \$200,000.00

DISCUSSION

SMART is looking to solicit a new contract for General Advertising Services. The current contract will expire June 30, 2021. The purpose of the four-month interim contract is to allow enough time to update the specifications, and create a RFP solicitation document that will be advertised and published on the Michigan Inter-governmental Trade Network (MITN). The four month extension will allow time to bid for a new contract. All terms and conditions for the service shall remain the same as RFP Control No # 16-1965.

FUNDING & COSTS:

The project is funded via: Operating Funds

	Cost
Four-Month Interim Contract	\$200,000.00
Total Max	\$200,000.00

ATTACHMENTS:

- Resolution

/CJB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Four-Month Interim Contract for General Advertising Services

- Whereas, Board authorization is requested to award a four-month interim contract to The Berline Group for general advertising service to allow for additional time needed to solicit a new contract; and
- Whereas, The four-month interim contract with the Berline Group will start July 1, 2021 through October 31, 2021 for an amount of \$200,000.00; and
- Whereas, Funding for the four-month interim contract is available in the Authority's general fund; and
- Whereas, The Director of Finance is satisfied that the Berline Group has the potential to perform under the terms and conditions of the contract; and
- Whereas, The EEO Department is satisfied that the Berline Group is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and SMART; now, therefore be it
- Resolved, That the Suburban Mobility Authority for Regional Transportation is hereby authorized to Award an Interim Contract to the Berline Group for General Advertising Service starting July 1, 2021 through October 31, 2021 for an amount of \$200,000.00. All terms and conditions of the contract for the service shall remain unchanged.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on June 24, 2021.

Date

No. _____

Board Secretary

agenda item 9H

DATE:	June 24, 2021	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	Director of Finance
FROM:	Director of Finance	APPROVED BY:	Deputy GM
SUBJECT:	Amendment to the FY2020/21 General Operating Budget – CARES Act Funding and COVID-19 Related Expenses		

RECOMMENDATION:

That the Board adopt the attached resolution authorizing the proposed budget amendment regarding CARES Act Funding and COVID-19 Related Expenses

DISCUSSION:

A fiscal year 2020/2021 budget amendment is being proposed for the additional funding made available to SMART under the FTA Section 5307 CARES Act grant (CARES), and the associated additional expenses resulting from the ongoing COVID-19 pandemic. SMART will utilize federal CARES relief funding to fill budget shortfalls created by lost fare revenues, and necessary additional wages, cleaning supplies and services, and other COVID-19 related expenses.

The proposed line item budget amendment for the CARES revenues and COVID-19 expenditures are as follows:

Account	Approved 2020/21 Budget	Proposed 2020/21 Amended Budget	Amendment or Change
<u>Revenues:</u>			
CARES Act 5307 Funding	\$0	\$12,000,000	\$12,000,000
Increase/(Decrease) Revenues			\$12,000,000
<u>Expenditures:</u>			
Wages – Pandemic Hazard Pay	\$0	\$9,200,000	\$9,200,000
Wages – FMLA	\$0	\$240,000	\$240,000
Wages – Emergency Pay - Medical	\$0	\$655,000	\$655,000
Contingency – COVID-19 Expenses	\$500,000	\$1,400,000	\$900,000
Increase/(Decrease) Expenses			\$1,005,000

The remaining \$1,005,000 will cover budget shortfalls created by lost fare revenue.

At the May 28, 2020 board meeting, the SMART Board approved the FTA Section 5307 CARES Act Program of Projects, which included \$30,866,881 for operating expenses to assist SMART throughout the pandemic. Subsequently, \$3,826,019 of this amount was reallocated as additional COVID-19 assistance to SMARTS Community Partners, leaving \$27,040,862 of the original allocation for SMART's operating expenses.

During the fiscal year 2019/20, SMART utilized \$6,000,000 of CARES Act funding, and under this budget amendment, will utilize an additional \$12,000,000 of CARES funding in fiscal year 2020/21. The remaining amount is expected to be utilized in fiscal year 2021/22, along with additional federal funding

provided under the Coronavirus Response and Relief Supplemental Appropriation Act and American Rescue Plan Act.

FINANCIAL CERTIFICATION:

The Director of Finance certifies that there is sufficient appropriation available from additional CARES funding to fund the additional COVID-19 related expenditures and fill budget deficits created by lost fare revenue for FY 2020/21.

ATTACHMENT:

- Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Amendment to the FY 2020/21 General Operating Budget:
CARES Act Funding and COVID-19 Related Expenses

Whereas, the Suburban Mobility Authority for Regional Transportation, (the Authority) pursuant to PA 204 of 1967, as amended has been empowered to acquire, plan, contract, operate and maintain a transportation system, and facilities within its jurisdiction;

Whereas, the Authority pursuant to PA 2 of 1968 as amended is required to amend its operating budget when changes to said budget are required and known; and

Whereas, PA 2 of 1968 as amended also requires the Authority to maintain a balanced budget.

Whereas, the Authority, pursuant to PA 204 of 1967 as amended and PA 2 of 1968 as amended, amends the FY2020/21 Operating Budget by increasing various operational line items as follows:

Revenues – NEW	\$12,000,000
Expenses – Various	\$10,995,000

now therefore be it

Resolved: That the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined in the Director of Finance communication to the Board “Amendment to the FY2020/21 General Operating Budget – CARES Act Funding and COVID-19 Related Expenses” dated 6/24/2021 and hereby increases the line items as follows:

Revenues – NEW	\$12,000,000
Expenses – Various	\$10,995,000

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on 6/24/2021.

Date

Board Secretary

No.

agenda item 9l

DATE:	June 24, 2021	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	Director of Finance
FROM:	Director of Finance	APPROVED BY:	Deputy GM
SUBJECT:	Amendment to the FY2020/21 General Operating Budget – Pension and Healthcare OPEB Budget Reclassification		

RECOMMENDATION:

That the Board adopt the attached resolution authorizing the proposed budget amendment regarding Pension and Healthcare OPEB Budget Reclassification.

DISCUSSION:

A fiscal year 2020/2021 budget amendment is being proposed to move available funds in the Authority's Pension Fringe Expense and active Healthcare Fringe Expense to additional prefunding contributions expense for the Pension and Other Post Employment Benefit (OPEB) Trusts.

As a result of SMART's staffing level being lower than budget, the Finance Department does not expect to expend the full \$16,000,000 of budgeted Pension expense, and the \$20,779,200 of budgeted Healthcare expense. We are estimating approximately an additional \$4,000,000 of budget remaining in these accounts at the end of the year. SMART has substantial outstanding Pension and OPEB liabilities. Making additional funding contributions to the Pension and OPEB trusts will help SMART pay down these liabilities more quickly, and improve the overall financial health of the Authority, by reducing required future contribution to these trusts. Currently, SMART's financial position is stable. Making additional contribution to the Pension and OPEB will help ensure financial stability in the future.

The proposed line item budget amendment for the Pension and OPEB expenditures are as follows:

Account	Approved 2020/21 Budget	Proposed 2020/21 Amended Budget	Amendment or Change
<u>Expenditures:</u>			
Fringes – Pension	\$9,175,000	\$7,875,000	(\$1,300,000)
Fringes – Pension Prefund Contribution	\$6,825,000	\$8,125,000	\$1,300,000
Fringes – Healthcare Hospitalization	\$22,779,200	\$20,079,200	(\$2,700,000)
Fringes – OPEB Unfunded Obligation	\$7,450,000	\$10,150,000	\$2,700,000
Increase/(Decrease) Expenses			\$0

FINANCIAL CERTIFICATION:

The Director of Finance certifies that there is sufficient appropriation available to fund the reclassification of Pension and OPEB expenditures for FY 2020/21.

ATTACHMENT:

- Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Amendment to the FY 2020/21 General Operating Budget:
Pension and Healthcare OPEB Budget Reclassification

Whereas, the Suburban Mobility Authority for Regional Transportation, (the Authority) pursuant to PA 204 of 1967, as amended has been empowered to acquire, plan, contract, operate and maintain a transportation system, and facilities within its jurisdiction;

Whereas, the Authority pursuant to PA 2 of 1968 as amended is required to amend its operating budget when changes to said budget are required and known; and

Whereas, PA 2 of 1968 as amended also requires the Authority to maintain a balanced budget.

Whereas, the Authority, pursuant to PA 204 of 1967 as amended and PA 2 of 1968 as amended, amends the FY2020/21 Operating Budget by increasing various operational line items as follows:

Expenses – Various	\$0
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now therefore be it

Resolved: That the Board of Directors of the Suburban Mobility Authority for Regional Transportation hereby approves the budget amendment outlined in the Director of Finance communication to the Board “Amendment to the FY2020/21 General Operating Budget – Pension and Healthcare OPEB Budget Reclassification” dated 6/24/2021 and hereby increases the line items as follows:

Expenses – Various	\$0
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CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on 6/24/2021.

Date

Board Secretary

No.

DATE:	June 24, 2021	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Counsel
FROM:	General Counsel	APPROVED BY:	Deputy General Manager
SUBJECT: FY2022 Board of Directors Meeting Schedule and Standing Resolution Setting Regular Board Meetings			

RECOMMENDATION

That the Board adopt the attached resolution designating the time and place for meetings as per the Open Meetings Act, MCLA 15.261 et seq and Article II, Section 3 of the SMART Board's By-Laws.

DISCUSSION

Under Section 5 of the Open Meetings Act (MCLA 15.265(2)) a public notice stating the dates, times, and places of this Board's regular meetings must be posted. In addition, the SMART Board of Director's By-Laws require a standing resolution that sets forth the Board's place and time for all meetings. Article II, Section 3 states:

Section 3. Regular Meetings. Regular meetings of the Board shall be held a minimum of quarterly at such times and places as shall be designated from time to time by standing resolution of the Board. In all respects, each shall be identical in format. At such meetings the Board may transact such business as may be brought before the meetings. The Annual Meeting will be held in the month of October.

The SMART Board currently meets at 2:00 p.m. eastern standard time, on the fourth Thursday of the month excluding November and December. The meeting place for all meetings will be the SMART offices at 535 Griswold, Suite 600, Detroit, Michigan 48226, unless amended by policy or law, and may be undertaken remotely due to COVID-19 restrictions.

Since the SMART Board's meeting schedule conflicts with both the Thanksgiving and Christmas holidays, and given that past practice has been to combine these meetings to take place during the first Thursday of December (December 2, 2021), and the attached resolution reflects that practice. Should the SMART Board wish to change the time or location of a meeting, or hold a special meeting, notice will be provided accordingly on an as needed basis.

ATTACHMENTS:

- Resolution
- Board Secretary Memo

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Approve a Standing Resolution Designating the Time and Place for
Meetings

- Whereas, the Open Meetings Act and the By-Laws of the Suburban Mobility Authority for Regional Transportation (SMART) require a standing resolution designating the time and place for meetings in Article II, Section 3; and,
- Whereas, the SMART Board intends its meetings to take place at 2:00 p.m. eastern standard time, on the fourth Thursday of each month excluding November and December, which meetings shall be combined and take place on the first Thursday of December; and,
- Whereas, the SMART Board intends its regular meeting place to be the SMART administrative offices located at 535 Griswold, Suite 600, Detroit, MI, 48226, subject to law and policy amendments due to COVID-19; now therefore be it,
- Resolved, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation, hereby adopts the foregoing schedule as its own for FY2021.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies that the foregoing is a true and correct copy of the resolution adopted by the Board of Directors of the Suburban Mobility Authority for Regional Transportation at a legally convened meeting on June 24, 2021.

Date

Board Secretary

No.

MEMORANDUM

DATE: June 24, 2021

TO: SMART Board of Directors

FROM: Tiffany C. Martin-Patterson, Board Secretary

SUBJECT: FY2022 Board of Directors Meetings

Listed below are the SMART Board of Directors meetings scheduled for FY2022. The Board meetings are held every fourth Thursday of the month at 2:00 p.m. The meeting place for all meetings will be at the SMART offices in the Board Room at 535 Griswold, Suite 600, Detroit, Michigan 48226 or by public conference call.

Due to the Holiday Season, the Board meetings for the months of November and December will be combined and are currently scheduled for Thursday, December 2, 2021.

If there are any cancellations or changes in the schedule, related correspondence will be mailed, posted, and/or e-mailed. If you have any questions or concerns, please call me at 313.223.2110. Thank you.

Board Meetings

JULY 22, 2021
AUGUST 26, 2021
SEPTEMBER 23, 2021
OCTOBER 28, 2021
DECEMBER 2, 2021
JANUARY 27, 2022
FEBRUARY 24, 2022
MARCH 24, 2022
APRIL 28, 2022
MAY 26, 2022
JUNE 23, 2022