SMART Board Meeting



<u>MEMORANDUM</u>

TO: SMART Board of Directors

FROM: Chairperson

DATE: March 27, 2025

SUBJECT: Call to Order



MEMORANDUM

TO: SMART Board of Directors

FROM: Chairperson

DATE: March 27, 2025

SUBJECT: Pledge of Allegiance



I pledge allegiance to the flag of the United States of America and to The Republic for which it stands: one nation under God, indivisible with liberty and justice for all.



Buhl Building • 535 Griswold St, Suite 600 • Detroit, MI 48226 • (313) 223-2100

ROLL CALL

Date: March 27, 2025

CHAIRPERSON, MR. JOHN PAUL REA

VICE-CHAIRPERSON, MR. BRET RASEGAN

MS. SHEILA COTE

DR. CURTIS IVERY

MR. ROYCE MANIKO

MS. DIANA MCBROOM

MR. ASSAD TURFE



SMART Board Meeting Agenda

March 27, 2025 2:00 PM Buhl Building 535 Griswold, Suite 600 Detroit, MI 48226

	ITEM	ACTION	PRESENTED BY		
1.	Call to Order		John Paul Rea		
2.	Pledge of Allegiance		John Paul Rea		
3.	Roll Call		John Paul Rea		
4.	Adoption of Agenda	Approval	John Paul Rea		
5.	Certification of Public Notice	Information	Tiffany Martin		
6.	Minutes A. Board Meeting Minutes for February 27, 2025	Approval	John Paul Rea		
7.	Public Participation	Discussion	John Paul Rea		
8.	Chairperson's Report	Information	John Paul Rea		
9.	Financial Report	Information	Ryan Byrne, VP of Finance		
10.	General Manager's Report	Information	Dwight Ferrell		
11. Board Briefings		Information			
	A. HR Hiring Update		Tianna Leapheart, Interim VP of Human Resources		
12.	Old Business				
	A. Resolution: Authorization to Award a Contract for Towing Services for Fixed Route, Paratransit, & Support Vehicles	Approval	Le Juan Burt, VP of Maintenance		
13.	13. New Business				
	A. Resolution: Authorization to Award a Contract for One (1) 32-foot Medium-Duty Diesel Bus for Sterling Heights	Approval	Le Juan Burt, VP of Maintenance		
	B. Resolution: Authorization to Award a Contract for Four (4) Medium-Duty 26-foot Gasoline Buses for Lake Erie Transit Commission	Approval	Le Juan Burt, VP of Maintenance		

C. Resolution: Authorization to Award a Contract for Forty-Nine (49) Small Class Gasoline Buses	Approval	Le Juan Burt, VP of Maintenance
D. Resolution: Authorization to Award a Contract for Non-Warranty Cummins Engine Repair	Approval	Le Juan Burt VP of Maintenance
E. Resolution: Authorization to Award a Contract for Heavy Duty Batteries	Approval	Le Juan Burt VP of Maintenance
F. Resolution: Authorization to Award a Contract for Installation & Related Construction for Bus Shelters, Bus Stop Pads & Other Transit Amenities	Approval	Harmony Lloyd VP of Planning and Innovation
14. Board Member Business	Discussion	John Paul Rea
15. Adjournment	Discussion	John Paul Rea



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PUBLIC NOTICE

SMART will hold the Board of Directors meeting on Thursday, March 27, 2025 at 2:00 P.M. on the sixth floor of the Buhl Building, located at 535 Griswold Street, Suite 600, Detroit, MI.

The agenda can be found on SMART's website: http://www.smartbus.org/About/Our-Organization/Board-of-Directors/Board-Meeting-Schedule.

Members of the public may attend in person. The Meeting will be live-streamed on YouTube and available at the following link: https://www.youtube.com/@MySMARTBus.

Members of the public may also submit a written comment to be read during the Public Comment period by emailing SMARTBoard@smartbus.org by 1:15 p.m. on the day of the meeting.

Requests for reasonable accommodations at SMART require advanced reservations. Individuals with disabilities requiring assistance should contact SMARTBoard@smartbus.org or 313-223-2110 as soon as possible. If you have difficulties joining the virtual session, contact SMARTBoard@smartbus.org and we will assist you to the best of our abilities.

Public Comment will proceed as follows:

- All comments: 3-minute limit per member of the public. Kindly state your name and county of residence.
- Public comments will be received in the following order:
 - Members of the public who attend in person
 - Written comments via email. The Board Administrator will read any submitted comments.

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS' MEETING

PROPOSED MINUTES – February 27, 2025

The Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) met on Thursday, January 27, 2025, at 2:00 PM at the Buhl Building, located on 535 Griswold St. Suite 600 Detroit, MI 48226.

ATTENDANCE

SMART Board of Directors: Chairperson Mr. John Paul Rea

Vice-Chairperson Mr. Bret Rasegan

Ms. Sheila Cote Ms. Diana McBroom Mr. Assad Turfe

Absent Board Members: Dr. Curtis Ivery (Present Via

Zoom)

Mr. Royce Maniko (Present

Via Zoom)

SMART General Manager: Mr. Dwight Ferrell

SMART Deputy GM & COO: Ms. Tiffany J. Gunter

SMART Board Administrator: Ms. Tiffany Martin-Patterson

SMART Staff Present:

Ms. Laura Bieniek

Ms. De'Shalon Brownlee

Mr. Le Juan Burt

Mr. Ryan Byrne

Mr. Melvin Evans

Ms. Beth Gibbons

Ms. Harmony Lloyd

Mr. Bernard Parker

Mr. Sean Riopelle

Mr. D'Andrae Whitley

Mr. Danny Whitehouse

Public Registered:

Mx. Steven Hammontree

Mr. Mike Rayner

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Present: Chairperson Mr. John Paul Rea, Vice-Chairperson Mr. Bret Rasegan, Ms. Sheila Cote, Ms. Diana McBroom, Mr. Assad Turfe

Absent: Dr. Curtis Ivery (Present Via Zoom), Mr. Royce Maniko (Present Via Zoom)

A quorum was present.

4. Adoption of Agenda

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Sheila Cote, to approve the Agenda for the Thursday, February 27, 2025 Board of Directors Meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Certification of Public Notice

The Board Administrator read the Public Notice and Rules of Order into the record.

6. Minutes

A. Board Meeting Minutes for SMART's January 27, 2025 Board of Directors

Meeting

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Sheila Cote, to approve the Board meeting minutes for the Board of Directors Meeting on Monday, January 27, 2025.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

7. Public Participation

Chairperson Mr. John Paul Rea declared the meeting open for Public Participation.

The following participants voiced their concerns and made comments:

- ➤ Mx. Steven Hammontree of Oakland County, following a request to speak for additional time, mentioned that the agenda was not posted at 11:50 to allow comments on it. They mentioned last month's comments were not read and addressed by the Board Administrator and is unsure SMART's Board of Directors read the comments which were forward. Hammontree also wished to complain about bus service changes—one such incident happened near their home, and as a result of this, they were late to the October Board meeting. There are also some issues with bus operators not complying with ADA regulations, specifically as it pertains to use of the lift ramp.
- ▶ Mr. Mike Rayner of Macomb County discussed two issues: the first of them being lack of transportation to locations in need of workers—specifically Hall Road and West 23 Mile. Bus shelter and stop condition, alongside the Adopta-Stop program's failure comprised the second topic. The bus operators Rayner spoke to had not heard of the program, however Erika DeLange, who led him to Corey Rowe, did address it. For a stop's successful maintenance, supplies are needed, such as glass cleaner, grabbers, and power washers. Rayner suggests interested parties travel down Gratiot to see bus stop and shelter condition and understand how critical of an issue it is.

8. Chairperson's Report

DISCUSSION:

Chairperson Mr. John Paul Rea introduced newly appointed Board member, Mr. Assad Turfe, replacing Mr. Abdul Haidous in representing Wayne County.

9. Financial Report

A. First Quarter Financial Report

MOTION: Moved by Mr. Assad Turfe, seconded by Mr. Bret Rasegan, for the Acceptance and Filing of the Q2 FY2025 Financial Report.

DISCUSSION:

Q2 FY2025 information shared by Ryan Byrne, VP of Finance.

VOTE: THE MOTION CARRIED.

B. Appointment to the Fiscal Year 2025-2026 Budget Committee

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Diana McBroom, that the Board appoints three board members: Mr. Bret Rasegan of Oakland County serving as Chairperson, Ms. Sheila Cote of Macomb County, and Mr. Assad Turfe of Wayne County to make up FY 2025-2026 Budget Committee of the SMART Board of Directors.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

10. General Manager's Report

DISCUSSION:

11. Board Briefings

A. HR Hiring Update

MOTION: Moved by Mr. Assad Turfe, seconded by Ms. Sheila Cote to receive and file the HR Hiring Update.

DISCUSSION:

Tianna Leaphart, SMART's Interim VP of Hiring, provided the number of new hires and the total number of operators for fixed routes and paratransit were shared. SMART hired six paratransit operators one new mechanic between January 1 and January 31. Currently, SMART filled 408 of its 426 fixed route operator positions, 134 of its 142 paratransit operator positions, and mechanics, 65 of its 85 budgeted positions for mechanics.

VOTE: THE MOTION CARRIED.

B. Paratransit Ridership Update

MOTION: Moved by Ms. Sheila Cote, seconded by Ms. Diana McBroom, to receive and file the SMART's Paratransit Ridership Update.

DISCUSSION:

Daniel Whitehouse, SMART's VP of Paratransit and On-Demand Services, provided updates on SMART's Paratransit and Flex ridership. Paratransit has new vehicle designs, which will be shown to new communities to inform them of what new vehicles look like, and showed specific numbers regarding ridership, on-time performance, and cancellations for Paratransit and Flex operations.

Ms. Sheila Cote inquired about how the service is marketed, particularly to those with special needs and seniors, the procedure of which was explained by Whitehouse. Following the program's beginning, SMART has done marketing campaigns based on the areas serviced, growing zones based on existing areas, a process continuing today with SMART's call center.

Mr. Bret Rasegan asked about wait times and people per ride, which would be provided next month during the ridership update, which is monitored on a biweekly basis, though can be addressed the day it happens.

VOTE: THE MOTION CARRIED

Fixed Route Ridership Update

MOTION: Moved by Mr. Bret Rasegan, seconded by Sheila Cote, to receive and file the SMART Fixed Route Ridership Update

DISCUSSION:

Harmony Lloyd, SMART's VP of Planning, provided updates on SMART's Fixed Route ridership, highlighting an increase in ridership of roughly twelve percent. Adding Oakland County likely increased the number of riders for fixed route, as have people's confidence in the service bringing them back.

VOTE: THE MOTION CARRIED.

C. Bus Stop Design Manual

DISCUSSION:

Presented by Harmony Lloyd. The manual ensures safety for all, considers all street users, ensures stops are consistent, uniformly and equitably designed, and integrated into the surrounding streetscape. Bus stops were designed from SMART's policies, national best practices, along with other transit authorities.

D. SMARTer Mobility Program Update

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Sheila Cote, to receive and file the SMARTer Mobility Program Update.

DISCUSSION:

Presented by Baker and Associates. SMARTer Mobility evaluates fixed route and paratransit, offers recommendations for improvement, and ensures community is engaged. A final recommended plan will come in the fall after public meetings in the summer.

VOTE: THE MOTION CARRIED.

12. New Business

A. Resolution: Authorization to Award a Contract for Towing Services for Fixed Route, Paratransit & Support Vehicles

MOTION: Moved by Mr. Assad Turfe, seconded by Mr. Bret Rasegan, that the SMART Board of Directors Table the Authorization to Award a Contract for Towing Services for Fixed Route, Paratransit, & Support Vehicles for March's Board of Directors Meeting.

DISCUSSION:

Following the motion to table the item, Dwight Ferrell mentioned that the vendor, Boulevard and Trumbull, were the sole option able to assist SMART with its venture. The solicitation is being revised due to not having additional bidders. While the contract is three years, SMART does not intend to use all three years.

VOTE: ITEM TABLED FOR FURTHER DISCUSSION

B. Ratification: Payment of Services Rendered for Storage Tank Inspection & Maintenance Services

MOTION: Moved by Bret Rasegan, seconded by Ms. Sheila Cite, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to make a payment to Phoenix Environmental for services rendered during the base contract period, in the amount of \$23,859.01.

DISCUSSION:

None

VOTE: THE MOTION CARRIED

C. Ratification and Amendment: Payment for Services Rendered and Authorization of Contract Amendment No. 1 to Increase Funds for the Sludge & Wastewater Removal

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Assad Turfe, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to make a payment of \$14,443.87 and approve Contract Amendment No. 1 for additional funding not to exceed \$30,000.00 for Option Year 1 ending April 30, 2025, and

increased funding at a cost not to exceed \$45,000.00 for Option Year 2 beginning May 1, 2025, through April 30, 2026, to Birks Works Environmental LLC for an aggregate total that will not exceed \$399,943.87 for the three year period.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

D. Ratification: Payment for Services Rendered for Lift & Hoist Repair Services & Inspections

MOTION: Moved by Ms. Diana McBroom, seconded by Mr. Bret Rasegan, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized for payment for services rendered to Dows Equipment Service, in the amount not to exceed \$11,715.72.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Mr. Disaster Recovery Solution

MOTION: Moved by Mr. Assad Turfe, seconded by Ms. Sheila Cote, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a five-year contract to Softchoice Corporation for a Business Continuity and Disaster Recovery Solution for a total amount not to exceed \$674,216.54, with no renewal options.

DISCUSSION:

NONE

VOTE: THE MOTION CARRIED.

F. Resolution: Authorization to Award a Contract for AVL Hardware Warranty, Software Maintenance & Training Services

MOTION: Moved by Mr. Bret Rasegan, seconded by Ms. Diana McBroom, that the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for AVL hardware warranty, software maintenance, and training to Clever Devices Ltd. for an amount not to exceed \$3,243,967.00 for five years, starting March 13, 2025, through March 12, 2030.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

13. Board Member Business

DISCUSSION:

NONE

14. Adjournment

There being no further business to come before the Board. The meeting was adjourned at 3:28 P.M. upon a motion made by Mr. Assad Turfe, seconded by Ms. Sheila Cote, and unanimously carried.

Respectfully submitted,

Tiffany Martin-Patterson Board Administrator

<u>MEMORANDUM</u>

TO: SMART Board of Directors

FROM: Chairperson

DATE: March 27, 2025

SUBJECT: Public Participation

$\underline{MEMORANDUM}$

TO: SMART Board of Directors

FROM: Chairperson

DATE: March 27, 2025

SUBJECT: Chairperson's Report

<u>MEMORANDUM</u>

TO: SMART Board of Directors

FROM: SMART Staff

DATE: March 27, 2025

SUBJECT: Financial Report



$\underline{MEMORANDUM}$

TO: SMART Board of Directors

FROM: Chairperson

DATE: March 27,2025

SUBJECT: General Manager's Report



$\underline{MEMORANDUM}$

TO: SMART Board of Directors

FROM: SMART Staff

DATE: March 27, 2025

SUBJECT: Board Briefings





HR Hiring Update March 27, 2025



February 1, 2025 – February 28, 2025

 Fixed Route Operators 	17
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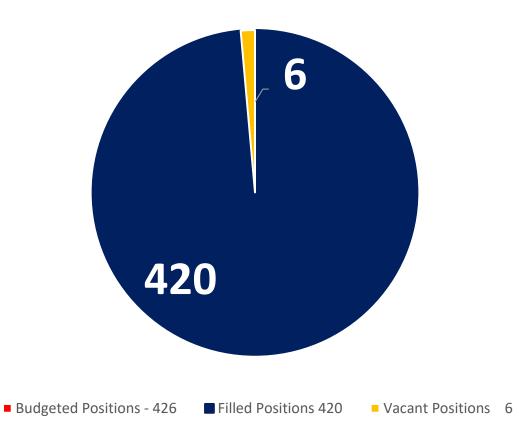
- Paratransit Operators
- Mechanics
- Total 19





Bus Operators February 2025

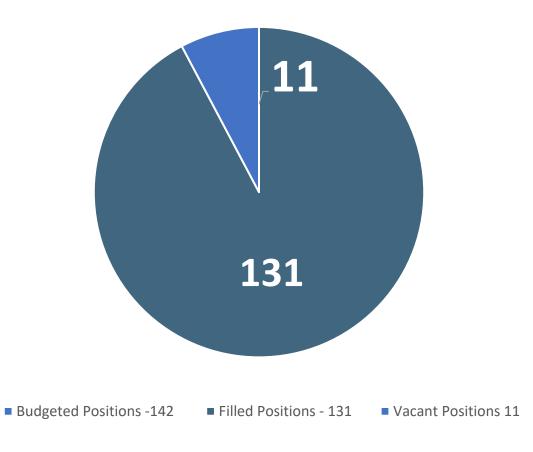
Total Budgeted 426





Paratransit Operators February 2025

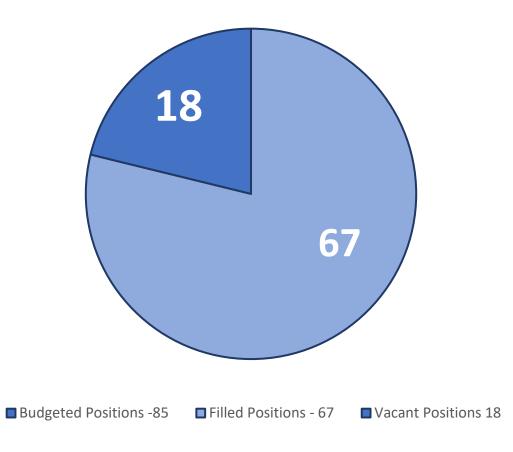
Total Budgeted 142





Mechanics February 2025

Total Budgeted 85





QUESTIONS



$\underline{MEMORANDUM}$

TO: SMART Board of Directors

FROM: SMART Staff

DATE: March 27, 2025

SUBJECT: Old Business





agenda item

DATE: March 27, 2025 DISPOSITION SOUGHT: Board Approval TO: SMART Board of Directors SUBMITTED BY: General Manager

FROM: VP of Maintenance APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for Towing Services for Fixed Route, Paratransit, &

Support Vehicles

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for towing services for fixed route, paratransit, and support vehicles
- to Boulevard & Trumbull Towing, Inc. located at 2411 Vinewood, Detroit, MI 48216
- for three years starting April 1, 2025, through March 31, 2028, plus two, one-year renewal options
- at an amount not to exceed \$661,494.00 for three years, plus two, one-year renewal options for a total amount not to exceed \$1,101,494.00 for the five years

DISCUSSION

The maintenance department requires towing services to assist with the recovery of vehicles from breakdowns and accidents to help minimize downtime.

PROCUREMENT PROCESS

Procurement Method: \square Sealed Bid \boxtimes Proposal \square Quote \square Sole Source

Advertising: Michigan Chronicle and Michigan Inter-governmental Trade Network

Number of Downloads: 23

Number of Responses: 3 proposals

Rationale for Award: The proposal submitted by Boulevard & Trumbull Towing, Inc. was found

to be responsive and responsible in meeting the scope of work and the most advantageous to SMART with price and other specified evaluation criteria being considered. Boulevard & Trumbull Towing, Inc.'s proposal was the lowest-priced, responsive, and responsible proposal. Price has

been determined to be fair and reasonable.

FUNDING & COSTS

This contract is funded via: Operating Funds

Description	Not to Exceed Amount
Base Three Years: April 1, 2025, through March 31, 2028	\$661,494.00
Option Year 1: April 1, 2028, through March 31, 2029	\$220,000.00
Option Year 2: April 1, 2029, through March 31, 2030	\$220,000.00
Total	\$1,101,494.00

ATTACHMENTS

Resolution

/MB



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization	on to Award a Contract for Towing Services for Fixed Route, Paratransit & Support Vehicles			
Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) maintenance department requires towing services to assist with the recovery of vehicles from breakdowns and accidents to help minimize downtime; and			
Whereas,	A Request for Proposals (RFP) was advertised in the Michigan Chronicle and published on the Michigan Inter-governmental Trade Network (MITN). SMART received three proposals; and			
Whereas,	The proposal submitted by Boulevard & Trumbull Towing, Inc. was found to be responsive and responsible in meeting the scope of work and the most advantageous to SMART with price and other specified evaluation criteria being considered. Boulevard & Trumbull Towing, Inc.'s proposal was the lowest-priced, responsive, and responsible proposal. Price has been determined to be fair and reasonable; and			
Whereas,	The contract is funded via operating funds; and			
Whereas,	The Vice President of Finance is satisfied that Boulevard & Trumbull Towing, Inc. has the potential to perform under the terms and conditions of the contract; and			
Whereas,	The EEO Department is satisfied that Boulevard & Trumbull Towing, Inc. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it			
Resolved,	That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for towing services to Boulevard & Trumbull Towing, Inc. for an amount not to exceed \$661,494.00 for three years, starting April 1, 2025, through March 31, 2028, plus two, one-year renewal option periods for the amount not to exceed \$220,000.00 each, for an aggregate amount not to exceed \$1,101,494.00 for the five years.			
CERTIFICATE				
The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on March 27, 2025.				

Board Administrator

Date

$\underline{MEMORANDUM}$

TO: SMART Board of Directors

FROM: SMART Staff

DATE: March 27, 2025

SUBJECT: New Business



agenda item

DATE: March 27, 2025 DISPOSITION SOUGHT: Board Approval TO: **SMART Board of Directors** SUBMITTED BY: General Manager

FROM: VP of Maintenance APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for One (1) 32-foot Medium-Duty Diesel Bus for the

City of Sterling Heights

RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of a contract:

- for the purchase of one (1) 32-foot medium-duty diesel bus for the City of Sterling Heights
- to Hoekstra Transportation, Inc. located at 3741 Roger B Chaffee, Grand Rapids, MI 49548
- for one-time purchase
- at a total cost not to exceed \$253,823.00

DISCUSSION

The City of Sterling Heights, a participant in the SMART Community Partnership Program (CPP), provides transit services for seniors and people with disabilities, assisting them to get to work, grocery stores, medical and dental appointments, and other destinations. As part of this partnership, SMART procures vehicles for their use. Sterling Heights requires one (1) 32-foot medium-duty diesel bus to replace an aging bus that qualifies for retirement due to age and/or mileage.

PROCUREMENT PROCESS

Procurement Method:	☐ Sealed Bid	☐ Proposal	☐ Quotes	☐ Sole Source	
Rationale for Award:	The FTA allo	ws for purcha	ses from star	te cooperative	purchasing
	contracts. This	practice creates	economies of	scale, reduces p	rocurement
	lead times, an	d reduces adm	inistrative effe	ort and expense	e. SMART

nt Т participates in the State of Michigan - State Bus/Van Purchasing Program. The State of Michigan has awarded a contract for Medium Duty with Lift and without Lift Transit Buses to Hoekstra Transportation, Inc. The price has been determined to be fair and reasonable through an evaluation process conducted by The State of Michigan. The State of Michigan's Department of Technology, Management, & Budget's Procurement office completed an evaluation via a Request for Proposal (RFP No. 230000001329). An award was made to the most responsive and responsible bidder, Hoekstra Transportation, Inc. who passed the technical evaluation, pre-award audit and offered the best value to the State of Michigan. The State of Michigan Contract No. 230000001329 was issued to Hoekstra Transportation, Inc.

FUNDING & COSTS:

The contract is funded via: Project No: 42270 / 42941; Federal Grant No: MI-2021-051 / MI-2022-052; State Grant No: 2017-0130 P37 / 2022-0138 P8

The contract costs are summarized as follows:

Stage	Date Board Approval /Requested	Description	Total Cost
One-time purchase	3/27/25	One (1) 32-foot Medium-Duty Diesel Bus for the City of Sterling Heights	\$253,823.00

ATTACHMENTS:

• Resolution

/CB



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for One (1) 32-foot Medium-Duty Diesel Bus for the City of Sterling Heights

	Heights
Whereas,	The City of Sterling Heights, a participant in the SMART Community Partnership Program (CPP), provides transit services for seniors and people with disabilities; and
Whereas,	Sterling Heights requires one (1) 32-foot medium-duty diesel bus to replace an aging bus that qualifies for retirement due to age and/or mileage; and
Whereas,	The FTA allows for purchases from state cooperative purchasing contracts. This practice creates economies of scale, reduces procurement lead times, and reduces administrative effort and expense. SMART participates in the State of Michigan – State Bus/Van Purchasing Program; and
Whereas,	The State of Michigan has awarded a contract for Medium Duty with Lift and without Lift Transit Buses based on a competitive solicitation in accordance with all State and Federal regulations. The price has been determined to be fair and reasonable through an evaluation process conducted by the State of Michigan; and
Whereas,	The Vice President of Finance is satisfied that Hoekstra Transportation, Inc. has the potential to perform under the contract terms and conditions; and
Whereas,	The EEO Department is satisfied that Hoekstra Transportation, Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; and
Whereas,	The contract is funded via; Project No: 42270 / 42941; Federal Grant No: MI-2021-051 / MI-2022-052; State Grant No: 2017-0130 P37 / 2022-0138 P8; now, therefore be it
Resolved,	That the General Manager of Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Hoekstra Transportation, Inc. for the purchase of one (1) 32-foot medium-duty diesel bus for the City of Sterling Heights. The vehicle will be purchased under a cooperative purchasing agreement through the State of Michigan – State Bus/Van Purchasing Program for an amount not to exceed \$253,823.00.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on March 27, 2025.

Date	Board Administrator



agenda item

DATE: March 27, 2025 DISPOSITION SOUGHT: Board Approval TO: SMART Board of Directors SUBMITTED BY: General Manager

FROM: VP of Maintenance APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for Four (4) Medium-Duty 26-foot Gasoline Buses for

Lake Erie Transit Commission

RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of a contract:

- for the purchase of four (4) medium-duty 26-foot gasoline buses for Lake Erie Transit Commission (LETC)
- to Hoekstra Transportation, Inc. located at 3741 Roger B Chaffee, Grand Rapids, MI 49548
- for one-time purchase
- at a total cost not to exceed \$739,848.00

DISCUSSION

Lake Erie Transit Commission (LETC) is a subrecipient of SMART and requires four (4) medium-duty 26-foot gasoline buses. These buses will be used as replacements within their fleet for vehicles that are eligible for retirement due to age or mileage.

PROCUREMENT PROCESS

INOCUREMENTIA	TOCESS				
Procurement Method:	☐ Sealed Bid	☐ Proposal	☐ Quotes	☐ Sole Source	⊠ Other
Rationale for Award:	practice creates administrative of State Bus/Va contract for Me Transportation, through an eval Michigan's Depoffice comple #230000001329 bidder, Hoekstraward audit an	economies of effort and experiment of the price luation process partment of Texted an evaluation of the price	scale, reduces inse. SMART in Program. The th Lift and with the has been deconducted by schnology, Manuation via was made to the poest value to the three to the control of	procurement lead participates in the State of Michig hout Lift Transit termined to be f the State of Michagement, & Buch a Request for the most responsite technical he State of Michagement of the Michagement of the most responsite technical he State of Michagement of the Michagement of the most responsite technical he State of Michagement of the Michage	sing contracts. This times, and reduces State of Michigan can has awarded a Buses to Hoekstra air and reasonable nigan. The State of liget's Procurement Proposal (RFP we and responsible cal evaluation, pre-igan. The State of tra Transportation,

FUNDING & COSTS:

The project is funded via: Project 42810; Federal Grant MI-2022-048 (5307); State Grant 2022-0138 P9 and Project 40885; Federal Grant MI-2018-018 (5307); State Grant 2017-0130 P11.

The contract costs are summarized as follows:

Stage	Date Board Approval /Requested	Description	Total Cost
One-time purchase	3/27/25	Four (4) Medium-Duty 26-foot Gasoline Buses	\$739,848.00

ATTACHMENTS:

• Resolution

/MB



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Four (4) Medium-Duty 26-foot Gasoline Buses for Lake Erie Transit Commission

Whereas,	Lake Erie Transit Commission (LETC) is a subrecipient of Suburban Mobility Authority for Regional Transportation (SMART) and requires four (4) medium-duty 26-foot gasoline buses to replace vehicles that are eligible for retirement; and
Whereas,	The Federal Transit Administration (FTA) allows for purchases from state cooperative purchasing contracts. This practice creates economies of scale, reduces procurement lead times, and reduces administrative effort and expense. SMART participates in the State of Michigan – State Bus/Van Purchasing Program; and
Whereas,	The State of Michigan has awarded a contract for Medium Duty with Lift and without Lift Transit Buses to Hoekstra Transportation, Inc. based on a competitive solicitation in accordance with all State and Federal regulations. The price has been determined to be fair and reasonable through an evaluation process conducted by the State of Michigan; and
Whereas,	The Vice President of Finance is satisfied that Hoekstra Transportation, Inc. has the potential to perform under the contract terms and conditions; and
Whereas,	The EEO Department is satisfied that Hoekstra Transportation, Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; and
Whereas,	The project is funded via: Project 42810; Federal Grant MI-2022-048 (5307); State Grant 2022-0138 P9 and Project 40885; Federal Grant MI-2018-018 (5307); State Grant 2017-0130 P11; now, therefore be it
Resolved,	That the General Manager of Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Hoekstra Transportation, Inc. for the purchase of four (4) medium-duty 26-foot gasoline buses Lake Erie Transit Commission. The vehicles will be purchased under a cooperative purchasing agreement through the State of Michigan – State Bus/Van Purchasing Program for an amount not to exceed \$739,848.00.
	CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on March 27, 2025.

Date	Board Administrator



agenda item

DATE: March 27, 2025 DISPOSITION SOUGHT: Board Approval TO: SMART Board of Directors SUBMITTED BY: General Manager

FROM: VP of Maintenance APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for Forty-Nine (49) Small Class Gasoline Buses

RECOMMENDATION

That the Board adopts the attached resolution authorizing the award of a contract:

- for the purchase of forty-nine (49) small class gasoline buses for various community partners
- to Hoekstra Transportation, Inc. located at 3741 Roger B Chaffee, Grand Rapids, MI 49548
- for one-time purchase
- at a total cost not to exceed \$7,430,681.00

DISCUSSION

As part of the SMART Community Partnership Program, local communities operate transit services for seniors and people with disabilities within their communities. As part of this partnership, SMART procures vehicles for their use. For continuity of service, SMART needs forty-nine small-class gasoline buses for various community partners to replace aging buses that qualify for retirement due to age and/or mileage. The community partners to receive these buses are listed in the attached document.

PROCUREMENT PROCESS

Procurement Method: Rationale for Award: ☐ Sealed Bid ☐ Proposal ☐ Quotes ☐ Sole Source ☐ Other The FTA allows for purchases from state cooperative purchasing contracts. This practice creates economies of scale, reduces procurement lead times, and reduces administrative effort and expense. SMART participates in the State of Michigan - State Bus/Van Purchasing Program. The State of Michigan has awarded a contract for Small Class of Non-Lift and Lift Transit Buses to Hoekstra Transportation, Inc. The price has been determined to be fair and reasonable through an evaluation process conducted by the State of Michigan. The State of Michigan's Department of Technology, Management, & Budget's Procurement office completed an evaluation via a Request for Proposal (RFP No. 210000000606). An award was made to the most responsive and responsible bidder, Hoekstra Transportation, Inc. who passed the technical evaluation, pre-award audit and offered the best value to the State of Michigan. The State of Michigan Contract No. 210000000606 was issued to Hoekstra Transportation, Inc.

FUNDING & COSTS

The project is funded via:

Project No: 42740/42890/43062/44160; Federal Grant No: MI-2022-048 (5307); MI-2022-052 (5310);

MI-2024-014 (5310); State Grant No: 2022-0138 P9; 2022-0138 P8; 2022-0138 P28

Project No: 36693 / 42942 / 44170; Federal Grant No: MI-2022-052; MI-2024-014; State Grant No:

2022-0138 P7; 2022-0138 P8; 2022-0138 P28

The contract costs are summarized as follows:

Stage	Date Board Approval /Requested	Description	Total Cost
One-time purchase	3/27/25	Forty-nine (49) Small Class Gasoline Buses	7,430,681.00

ATTACHMENTS:

- Resolution
- Community Partners Receiving Buses

/CB



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Forty-Nine (49) Small Class Gasoline Buses

-	Authorization to Award a Contract for Forty-Nine (49) Small Class Gasoline Buses
Whereas,	As part of the Suburban Mobility Authority for Regional Transportation (SMART) Community Partnership Program, local communities operate transit services for seniors and people with disabilities within their communities; and
Whereas,	SMART needs forty-nine (49) small class gasoline buses for various community partners to replace aging buses that qualify for retirement due to age and/or mileage; and
Whereas,	The Federal Transit Administration (FTA) allows for purchases from state cooperative purchasing contracts. This practice creates economies of scale, reduces procurement lead times, and reduces administrative effort and expense. SMART participates in the State of Michigan – State Bus/Van Purchasing Program; and
Whereas,	The State of Michigan has awarded a contract for Small Class of Non-Lift and Lift Transit Buses to Hoekstra Transportation, Inc. based on a competitive solicitation in accordance with all State and Federal regulations. The price has been determined to be fair and reasonable through an evaluation process conducted by the State of Michigan; and
Whereas,	The Vice President of Finance is satisfied that Hoekstra Transportation, Inc. has the potential to perform under the contract terms and conditions; and
Whereas,	The EEO Department is satisfied that Hoekstra Transportation, Inc. is in compliance with the equal opportunity/affirmative action policies of the Federal and State governments and the affirmative action policies of SMART; and
Whereas,	The project is funded via: Project No: 42740/42890/43062/44160; Federal Grant No: MI-2022-048 (5307); MI-2022-052 (5310); MI-2024-014 (5310); State Grant No: 2022-0138 P9; 2022-0138 P8; 2022-0138 P28; Project No: 36693 / 42942 / 44170; Federal Grant No: MI-2022-052; MI-2024-014; State Grant No: 2022-0138 P7; 2022-0138 P8; 2022-0138 P28; now, therefore be it
Resolved,	That the General Manager of Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract to Hoekstra Transportation, Inc. for the purchase of forty-nine (49) small class gasoline buses. The vehicles will be purchased under a cooperative purchasing agreement through the State of Michigan – State Bus/Van Purchasing Program for an amount not to exceed \$7,430,681.00.
	CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on March 27, 2025.

Date	Board Administrator

Community Partners Receiving Buses		
County	Community Partner	# of Vehicles in Order
Macomb	Fraser	1
Macomb	Harrison Township	1
Macomb	Macomb Community Action (MCA)	1
Macomb	Mt. Clemens	3
Macomb	Richmond Lenox	3
Macomb	St. Clair Shores	2
Macomb	Senior Transportation through Advance Registration (STAR)	1
Macomb	Sterling Heights	1
Macomb	Warren	1
Monroe	Monroe County Opportunity Program (MCOP)	1
Oakland	Auburn Hills	1
Oakland	Brandon	1
Oakland	Clawson	1
Oakland	Gesher Human Services	1
Oakland	North Oakland Transportation Authority (NOTA)	4
Oakland	Older Persons' Commission (OPC)	4
Oakland	Royal Oak Twp.	1
Oakland	Royal Oak, City of	1
Oakland	Southfield	2
Oakland	Troy	1
Oakland	West Oakland Transportation Authority (WOTA)	1
Wayne	Dearborn	1
Wayne	Livonia	2
Wayne	Melvindale	1
Wayne	Nankin Transit Commission	7
Wayne	Pointe Area Assisted Transportation Service (PAATS)	2
Wayne	Redford	3



agenda item

DATE: March 27, 2025 DISPOSITION SOUGHT: Board Approval TO: SMART Board of Directors SUBMITTED BY: General Manager

FROM: VP of Maintenance APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for Non-Warranty Cummins Engine Repair

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for non-warranty Cummins engine repair
- to Cummins Inc. DBA Cummins Sales and Service located at 3760 Wyoming Avenue, Dearborn, MI 48210
- for three years starting April 1, 2025, through March 31, 2028, plus two one-year renewal options
- at an amount not to exceed \$600,000.00 for three years, plus two one-year renewal options for a total amount not to exceed \$1,000,000.00 for five years

DISCUSSION

The maintenance department requires a contract for non-warranty engine repairs for Cummins engines. Occasionally, issues arise that necessitate the expertise of the manufacturer for resolution. When this determination is made, the vehicle is sent to Cummins for repair. None of the Cummins engines in the fixed-route fleet are covered by warranties, which places a burden on the Authority to manage and finance all fixed-route engine repairs. Using an original equipment manufacturer (OEM) facility for repairs ensures that the most current diagnostic tools are utilized to identify necessary repairs, which benefits the Authority. Cummins Inc. currently provides repair services to SMART and is equipped to perform the required repairs. Additionally, their central location relative to our terminals results in savings on towing expenses.

PROCUREMENT PROCESS

Procurement Method:	☐ Sealed Bid	☐ Proposal	☐ Quote	⊠ Sole Source
Rationale for Award:	The actual prod	uct or service ca	an only be ful	filled from one source. FTA Circular
	4220.1G states:	"When the reci	pient's requi	rement can only be fulfilled from one
	source, the rec	cipient may m	ake a nonce	ompetitive award." Price has been
	determined to b	e fair and reaso	nable.	

FUNDING & COSTS

This project is funded via: Operating Funds

Description	Not to Exceed Amount
Base Three Years: April 1, 2025, through March 31, 2028	\$600,000.00
Option Year 1: April 1, 2028, through March 31, 2029	\$200,000.00
Option Year 2: April 1, 2029, through March 31, 2030	\$200,000.00
Total	\$1,000,000.00

ATTACHMENTS

Resolution

/MB



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

	Authorization to Award a Contract for Non-Warranty Cummins Engine Repair
Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) maintenant department requires a contract for non-warranty Cummins engine repair; and
Whereas,	Cummins Inc. DBA Cummins Sales and Service is the only contractor that can fulfill to need for Cummins OEM non-warranty engine repair and is critical to continuity of service and
Whereas,	The actual product or service can only be fulfilled from one source. FTA Circular 4220.1 states: "When the recipient's requirement can only be fulfilled from one source, the recipie may make a noncompetitive award." Price has been determined to be fair and reasonab and
Whereas,	The project is funded via operating funds; and
Whereas,	The Vice President of Finance is satisfied that Cummins Inc. DBA Cummins Sales a Service has the potential to perform under the terms and conditions of the contract; and
Whereas,	The EEO Department is satisfied that Cummins Inc. DBA Cummins Sales and Service is compliance with the equal opportunity and affirmative action laws and policies of the Fede and State governments and the affirmative action policies of SMART; now, therefore be in
Resolved,	That the General Manager of the Suburban Mobility Authority for Regional Transportati is hereby authorized to award a contract for non-warranty Cummins engine repair Cummins Inc. DBA Cummins Sales and Service for an amount not to exceed \$600,000. for three years, starting April 1, 2025, through March 31, 2028, with two, one-year renew option periods for the amount not to exceed \$200,000.00 each, for an aggregate amount reto exceed \$1,000,000.00 for the five years.
	CERTIFICATE
Transportati	igned duly qualified Board Secretary of the Suburban Mobility Authority for Region certifies the foregoing is a true and correct copy of a resolution adopted at a legally convent the Board of the Suburban Mobility Authority for Regional Transportation here, 2025.
Date	Board Administrator



agenda item

DATE: March 27, 2025 DISPOSITION SOUGHT: Board Approval TO: SMART Board of Directors SUBMITTED BY: General Manager

FROM: VP of Maintenance APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for Heavy Duty Batteries

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for heavy duty batteries for paratransit and fixed route buses
- to Kirk's Automotive, Inc. located at 9330 Roselawn St., Detroit, MI 48204
- for three years starting April 1, 2025, through March 31, 2028, plus two one-year renewal options
- at an amount not to exceed \$250,000.00 for three years, plus two, one-year renewal options for a total amount not to exceed \$430,000.00 for the five years

DISCUSSION

The maintenance department requires a contract to supply batteries for its fixed-route and paratransit vehicles to support its fleet operation.

PROCUREMENT PROCESS

Procurement Method:	⊠ Sealed Bid	\square Proposal	☐ Quote	☐ Sole Source
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Advertising: Michigan Chronicle and Michigan Inter-governmental Trade Network

Number of Downloads: 42 Downloads Number of Responses: 5 Sealed Bids

Rationale for Award: Kirk's Automotive, Inc. was found to be the lowest-priced, responsive and

responsible bidder. Price has been determined to be fair and reasonable.

FUNDING & COSTS

This project is funded via: Operating Funds

Description	Not to Exceed Amount
Base Three Years: April 1, 2025, through March 31, 2028	\$250,000.00
Option Year 1: April 1, 2028, through March 31, 2029	\$90,000.00
Option Year 2: April 1, 2029, through March 31, 2030	\$90,000.00
Total	\$430,000.00

ATTACHMENTS

Resolution

/MB



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

	Authorization to Award a Contract for Heavy Duty Batteries
Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) maintenance department requires heavy duty batteries for paratransit and fixed route buses; and
Whereas,	An Invitation for Bid (IFB) was advertised in the Michigan Chronicle and published on the Michigan Inter-governmental Trade Network (MITN). SMART received five bids; and
Whereas,	Kirk's Automotive, Inc., was found to be the lowest-priced, responsive and responsible bidder. Price has been determined to be fair and reasonable; and
Whereas,	The project is funded via operating funds; and
Whereas,	The Vice President of Finance is satisfied that Kirk's Automotive, Inc. has the potential to perform under the terms and conditions of the contract; and
Whereas,	The EEO Department is satisfied that Kirk's Automotive, Inc. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
Resolved,	That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for heavy duty batteries to Kirk's Automotive, Inc. for an amount not to exceed \$250,000.00 for three years, starting April 1, 2025, through March 31, 2028, plus two, one-year renewal option periods for the amount not to exceed \$90,000.00 each, for an aggregate amount not to exceed \$430,000.00 for the five years.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on March 27, 2025.

Date	Board Administrator



agenda item

DATE: March 27, 2025 DISPOSITION SOUGHT: Board Approval
TO: SMART Board of Directors SUBMITTED BY: General Manager

FROM: VP of Planning & Innovation APPROVED BY: Certification Committee

SUBJECT: Authorization to Award a Contract for Installation & Related Construction for Bus Shelters,

Bus Stop Pads & Other Transit Amenities

RECOMMENDATION

That the Board adopt the attached resolution authorizing the award of a contract:

- for Installation & Related Construction for Bus Shelters, Bus Stop Pads & Other Transit Amenities
- to Complete Mechanical Contracting, Inc. located at 681 Manufacturers Dr., Westland, MI 48186
- for three years starting April 1, 2025, through March 31, 2028, plus two one-year renewal options
- at an amount not to exceed \$3,600,000.00 for three years, plus two one-year renewal options for an amount not to exceed \$6,000,000.00 for five years

DISCUSSION

SMART is seeking the services of a qualified vendor for installation and construction services for bus stop amenities, including shelters, cement pads, walkways, benches, and trash receptacles at various locations throughout the regional service area. As part of SMART's ongoing service expansion and improvement plan bus stop infrastructure, all bus stops will be assessed, and necessary upgrades will be made to ensure a high level of accessibility and comfort for passengers of all abilities.

SMART has approximately 6,000 bus stops throughout its service area. At a minimum, all bus stops must be compliant with ADA regulations, including landing pads and cement walkways. SMART intends to install enhanced passenger amenities at transfer points and locations with high daily boardings. To its goal of improving several hundred stops per year, SMART requires the services of a general contractor specializing in bus stop construction.

PROCUREMENT PROCESS

Procurement Method: ⊠ Sealed Bid □ Proposal □ Quote □ Sole Source

Advertising: Michigan Chronicle and Michigan Inter-governmental Trade Network

Number of Downloads: 26 Downloads Number of Responses: 2 Sealed Bids

Rationale for Award: Complete Mechanical Contracting, Inc. was determined to be the lowest-

priced, responsive, and responsible bidder. Price has been determined to

be fair and reasonable.

FUNDING & COSTS

The three year base contract is funded via: Project No: 42766 / 42765; Federal Grant No: MI-2022-048 (5307); State Grant No: 2022-0138 P9. Funding for the two one-year renewal options is to be determined.

The contract costs are summarized as follows:

Description	Not to Exceed Amount
Base Three Years: April 1, 2025, through March 31, 2028	\$3,600,000.00
Option Year 1: April 1, 2028, through March 31, 2029	\$1,200,000.00
Option Year 2: April 1, 2029, through March 31, 2030	\$1,200,000.00
Total	\$6,000,000.00

ATTACHMENTS

Resolution



SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

RESOLUTION

Authorization to Award a Contract for Installation & Related Construction for Bus Shelters, Bus Stop Pads & Other Transit Amenities

	Tada or other Transit I mirring
Whereas,	The Suburban Mobility Authority for Regional Transportation (SMART) has a need for the services of a general contractor specializing in bus stop construction, installation and related construction for bus shelters, bus stop pads and other transit amenities at various location throughout the regional service area; and
Whereas,	As part of its ongoing service expansion and improvement plan for bus stop infrastructure, all bus stops will be assessed, and necessary upgrades will be made to ensure a high level of accessibility and comfort for passengers of all abilities and meet ADA regulations; and
Whereas,	With approximately 6,000 bus stops throughout its service area, SMART intends to install enhanced passenger amenities at transfer points and locations with high daily boardings with a goal of improving several hundred stops per year; and
Whereas,	An Invitation for Bid (IFB) was advertised in the Michigan Chronicle and published on the Michigan Inter-governmental Trade Network (MITN). SMART received two bids; and
Whereas,	Complete Mechanical Contracting, Inc. was determined to be the lowest-priced, responsive, and responsible bidder. Price has been determined to be fair and reasonable; and
Whereas,	The three year base contract is funded via: Project No: 42766 / 42765; Federal Grant No: MI-2022-048 (5307); State Grant No: 2022-0138 P9. Funding for the two one-year renewal options is to be determined; and
Whereas,	The Vice President of Finance is satisfied that Complete Mechanical Contracting, Inc. has the potential to perform under the terms and conditions of the contract; and
Whereas,	The EEO Department is satisfied that Complete Mechanical Contracting, Inc. is in compliance with the equal opportunity and affirmative action laws and policies of the Federal and State governments and the affirmative action policies of SMART; now, therefore be it
Resolved,	That the General Manager of the Suburban Mobility Authority for Regional Transportation is hereby authorized to award a contract for installation and related construction for bus shelters, bus stop pads and other transit amenities to Complete Mechanical Contracting, Inc. for an amount not to exceed \$3,600,000.00 for three-years, starting April 1, 2025, through March 31, 2028 plus two, one-year renewal option periods for the amount not to exceed \$1,200,000.00 each, for an aggregate amount not to exceed \$6,000,000.00 for the five years.

CERTIFICATE

The undersigned duly qualified Board Secretary of the Suburban Mobility Authority for Regional Transportation certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of the Suburban Mobility Authority for Regional Transportation held on March 27, 2025.

Date	Roard Administrator

$\underline{MEMORANDUM}$

TO: SMART Board of Directors

FROM: Chairperson

DATE: March 27, 2025

SUBJECT: Board Member Business

$\underline{MEMORANDUM}$

TO: SMART Board of Directors

FROM: Chairperson

DATE: March 27, 2025

SUBJECT: Adjournment

