Buhl Building
535 Griswold St. Suite #600
Detroit, MI 48226

SMART Board Meeting

September 24, 2026

SMART

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: September 24, 2026

SUBJECT: Call to Order

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: September 24, 2026

SUBJECT: Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to The Republic for which it stands: one nation under God, indivisible with liberty and justice for all.

Buhl Building • 535 Griswold St, Suite 600 • Detroit, MI 48226 • (313) 223-2100

ROLL CALL

Date: September 24, 2026

CHAIRPERSON, MR. JOHN PAUL REA

VICE-CHAIRPERSON, MR. ELI COOPER

MS. SHEILA COTE

DR. CURTIS IVERY

MR. ROYCE MANIKO

MS. DIANA MCBROOM

MR. ASSAD TURFE

SMART Board Meeting Agenda

September 24, 2026
2:00 PM
Buhl Building
535 Griswold St., Suite 600
Detroit, MI 48226

ITEM	ACTION	PRESENTED BY
1. Call to Order		John Paul Rea
2. Pledge of Allegiance		John Paul Rea
3. Roll Call		Tiffany Martin
4. Adoption of Agenda	Approval	John Paul Rea
5. Certification of Public Notice	Information	Tiffany Martin
6. Minutes	Approval	John Paul Rea
A. Nominating Committee Meeting Minutes for August 27, 2026		
B. Board Meeting Minutes for August 27, 2026		
7. Public Participation	Discussion	John Paul Rea
8. Chairperson's Report	Information	John Paul Rea
9. General Manager's Report	Information	Tiffany J. Gunter
10. New Business		
A. Resolution: Authorization to Award a Contract for Antifreeze, Grease, Gear Oil and Windshield Solvent	Approval	Nate Ford *Interim VP of Maintenance*
B. Resolution: Authorization to Award a Contract for Oil and Transmission Fluids	Approval	Nate Ford *Interim VP of Maintenance*
C. Resolution: Authorization to Increase Funding for Remanufactured Transmissions	Approval	Nate Ford *Interim VP of Maintenance*
D. Resolution: Authorization to Increase Funding for Hoist and Lift Inspection and Repair	Approval	Nate Ford *Interim VP of Maintenance*
E. Resolution: Authorization to Exercise Assigned Options for Sixty (60) Fixed-Route Vehicles	Approval	Nate Ford *Interim VP of Maintenance*
F. Resolution: Approval of the Revised SMART Agency Safety Plan (ASP) for Calendar Year 2027	Approval	Amie May *VP of Safety*

	G. Resolution: Authorization to Award a Contract for Customer Relationship Management Software	Approval	Bernard Parker *Chief Marketing Officer*
	H. Resolution: Authorization to Award a Contract for a Tenant Representation Broker	Approval	Beth Gibbons *Chief of Staff*
11.	Closed Session		Laura Bieniek *General Counsel*
12.	Board Member Business	Discussion	John Paul Rea
13.	Adjournment	Discussion	John Paul Rea

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

PUBLIC NOTICE

SMART will hold its Board of Directors meeting on Thursday, September 24, 2026 at 2:00 P.M. at the Buhl Building, located at 535 Griswold St. Suite #600, Detroit, MI 48226. The agenda can be found on SMART's website: http://www.smartbus.org/About/Our-Organization/Board-of- Directors/Board-Meeting-Schedule. Members of the public may attend in person or via zoom. The Meeting will be live streamed on YouTube and available at the following link: https://www.youtube.com/@MySMARTBus.

To attend virtually; on a smartphone, tablet, or computer; please enter this URL in a web browser:

- https://smartbus.zoom.us/j/86728758619
- Via phone only, please dial: +1 305 224 1968
- Webinar ID: 867 2875 8619 (no password required)
- One-tap mobile: +19292056099,,86728758619# US

Members of the public may also submit a written comment by emailing SMARTBoard@smartbus.org by 1:00 PM on the day of the meeting.

Requests for reasonable accommodations at SMART require advanced reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223-2110 as soon as possible. If you have difficulties joining the virtual session, contact SMARTBoard@smartbus.org and we will assist you to the best of our abilities. ASL interpreter services will be provided for the 2:00 PM. Board Meeting. Should an individual require any other interpretation services for the 2:00 PM. Meeting, please contact SMARTBoard@smartbus.org or 313-223-2110 at least 72 hours prior to the Meeting.

Public Comment will proceed as follows:

- All comments: 3-minute limit per member of the public.
- Public comments will be received in the following order:
  1. Members of the public who attend in person
  2. Members of the public present via Zoom
  3. Written comments via email.

Public comment shall be allowed for one participant at a time. Participants shall not speak until recognized by the Chairperson. Each participant, remote and in person, will be required to provide their name, county of residence, and the topic they would like to address. Online participants must also provide an email address, by sending the email address to SMARTBoard@smartbus.org. Online participants must also have camera access. Virtual participation will be facilitated through Zoom. (link provided) To register to speak via zoom, a comment participant must "raise hand." The meeting administrator will select individuals in the order received. Online participants will have 3 minutes to speak. Participants will be muted when the time expires. The Chairperson shall designate a timekeeper for purposes of enforcing the time limit. Emailed public comment will not be read but printed, copied, and made available at the meeting.

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

NOMINATING COMMITTEE MEETING

PROPOSED MINUTES –August 27, 2026

The Suburban Mobility Authority for Regional Transportation (SMART) Nominating Committee met on Thursday, August 27, 2026, at 1:30 PM at the Buhl Building, located at 535 Griswold St. Suite #600, Detroit, MI 48226.

ATTENDANCE

Committee Members:	Chairperson	Ms. Sheila Cote Ms. Diana McBroom
Absent Committee Members		Dr. Curtis Ivery
General Manager		Ms. Tiffany J. Gunter
Deputy General Manager		Ms. Harmony Lloyd
SMART Board Administrator:		Ms. Tiffany Martin -Patterson
SMART Staff Present:		Ms. Laura Bieniek Mr. Norman Buhagiar Mr. Ryan Byrne Ms. Traci Davis Mr. Andrew Dodt Mr. Nate Ford Ms. Beth Gibbons Mr. James Henderson Mr. Ian Holme Mr. Jonathan Hondorp Ms. Lynette Hurt Mr. Paul Johnson Ms. Tianna Leapheart

Mr. Quincy Lewis
Ms. Bonnie McInerney
Ms. Jacqueline Owens
Mr. Bernard Parker
Mr. Sean Riopelle
Mr. Corey Rowe
Mr. Devin Street
Mr. D'Andrae Whitley
Ms. Shannon White
Ms. Cassandra Whitfield

1. **Call to Order**

2. **Roll Call**

   Present: Chairperson Ms. Sheila Cote, Ms. Diana McBroom

   Absent: Dr. Curtis Ivery

   A quorum was present.

3. **Adoption of Agenda**

   MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, to adopt the Agenda for the Thursday, August 27, 2026 Nominating Committee Meeting.

   DISCUSSION
   None

   VOTE: THE MOTION CARRIED.

4. **Certification of Public Notice**

   The Board Administrator read the Public Notice and Rules of Order into the record.

5. **Public Participation**
   Committee Chairperson Ms. Sheila Cote declared the meeting open for Public Participation.
   .
   The following participants voiced their concerns and made comments in person:

   None

6. **New Business**

   A. Nomination of Officers for SMART Board of Directors Click here to enter subject.

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, that the Nominating Committee hereby approves the selected nominees for consideration by the full Board of Directors at the October 2026 Annual Board meeting, along with any other nominations received from the floor: Mr. Eli Cooper of Oakland County for Chairperson, and Mr. Assad Turfe of Wayne County for Vice-Chairperson

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

7. **Adjournment**

There being no further business to come before the Board, the meeting was adjourned at P.M. upon a motion made by Ms. Diana McBroom, seconded by Ms. Sheila Cote, and unanimously carried.

Respectfully submitted,

Tiffany Martin-Patterson
Board Administrator

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS' MEETING

PROPOSED MINUTES –August 27, 2026

The Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) met on Thursday, August 27, 2026, at 2:00 PM at the Buhl Building, located at 535 Griswold St. Suite #600, Detroit, MI 48226.

ATTENDANCE

SMART Board of Directors:	Chairperson	John Paul Rea
	Vice-Chairperson	Mr. Eli Cooper
		Ms. Sheila Cote
		Dr. Curtis Ivery
		Mr. Royce Maniko
		Ms. Diana McBroom
		Mr. Assad Turfe
Absent Board Members:		None
General Manager:		Ms. Tiffany J Gunter
Deputy General Manager		Ms. Harmony Lloyd
SMART Board Administrator:		Ms. Tiffany Martin -Patterson
SMART Staff Present:		Ms. Laura Bieniek
		Mr. Norman Buhagiar
		Mr. Ryan Byrne
		Ms. Traci Davis
		Mr. Andrew Dodt
		Mr. Nate Ford
		Ms. Beth Gibbons
		Mr. James Henderson

Mr. Ian Holme
Mr. Jonathan Hondorp
Ms. Lynette Hurt
Mr. Paul Johnson
Ms. Tianna Leapheart
Mr. Quincy Lewis
Ms. Bonnie McInerney
Ms. Jacqueline Owens
Mr. Bernard Parker
Mr. Sean Riopelle
Mr. Corey Rowe
Mr. Devin Street
Mr. D'Andrae Whitley
Ms. Shannon White
Ms. Cassandra Whitfield

Public Registered:

Brother Cunningham
Farai Gundan
Dawn Hammontree
Steven Hammontree
Demico Williams
Latonya Shauver
Joel Batterman
Nikki Nolan
Bridget Scallen (via Zoom)
Shahir (via Zoom)
Ryan Klotz (via Zoom)
Justin Gooch (via Zoom)
Zaniya Kelly (via Zoom)
Jaleel Uzhunnan (via email)
Maureen Underhill (via email)

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

Present: Chairperson Mr. John Paul Rea (arrived during Public Participation), Vice-Chairperson Mr. Eli Cooper, Ms. Sheila Cote, Dr. Curtis Ivery, Mr. Royce Maniko, Ms. Diana McBroom, Mr. Assad Turfe

Absent: None

A quorum was present.

4. **Adoption of Agenda**

MOTION: Moved by Mr. Royce Maniko, seconded by Ms. Diana McBroom, to adopt the Agenda for the Thursday, August 27, 2026 Board of Directors Meeting.

DISCUSSION
None

VOTE: THE MOTION CARRIED.

5. **Certification of Public Notice**

The Board Administrator read the Public Notice and Rules of Order into the record.

6. **Minutes**

A. Board Meeting Minutes for SMART's July 23, 2026 Board of Directors Meeting

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, to approve the minutes for the Thursday, July 23, 2026 Board of Directors Meeting.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

7. **Nominating Committee Report:**

DISCUSSION:
Nominating Committee Chairperson Ms. Sheila Cote reported the recommendations as voted on by committee members: for Vice-Chairperson Mr. Eli Cooper to assume the role of Chairperson for the SMART Board of Directors, and for Mr. Assad Turfe to assume the role of Vice-Chairperson.

8. **Public Participation**
Vice-Chairperson Mr. Eli Cooper declared the meeting open for Public Participation.
.
The following participants voiced their concerns and made comments in person:

Brother Cunningham of Wayne County mentioned that he receives a plethora encouragement from the community due to his own "Free Fare Friday" program, in which he assist riders with bus fare, and hands out water, though he needs supplies.

He states that there should be SMART bus awards to celebrate those who worked diligently on helping the millage be passed. Cunningham was critical of drivers who used to provide courtesy rides, though now are telling those unable to pay the fare to exit the bus. He noted that DDOT is doing a month of free fares, and SMART should do something similar, even wrapping the buses to advertise. Lastly, he thanked SMART staff for providing paratransit applications, though mentioned he needed SMART Sounding Board flyers, and the SMART FAST buses should be 24/7.

Farai Gundan of Bhadala and Transportation Riders United congratulated SMART on the millage's passing. She was honored to knock on doors to inform voters about it. Her organization completed the MyRide Wallet pilot with the RTA and MDOT, DOT, and SMART, among other parties. She presented SMART with a check, which is made of the fare revenue generated from the project. Gundan thanked Daniel Whitehouse, Amie May, Lynette Hurt, and De'Shalon Brownlee for their collaborative efforts.

Dawn Hammontree of Macomb County brought an accessibility issue before the Board of Directors and SMART staff. During a recent paratransit ride, while being secured, the driver took hold of her chair and shook it. While the driver needed to check if it was secure, it wasn't the best method to do so. Other drivers asked her to move her chair, which is the proper method. Ms. Hammontree spoke with a supervisor, who stated that the driver must be the one to determine what is the correct way to check. She asked SMART to affirm the correct method and communicate it to operators.

Steven Hammontree of Macomb County expressed hesitance in offering congratulations on the millage, given that Macomb needs to vote on it later in the year. Months ago, they disclosed an issue they faced: needing to prove themselves disabled twice to SMART to get paratransit and reduced fare, though their feedback has been implemented, for which they are grateful. How their mother was treated was horrifying, and they hoped that could be addressed.

Demico Williams of Wayne County thanked all who worked on the Wayne County millage. He would love to see SMART invest in transit further by promoting sporting events and assisting workers of the events. The board on 12 Mile and Gratiot going southbound is out of order. Williams has called on it, but it has not been fixed yet. Brother Cunningham brought him to the meeting, which Willams thanked him for. He hopes that paratransit will be offered in the city of Detroit.

Latonya Shauver expressed concerns: one of them was passengers vaping and smoking. She notifies drivers about the smoke, though receives backlash for doing so. Secondly, the 780 going eastbound early comes roughly 15 minutes early. The 12 Mile bus frequently no-shows or arrives late. Drivers are braking hard, and as a result, she would like something in place to address the hard braking.

Joel Batterman of Transportation Riders United, like others, congratulated SMART on the Wayne County millage's passing. Such shows the growing demand for transit. He urged SMART to communicate with the public to determine what services needed to be provided. The initial service analysis is a good starting point, but more needs to be done. TRU recommends SMART consider connections between western Wayne and eastern Washtenaw Counties. Express service to the airport is also something in which riders expressed interest. TRU is ready to assist SMART with these endeavors. Lastly, the upcoming Hamtramck route will be very convenient for those living in that area.

Derek Bird of Wayne County would like the 415/420 route to be more frequent. It used to run every 40-50 minutes. It likely changed during COVID to every 70 minutes, which is a bit long to wait.

The following participants voiced their concerns via Zoom:

Bridget Scallen congratulated campaigners for the millage particularly Joel Batterman at TRU and Brother Cunningham, and all at SMART who conducted public outreach to inform voters. Scallen expressed interest in SMART conducting a public input process to finalize plans for western Wayne County service, including a link to Washtenaw County. Also, if able, during the pilot stages, SMART should consider waiving the fare.

She disclosed issues she had with route 710's availability, which happened within the last two weeks. Firstly, she attempted to catch the bus to a dental appointment in Hazel Park. The cancellation notice caused her 79-year-old frail father, who left the hospital two days prior, to drive her instead, causing undue stress.

The second time, the 710 bus never appeared on a weekday evening around 6pm following a grocery run. A mother and her four-year-old daughter also waited. The day in question was hot, there was no public restroom nearby, noise pollution on Mack was significant, and the child was tired and crying after 40 minutes of waiting.

These issues send the opposite message of public trust, especially following their recent millage win.

Shahir thanked SMART and TRU for their efforts to bring public transportation to the forefront. He would like to see more safety enforced on the buses, especially with respect to disallowing vaping/e-cigarettes and being gentler when braking. Buses should also be more frequent.

Ryan Klotz was concerned about the implementation of the expanded transit taking place in 2027. Klotz believes we are very much a society of "if it's not said or done now, things will not be done. He believes previous opt-out communities (such as Livonia) would not comply with the millage agreement come 2027

Justin Gooch congratulated TRU for their hard work in getting the millage passed. He emphasized the importance of a strong and thorough public input process. Being a resident of Livonia, a previous opt-out community, he mentioned that current routes do not reach Five Mile, where roughly 15 to 20 percent of residents live. Finding a way to make any fares free would be good. Having a connect to Ypsilanti would also be beneficial.

Za'Niya Kelly congratulated all parties involved for the passing of the Wayne County millage and reiterated the thoughts of previous speakers. She further urged the importance of public input, especially as it pertains to educating those in previous opt-out communities.

The following participants emailed their concerns:

Jaleel Uzhunnan wrote that he relied on Route 255 from Westland to travel to and from work over these years. This route has been a vital and dependable part of my daily life and all other riders from Western suburbs. Before COVID six buses operated on this route. Today, that service has been reduced to only two buses. The second bus departs Westland City Hall Park and Ride station at 6:23 AM, too early for many working riders. A departure time closer to 7:00 AM would benefit commuters, as would adding another bus at 7 AM or adjusting the current two bus schedule.

Uzhunnan is also pleased Route 255 will continue until further notice.

Maureen Underhill, City of Wixom representative, emailed to discuss unfinished 'bus stops' installed during March and April. They were installed mainly along Pontiac Trail and have gaps in the adjacent grading or have not been completed at all. The gaps in the grades adjacent to the sidewalk cement are potential trip hazards in addition to the collection of storm water and litter in the low spots. Near the unfinished bus stop, it is difficult to cut the weeds around the area which are now over 12 inches tall because of the abandoned construction signs and a soil pile.

Underhill hopes the bus stops are next on SMART's to-do list.

9. Chairperson's Report

<u>DISCUSSION</u>:
Chairperson John Paul Rea apologized for his tardiness and extended gratitude to Vice-Chairperson Mr. Eli Cooper for conducting the earlier parts of the meeting in his absence. Rea applauded the efforts of Wayne County partners, SMART's leadership team, and political advocates with the passing of the recent millage. Residents of Macomb County will need similar education to continued partnership with SMART.

10. General Manager's Report

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Eli Cooper, to receive and file the General Manager's Report.

DISCUSSION:
Tiffany J. Gunter, SMART's General Manager and CEO, also thanked all involved for their support for Wayne County's millage passing, with special mention to Mr. Assad Turfe of Wayne County, who was recognized at the Michigan Public Transportation Association for his advocacy and efforts. SMART's Marketing and Communications team also received some acknowledgment, with emphasis on Jaren Brown, who is being recognized by the Michigan Chronicle.

In September, SMART is starting its facility condition assessment. SMART's terminals will soon undergo examinations to solve existing issues and prevent future problems.

Gunter recapped the second bus roadeo, which featured fixed route, paratransit, and maintenance competed. Attendance involved employees, their friends and family, along with the public. Operators reported being very excited, and winners will be honored in future meetings.

The Hamtramck 500 Line will be unveiled soon. This route is eagerly anticipated by many. Gunter and staff will participate in celebrations for that. Similarly, celebrations with Richmond-Lennox will also begin as they and SMART begin collaborations on bringing microtransit with a trusted community partner on September 1st. ADA applications were simplified, and through a joint effort with DDOT, there will be one which works for both organizations.

Addressing a comment for Mr. Royce Maniko, Tiffany Gunter mentioned that she would be attending a APTA Legislative Day in September to interact with political figures to advocate for public transit.

VOTE: THE MOTION CARRIED.

11. Board Briefings

A. September Service Change Update

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, to receive and file the September Service Change Update

DISCUSSION:
Jonathan Hondorp, Manager of Planning, presented the September service change update. The presentation involved explanations of the new Mound-Hamtramck route as well as frequency increases to Route 250.

VOTE: THE MOTION CARRIED.

B. Fixed Route Ridership Update

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, to receive and file the Fixed Route Ridership Update for Q2 of 2026.

DISCUSSION:
Jonathan Hondorp, Manager of Planning, presented the Fixed Route Ridership Update. Ridership, compared to the same quarter last year, went up roughly 17%. Top routes are SMART's FAST routes: 261 FAST Michigan, 461/462, and 561 Fast Gratiot.

VOTE: THE MOTION CARRIED.

C. Paratransit Ridership Update

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, to receive and file the Paratransit Ridership Update for Q2 of 2026**.**

DISCUSSION:
Daniel Whitehouse, VP of Paratransit, presented the Paratransit Ridership Update. Over the course of the last three months, there were 2000 more riders in comparison to 2025 in April and June, with comparable numbers in May. Miles driven also show increases in April and June, with similar numbers in May. On time performance remained consistent, hovering between 85-87%.

VOTE: THE MOTION CARRIED.

D. Flex Ridership Update

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, to receive and file the Flex Ridership Update for Q2 of 2026**.**

DISCUSSION:
Traci Davis, VP of Microtransit, presented the Flex Ridership Update. The number of passengers across all zones has increased for each month in 2026 when compared to 2025. Average pickup time has also increased by an average of one minute for each month of 2026. The cost per ride decreased by roughly one dollar for every month in 2026 as well.

As mentioned by Tiffany Gunter, SMART is also launching a new zone in Macomb County in partnership with Richmond-Lenox, the first of its kind to launch within the SMARTer Mobility Network.

VOTE: THE MOTION CARRIED.

12. New Business

A. Resolution: Approval of the FY 2027 Unified Work Program (UWP) Budget and Local Match

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Assad Turfe, that the Authority's FY 2027 Unified Work Program referred to herein is approved and that the General Manager of SMART is authorized to execute a project agreement with SEMCOG for $318,806.00 of FTA Section 8 technical studies funds; representing that $70,694.00 is available for the local match of these funds; and to negotiate, as may be required, the scope, cost, emphasis, etc. of the content of this program.

DISCUSSION:
None

VOTE: THE MOTION CARRIED

B. Resolution: Authorization to Award a Contract for Five (5) Accessible Passenger Vehicles - Modified Minivans

MOTION: Moved by Mr. Eli Cooper, seconded by Ms. Sheila Cote, that the General Manager of Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for the purchase of five (5) accessible passenger vehicles - modified minivans to Hoekstra Transportation, Inc. The vehicles will be purchased under a state government purchasing contract through the State of Michigan – State Bus/Van Purchasing Program for an amount not to exceed $343,121.38.

DISCUSSION:
Royce Maniko asked if the state bids the contract out once a year, which Daniel Whitehouse, one of the presenters for the item, mentioned that it is bid out every five years. A new contract was recently solidified.

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization to Increase Funding for Storage Tank Inspection and Maintenance Services

MOTION: Moved by Ms. Diana McBroom, seconded by Ms. Sheila Cote, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to increase funding for Storage Tank Inspection and Maintenance Services with Phoenix Environmental, Inc. for an additional amount not to exceed $20,000.00 for Option Year 2 for an aggregate total amount not to exceed $255,609.01 for the five years.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Increase Funding for Maintenance Uniform Rental & Laundry Service

MOTION: Moved by Ms. Diana McBroom, seconded by Mr. Royce Maniko, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve Contract Amendment No. 1 to the Uniform Rental and Laundry Service Contract, which will increase funding by an amount not to exceed $45,000.00 during option year 2, for an aggregate approved not to exceed amount of $462,918.00.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

E. Resolution: Approval of Labor Agreement with International Brotherhood of Teamsters, Local 247, Paratransit Drivers and Customer Service Operators

MOTION: Moved by Dr. Curtis Ivery, seconded by Mr. Eli Cooper, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation approves the Agreement between the International Brotherhood of Teamsters, Local 247, and the Suburban Mobility Authority for Regional Transportation, effective July 24, 2026, through December 31, 2028, and hereby authorizes the General Manager to enter into and execute said agreement.

DISCUSSION:
None

VOTE: THE MOTION CARRIED.

13. Board Member Business

DISCUSSION:
Mr. Royce Maniko congratulated all involved for the Wayne County millage. He informed meeting attendees that two millages passed in Monroe County, one for the city of Monroe, the other for Frenchtown. He also mentioned at Lake Erie Transit Center, upon investigation with the union, most bus drivers obey speed limits and drive safely. Exceptions to those rules usually go through retraining, which is the most successful method. This could be a method which is most effective for some of SMART's drivers who may drive dangerously.

Tiffany Gunter added that SMART's safety program is designed to do just that. She encourages the public to report any issues, and they can review footage to determine what is going on, and reward those who make good decision in less than favorable conditions, while offering retraining if need be.

Mr. Assad Turfe also offered congratulations for the Wayne County millage, acknowledging the efforts of all parties involved, though there is still more work to be done. He looks forward to continued growth for public transportation in the region.

14. Adjournment

There being no further business to come before the Board, the meeting was adjourned at P.M. upon a motion made by Assad Turfe, seconded by Ms. Sheila Cote, and unanimously carried.

Respectfully submitted,

Tiffany Martin-Patterson
Board Administrator

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: September 24, 2026

SUBJECT: Public Participation

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: September 24, 2026

SUBJECT: Chairperson's Report

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: September 24, 2026

SUBJECT: General Manager's Report

MEMORANDUM

TO: SMART Board of Directors

FROM: SMART Staff

DATE: September 24, 2026

SUBJECT: New Business

SMART

agenda item

DATE:	September 24, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	Interim VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Authorization to award a Contract for Antifreeze, Grease, Gear Oil and Windshield Solvent

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for antifreeze, grease, gear oil and windshield solvent
- with Rowley Brothers, Inc. dba Rowleys Wholesale, 3604 Wilder Rd., PO Box 1115, Bay City, MI 48706
- for one year, beginning October 1, 2026, through September 30, 2027, with no renewal options
- with a not-to-exceed amount of $210,000.00

DISCUSSION

The SMART Maintenance Department requires a consistent supply of essential fluids for routine fleet maintenance to ensure optimal vehicle performance and longevity. Specifically, we need high-quality antifreeze/coolant to maintain engine temperature during extreme weather conditions, as well as specialized gear oil designed to reduce friction and wear in transmission systems. We also require premium-grade grease to lubricate moving parts and ensure they operate smoothly and efficiently. Lastly, we need a windshield washer solvent that effectively removes dirt and debris while maintaining visibility for drivers. Timely access to these fluids is crucial for our fleet's operational reliability and safety.

PROCUREMENT PROCESS

Procurement Method:	☒ Sealed Bid ☐ Proposal ☐ Quote ☐ Sole Source
Advertising:	Michigan Chronicle and Michigan Inter-governmental Trade Network
Number of Downloads:	39 Downloads
Number of Responses:	6 Sealed Bids
Rationale for Award:	Rowley Brothers, Inc. dba Rowleys Wholesale was determined to be the lowest-priced, responsive, and responsible bidder. Price has been determined to be fair and reasonable.

FUNDING & COSTS

The project is funded via: Operating Funds

Description	Not to Exceed Amount
Antifreeze, Grease, Gear Oil and Windshield Solvent – October 1, 2026, through September 30, 2027	$210,000.00
TOTAL	**$210,000.00**

ATTACHMENTS

- Resolution

/EB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION
RESOLUTION

Authorization to Award a Contract for Antifreeze, Grease, Gear Oil and Windshield Solvent

Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) requires a consistent supply of essential fluids for routine fleet maintenance to ensure optimal vehicle performance and longevity; and

Whereas, High-quality antifreeze/coolant, premium-grade grease, and windshield washer solvent are required, and timely access to these fluids is crucial for our fleet's operational reliability and safety; and

Whereas, An Invitation for Bid (IFB) was advertised in the Michigan Chronicle and published on the Michigan Inter-governmental Trade Network (MITN). SMART received six (6) sealed bids; and

Whereas, Rowley Brothers, Inc. dba Rowleys Wholesale was determined to be the lowest-priced, responsive, and responsible bidder. Price was determined to be fair and reasonable; and

Whereas, The project is funded via Operating Funds;

Whereas, The Chief Financial Officer is satisfied that Rowley Brothers, Inc. dba Rowleys Wholesale has the potential to perform under the terms and conditions of the contract; and

Whereas, The EEO Department is satisfied that Rowley Brothers, Inc. dba Rowleys Wholesale is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore, be it

Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for antifreeze, grease, gear oil, and windshield solvent with Rowley Brothers, Inc. dba Rowleys Wholesale for one year starting October 1, 2026, through September 30, 2027, with a not-to-exceed amount of $210,000.00.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on September 24, 2026.

______________________________ ______________________________

Date Board Administrator

SMART **agenda item**

DATE:	September 24, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	Interim VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract for Oil and Transmission Fluids

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for oil and transmission fluids
- with Rowley Brothers, Inc. dba Rowleys Wholesale, 3604 Wilder Rd., PO Box 1115, Bay City, MI 48706
- for a one-year term beginning October 1, 2026, through September 30, 2027, with no renewal options
- with a not-to-exceed amount of $700,000.00

DISCUSSION

The SMART Maintenance Department requires a consistent supply of high-quality oil and transmission fluids to ensure the efficient and reliable operation of the fleet. Specifically, we need synthetic and conventional motor oils that meet the standards for our various vehicle types, alongside automatic and manual transmission fluids tailored to the specifications of the fleet's different models. These fluids are essential for routine maintenance tasks, including oil changes, fluid checks, and overall vehicle servicing, to maintain performance and extend the lifespan of our vehicles. Regular monitoring and replenishment of these essential supplies are crucial to minimizing downtime and maximizing fleet efficiency.

PROCUREMENT PROCESS

Procurement Method:	☒ Sealed Bid ☐ Proposal ☐ Quote ☐ Sole Source
Advertising:	Michigan Chronicle and Michigan Inter-governmental Trade Network
Number of Downloads:	39 Downloads
Number of Responses:	4 Sealed Bids
Rationale for Award:	Rowley Brothers, Inc. dba Rowleys Wholesale was determined to be the lowest-priced, responsive, and responsible bidder. Price has been determined to be fair and reasonable.

FUNDING & COSTS

The project is funded via: Operating

Description	Not to Exceed Amount
Oil and Transmission Fluids – October 1, 2026, through September 30, 2027	$700,000.00

ATTACHMENTS

- Resolution

/EB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION
RESOLUTION

Authorization to Award a Contract for Oil and Transmission Fluids

Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) Maintenance Department requires a consistent supply of oil and transmission fluids to ensure the efficient and reliable operation of the fleet; and

Whereas, Synthetic and conventional motor oils, along with automatic and manual transmission fluids, require regular monitoring and replenishment to minimize downtime and maximize fleet efficiency; and

Whereas, An Invitation for Bid (IFB) was advertised in the Michigan Chronicle and published on the Michigan Inter-governmental Trade Network (MITN). SMART received four (4) sealed bids; and

Whereas, Rowley Brothers, Inc. dba Rowleys Wholesale was determined to be the lowest-priced, responsive, and responsible bidder. Price was determined to be fair and reasonable; and

Whereas, The project is funded via Operating funds;

Whereas, The Chief Financial Officer is satisfied that Rowley Brothers, Inc. dba Rowleys Wholesale has the potential to perform under the terms and conditions of the contract; and

Whereas, The EEO Department is satisfied that Rowley Brothers, Inc. dba Rowleys Wholesale is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore, be it

Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for oil and transmission fluids with Rowley Brothers, Inc. dba Rowleys Wholesale for one year, beginning October 1, 2026, through September 30, 2027, with a not-to-exceed amount of $700,000.00

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on September 24, 2026.

Date ______________________ Board Administrator ______________________

SMART **agenda item**

DATE:	September 24, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	Interim VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Increase Funding for Remanufactured Transmission

RECOMMENDATION

That the Board adopt the attached resolution to increase funding for:

- remanufactured transmissions for the fixed route fleet
- with Weller Truck Parts located at 29826 West Eight Mile Road, Farmington Hills, MI 48336
- an amount not to exceed $85,000.00 for the remainder of Option Year 2 ending February 2, 2027
- and an aggregate total contract cost not to exceed $871,941.70

DISCUSSION

In January 2022, the SMART Board Authorized a contract with Weller Truck Parts for remanufactured transmissions. There is a need for additional rebuilt transmissions to keep the SMART fleet operational. Additional funding is needed for the remainder of Option Year 2, which ends on February 2, 2027.

FUNDING & COSTS

The project is funded via: Operating funds

Description	Cost
Base 3 Year Period – 2/3/22-2/2/25	$464,951.70
Option Period 1 - 2/3/25-2/2/26	$158,940.00
Option Period 2 - 2/3/26-2/2/27	$163,050.00
Funding Increase (Option Period 2)	$85,000.00
Total Max	$871,941.70

ATTACHMENTS

- Resolution

MB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Increase Funding for Remanufactured Transmissions

Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) approved a contract in January 2022 with Weller Truck Parts for remanufactured transmissions and is currently in Option Year 2, set to expire on February 2, 2027; and
Whereas,	Due to an increased need for replacement transmissions, the contract funds have nearly been exhausted, and additional funding is needed for the remainder of Option Period 2; and
Whereas,	Authorization is needed to increase funding by an additional not to exceed amount of $85,000.00 for the balance of Option Period 2; and
Whereas,	The project is funded by operating funds; and
Whereas,	The Chief Financial Officer is satisfied that Weller Truck Parts has the potential to continue to perform under the terms and conditions of the contract; and
Whereas,	The EEO Department is satisfied that Weller Truck Parts is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore, be it
Resolved,	That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to increase funding for remanufactured transmissions with Weller Truck Parts, for an additional amount not to exceed $85,000.00 for an approved not to exceed amount of $248,050.00 for Option Year 2, and an aggregate total not to exceed amount of $871,941.70 for the contract.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on September 24, 2026.

____________________________ Date

____________________________ Board Administrator

SMART agenda item

DATE:	September 24, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	Interim VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Increase Funding for Hoist and Lift Inspection and Repair

RECOMMENDATION

That the Board adopt the attached resolution to increase funding:

- for hoist and lift inspection and repair
- with Dows Equipment Service Inc., located at 6715 Brandt St., Romulus, MI 48174
- by an amount not to exceed $60,000.00 for the remainder of the base years 2 and 3 ending February 29, 2028, and an additional $30,000.00 for each option year
- for a new aggregate total cost not to exceed $360,000.00

DISCUSSION

In February 2025, SMART awarded Dows Equipment Service, Inc. a three-year contract with two one-year renewal options for annual inspections, maintenance, and repair services for its hoists and lifts at its three terminals. The annual approved contract amount was not to exceed $48,000.00, which was below the Board approval threshold of $50,000. Additional funding is required due to aging equipment, requiring more frequent repairs, to ensure the safe operation of the hoist and lift equipment and continuity of the fleet's maintenance.

FUNDING & COSTS

The project is funded via: Operating funds

Description	Not to Exceed Amount
Base Year 1 Period – 3/1/25-2/28/26	$48,000.00
Base Year 2 Period – 3/1/26-2/28/27	$48,000.00
Additional Funds (Base Year 2)	$30,000.00
Base Year 3 Period - 3/1/27 - 2/29/28	$48,000.00
Additional Funds (Base Year 3)	$30,000.00
Option Year 1 - 3/1/28 – 2/28/29	$48,000.00
Additional Funds (Option Year 1)	$30,000.00
Option Year 2 - 3/1/29 – 2/28/30	$48,000.00
Additional Funds (Option Year 2)	$30,000.00
Total	$360,000.00

ATTACHMENTS

- Resolution

/MB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Increase Funding for Hoist and Lift Inspection and Repair

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Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) approved a contract in February 2025 with Dows Equipment Service Inc. for hoist and lift inspection and repair and is currently in the base years, set to expire on February 29, 2028; and
Whereas,	Additional funding is required due to aging equipment, requiring more frequent repairs, to ensure the safe operation of the hoist and lift equipment and continuity of the fleet's maintenance; and
Whereas,	An increase in funding by an amount not to exceed $60,000 for the balance of the base years and an additional amount not to exceed $30,000.00 for each option year is necessary; and
Whereas,	The project is funded via Operating funds; and
Whereas,	The Chief Financial Officer is satisfied that Dows Equipment Service Inc. has the potential to continue to perform under the terms and conditions of the contract; and
Whereas,	The EEO Department is satisfied that Dows Equipment Service Inc. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore, be it
Resolved,	That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to increase funding for hoist and lift inspection and repair with Dows Equipment Service Inc., by an additional amount not to exceed $60,000.00 during the base years, and additional amounts not to exceed $30,000.00 for each option year, for an aggregate approved not to exceed amount of $360,000.00.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on September 24, 2026.

____________________________ ____________________________

Date Board Administrator

SMART **agenda item**

DATE:	September 24, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	Interim VP of Maintenance	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract for Sixty (60) 40' Gillig Low Floor Diesel Buses

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for sixty (60) 40' Gillig low-floor diesel buses
- to Gillig LLC, located at 451 Discovery Drive, Livermore, CA 94551-9534
- for a one-time purchase
- at an amount not to exceed $55,200,000.00

DISCUSSION

The SMART fixed route fleet has a significant number of vehicles that have exceeded their useful life of 12 years or 500,000 miles. SMART requires replacement vehicles to ensure reliable service for the region. The purchase of 60 forty-foot, low-floor, diesel buses will allow the Authority to retire buses that have met their useful life. Once the order is finalized, delivery of the new buses can take between 18 to 24 months.

PROCUREMENT PROCESS

Procurement Method: ☐ Sealed Bid ☐ Proposal ☐ Quotes ☐ Sole Source ☒ Other

Rationale for Award: The FTA allows for rolling stock purchases from state or local government purchasing contracts. Under section 3019(b) of the FAST Act, a recipient is permitted to purchase rolling stock and related equipment from any state's cooperative or schedule contract, without regard to whether the grantee is located in the same state. The Commonwealth of Virginia Department of General Services Division of Purchases and Supply completed an evaluation via an Invitation for Bid for low-floor transit buses, commuter coach buses, and trolleys, heavy-duty, 12-year (29 ft. – 60 ft. sizes) (IFB No. 6447). The Commonwealth of Virgina Contract No. 6447 was issued to Gillig LLC for low-floor transit buses, commuter coach buses, and trolleys, heavy-duty, 12-year (29 ft. – 60 ft. sizes). SMART is permitted to purchase from the Commonwealth of Virginia Contract No. 6447. This practice creates economies of scale, reduces procurement lead times, and reduces administrative effort and expense. Price has been determined to be fair and reasonable.

FUNDING & COSTS

The project is funded via: Project No: 42700 / 42191 / 42720 / 42090 / 42051 / 42850 / 44050 / TBD; Federal Grant No: MI-2022-048 (5307, 5339, CMAQ), MI-2020-061 (5307, CMAQ), MI-2025-015 (5307, 5339), TBD, MI-2020-061 (5307, CMAQ), MI-2025-015 (5307, 5339), MI -2023-027 (CMAQ); State Grant No: 2022-0138 P9, 2017-0130 P24, 2022-0138 P38, 2022-0138 P17

Stage	Description	Total Cost
One-time purchase	Sixty (60) 40' Gillig Low Floor Diesel Buses	$55,200,000.00

ATTACHMENTS

- Resolution

CB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Sixty (60) 40' Gillig Low-Floor Diesel Buses

Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) requires sixty (60) 40' Gillig low-floor diesel buses; and
Whereas,	The fixed route fleet has a significant number of vehicles that have exceeded their useful life of 12 years or 500,000 miles and requires replacement vehicles to ensure reliable service for the region; and
Whereas,	The Federal Transit Administration (FTA) allows for rolling stock purchases from state or local government purchasing contracts. Under section 3019(b) of the FAST Act, a recipient is permitted to purchase rolling stock and related equipment from any state's cooperative or schedule contract, without regard to whether the grantee is located in the same state.
Whereas,	The Commonwealth of Virginia Department of General Services Division of Purchases and Supply completed an evaluation via an Invitation for Bid for low-floor transit buses, commuter coach buses, and trolleys, heavy-duty, 12-year (29 ft. – 60 ft. sizes) (IFB No. 6447); and
Whereas,	The Commonwealth of Virginia Contract No. 6447 was issued to Gillig LLC for low-floor transit buses, commuter coach buses, and trolleys, heavy-duty, 12-year (29 ft. – 60 ft. sizes). SMART is permitted to purchase from the Commonwealth of Virginia Contract No. 6447; and
Whereas,	This practice creates economies of scale, reduces procurement lead times, and reduces administrative effort and expense. Price has been determined to be fair and reasonable; and
Whereas,	The project is funded via: Project No: 42700 / 42191 / 42720 / 42090 / 42051 / 42850 / 44050 / TBD; Federal Grant No: MI-2022-048 (5307, 5339, CMAQ), MI-2020-061 (5307, CMAQ), MI-2025-015 (5307, 5339), TBD, MI-2020-061 (5307, CMAQ), MI-2025-015 (5307, 5339), MI -2023-027 (CMAQ); State Grant No: 2022-0138 P9, 2017-0130 P24, 2022-0138 P38, 2022-0138 P17; and
Whereas,	The Chief Financial Officer is satisfied that Gillig LLC has the ability to perform under the contract terms and conditions; and
Whereas,	The EEO Department is satisfied that Gillig LLC is in compliance with the equal opportunity/affirmative action policies of the Federal and State government and the affirmative action policies of SMART; now, therefore, be it
Resolved,	That the General Manager of Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for the purchase of sixty (60) 40' Gillig low-floor diesel buses to Gillig LLC. The vehicles will be purchased under a state government purchasing contract through the Commonwealth of Virginia for an amount not to exceed $55,200,000.00.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on September 24, 2026.

__________________________ ____________________________________

Date Board Administrator

agenda item

DATE:	September 24, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	VP of Safety
FROM:	VP of Safety	APPROVED BY:	General Manager

SUBJECT: Approval of the Revised SMART Agency Safety Plan (ASP) for Calendar Year 2027

RECOMMENDATION

That the Board adopts the attached resolution approving the revised SMART Agency Safety Plan (ASP) for Calendar Year 2027.

DISCUSSION:

In accordance with the Federal Transit Administration (FTA) Public Transportation Agency Safety Plan (PTASP) regulation (49 CFR Part 673), SMART is required to review, update, and certify its Agency Safety Plan annually.

The 2027 SMART Agency Safety Plan has been reviewed by the SMART Safety Management System Committee, which includes equal representation from labor and management. The only revisions to the plan for 2027 are updates to SMART's annual safety performance targets. No changes have been made to the ASP's policies, processes, responsibilities, or Safety Management System framework.

The SMART Safety Management System Committee reviewed the revised performance targets and unanimously recommended approval of the 2027 ASP. Board approval is required as part of SMART's annual PTASP review and certification process.

ATTACHMENT

- Revised SMART Agency Safety Plan 2027
- Resolution

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Approval of the Revised SMART Agency Safety Plan (ASP) 2027

Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) is required by the Federal Transit Administration (FTA) to annually update its Agency Safety Plan (ASP) by December 31st each year; and
Whereas,	The ASP was developed in collaboration with the SMART Safety Management System committee comprising an equal representation of frontline Union representatives and management; and
Whereas,	The plan aims to minimize exposure to infectious diseases; reduce collisions and injuries; reduce visibility impairments for bus operators that contribute to vehicle & pedestrian accidents; and mitigate assaults on transit workers by optimizing bus operator barrier technology; and
Whereas,	The revised 2027 SMART Agency Safety Plan updates the annual safety performance targets. No changes have been made to the ASP's policies, processes, responsibilities, or Safety Management System framework; and
Whereas,	The proposed plan has undergone a thorough review and received unanimous approval from the SMART Safety Management System Committee; now, therefore, be it
Resolved,	That the Suburban Mobility Authority for Regional Transportation Board of Directors adopt the SMART Agency Safety Plan.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of the resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation on September 24, 2026.

Date

Board Administrator

agenda item

DATE:	September 24, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	VP of External Affairs	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract for Customer Relationship Management Software

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for customer relationship management software
- to Speridian Technologies LLC, 2400 Louisiana Blvd Bldg. 3, Albuquerque, NM 87110
- for a one-year contract beginning November 1, 2026, through October 31, 2027
- for an aggregate total cost not to exceed $92,068.70

DISCUSSION

On July 23, 2020, the Board awarded a five-year contract with Speridian Technologies LLC to develop a Customer Relationship Management (CRM) system. In 2025, the Board approved a one-year sole-source contract ending October 31, 2026. This system streamlines internal workflows to capture, track, and manage customer incidents and cases, enabling SMART Customer Care Agents to respond more effectively.

To ensure the ongoing operation of the CRM system, a sole-source contract with Speridian Technologies LLC for licensing and product support is needed. Fixed Route Customer Care Representatives, Terminal Assistance Vice Presidents, and Paratransit Managers have access to the system to process and resolve customer complaints and incidents. Product support will include training, analytical reporting, and ongoing software maintenance.

PROCUREMENT PROCESS

Procurement Method: ☐ Sealed Bid ☐ Proposal ☐ Quote ☒ Sole Source

Rationale for Award: The actual product or service can only be fulfilled from one source. FTA Circular 4220.1G states: “When the recipient’s requirement can only be fulfilled from one source, the recipient may make a noncompetitive award.” The CRM solution has been customized for SMART, and an award to another contractor would result in substantial duplication of costs. Price has been determined to be fair and reasonable.

FUNDING & COSTS

The project is funded via: Operating Funds.

Description	Not to Exceed Amount
One year: November 1, 2026, through October 31, 2027	$ 92,068.70
Total	$ 92,068.70

ATTACHMENTS

- Resolution

/EB

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Customer Relationship Management Software

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Whereas, The Suburban Mobility Authority for Regional Transportation (SMART) Board of Directors on July 23, 2020, awarded a contract to Speridian Technologies LLC to develop a Customer Relationship Management (CRM) system to streamline internal workflows for capturing, tracking, and managing customer incidents and cases, enabling SMART Customer Care Agents to respond more effectively; and

Whereas, In 2025, the Board approved a one-year sole-source contract ending October 31, 2026; and

Whereas, To effectively ensure ongoing software maintenance, training, and analytical reporting of the CRM system, licensing and product support, a new sole-source contract is required; and

Whereas, The actual product or service can only be fulfilled from one source. FTA Circular 4220.1G states: “When the recipient’s requirement can only be fulfilled from one source, the recipient may make a noncompetitive award.” The CRM solution has been customized for SMART and an award to another contractor would result in substantial duplication of costs. Price has been determined to be fair and reasonable; and

Whereas, The project is funded via: Operating Funds; and

Whereas, The Chief Financial Officer is satisfied that Speridian Technologies LLC has the potential to perform under the terms and conditions of the contract; and

Whereas, The EEO Department is satisfied that Speridian Technologies LLC is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore, be it

Resolved, That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a sole source contract for CRM software to Speridian Technologies LLC for one year, starting November 1, 2026, through October 31, 2027, for an amount not to exceed $92,068.70.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on September 24, 2026.

____________________ ____________________

Date Board Administrator

SMART **agenda item**

DATE:	September 24, 2026	DISPOSITION SOUGHT:	Board Approval
TO:	SMART Board of Directors	SUBMITTED BY:	General Manager
FROM:	Chief of Staff	APPROVED BY:	Certification Committee

SUBJECT: Authorization to Award a Contract for a Tenant Representation Broker

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for tenant representation broker
- with Plante Moran Realpoint, LLC, 3000 Town Center, Suite 100, Southfield, MI 48075
- until completion of the administration move into a new administrative office no later than September 30, 2027, or until the required services have been completed
- at an amount not to exceed $100,000 for tenant brokerage services,
- and at SMART's discretion approximately $57,000.00 for project management services and $57,000.00 for move management services
- for an aggregate total cost not to exceed $214,000.00

DISCUSSION

The lease for the SMART administrative offices in the Buhl Building is scheduled to expire on September 30, 2027. SMART will not be able to renew the lease because the building is being converted to residential use. The selected Tenant Representative will help assess the space and capacity needs, and identify, evaluate, and secure a new administrative office location within the SMART service area. The representative will also support lease negotiations and guide the site selection and leasing process. At SMART's discretion, the scope of services may also include project management services related to facility construction and tenant improvements, as well as move management services to support the transition to the new administrative office location.

PROCUREMENT PROCESS

Procurement Method:	☐ Sealed Bid ☒ Proposal ☐ Quote ☐ Sole Source
Advertising:	Michigan Chronicle and Michigan Inter-governmental Trade Network
Number of Downloads:	49 Downloads
Number of Responses:	7 Proposals
Rationale for Award:	The proposal submitted by Plante Moran Realpoint, LLC, was found to be the most responsive and responsible in meeting the scope of work and the most advantageous to SMART, with price and other specified evaluation criteria considered. Plante Moran Realpoint, LLC was also the lowest-priced proposal. Price was determined to be fair and reasonable.

FUNDING & COSTS

The project is funded via: Operating

Description	Not to Exceed Amount
Tenant Brokerage Services	$100,000.00
Estimated Project Management (at SMART's discretion)	$57,000.00
Estimated Move Management (at SMART's discretion)	$57,000.00
TOTAL	**$214,000.00**

ATTACHMENTS

- Resolution

/E.B.

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for a Tenant Representation Broker

Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) requires professional tenant representation brokerage services; and
Whereas,	The tenant representative will help assess the space and capacity needs, and identify, evaluate, and secure a new administrative office location within the SMART service area, support lease negotiations, and guide the site selection and leasing process. At SMART's discretion, the scope of services may also include project management services related to facility construction and tenant improvements, as well as move management services to support the transition to the new administrative office location; and
Whereas,	A Request for Proposal (RFP) was advertised in the Michigan Chronicle and published on the Michigan Inter-governmental Trade Network (MITN). SMART received seven (7) proposals; and
Whereas,	The proposal submitted by Plante Moran Realpoint, LLC was found to be the most responsive and responsible in meeting the scope of work and the most advantageous to SMART, with price and other specified evaluation criteria considered. Plante Moran Realpoint, LLC was also the lowest-priced proposal. Price was determined to be fair and reasonable; and
Whereas,	The project is funded via Operating Funds;
Whereas,	The Chief Financial Officer is satisfied that Plante Moran Realpoint, LLC has the potential to perform under the terms and conditions of the contract; and
Whereas,	The EEO Department is satisfied that Plante Moran Realpoint, LLC is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore, be it
Resolved,	That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for tenant representation brokerage service with Plante Moran Realpoint, LLC for a term commencing upon the effective date of the Contract Award and continuing until the required services have been completed for an amount not to exceed $100,000 for tenant brokerage services, and approximately $57,000.00 for project management services and $57,000.00 for move management services, for an aggregate total cost not to exceed $214,000.00.

CERTIFICATE

The undersigned, duly qualified Board Administrator of the Suburban Mobility Authority for Regional Transportation, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on September 24, 2026.

______________________________ ______________________________

Date Board Administrator

MEMORANDUM

TO: SMART Board of Directors

FROM: SMART General Counsel

DATE: September 24, 2026

SUBJECT: Closed Session

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: September 24, 2026

SUBJECT: Board Member Business

MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: September 24, 2026

SUBJECT: Adjournment